

**Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 3<sup>rd</sup> September 2019 at 7.30 p.m.**

**Present: Councillors Anderson, D'arville, Rodwell, Smart and Southworth**

**Also Present: County Councillor Bird and four members of the public**

**1. To Receive Apologies for Absence**

Apologies for absence had been received from Councillors Parker and Rastrick District Councillors Kerry and Allen who had submitted a written report also sent apologies.

**2. To Receive Declarations of Interest**

There were no declarations of interest in matters on the agenda.

**3. To Receive and Determine Requests for Dispensations**

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

**4. To Approve the Minutes of the Meetings Held on 2<sup>nd</sup> and 8<sup>th</sup> July 2019**

The minutes of the meetings held on 2<sup>nd</sup> and 8<sup>th</sup> July were approved and signed as a true record.

**5. Public Forum**

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- County and District Councillor Reports
- Public Question Time

Cllr Bird reported that the academy results did not show the hoped for improvement. The new trust had just taken over and he would be taking a keen interest in developments. Highways matters continued to present problems. Cllr Smart thanked him for his help in progressing the problem of the Russian vine at the sub-station.

A member of the public expressed concern about the excessive speed at which vehicles travelled through the village. The 40mph speed limit in force on Howlett Way was too high and this created a dangerous situation for pedestrians and encouraged excessive speed elsewhere in the village. It was agreed that the Clerk would seek an assurance from Suffolk Highways that any new building along Howlett Way would result in a reduction in the speed limit. Residents were encouraged to write to their MP about the issue.

**6. To consider the options put forward by Suffolk County Council in relation to bus timetable information**

Councillors resolved that if the automatic update of roadside timetables was discontinued the preferred option would be protect the service by paying for the updates. At present only four of the bus stops had timetables on display, ideally the stop adjacent to Grimston Lane and the stop opposite Grimston Lane should also be included.

**7. To consider a response to the EDF Sizewell C Stage 4 consultation**

Members considered the proposals and noted that the introduction of a third option involving integrated road/rail option would also require a freight handling facility. The comments made by the Parish Council at stage 3 dealt with the unsuitability of the site for the purpose proposed and should be reiterated as they applied equally to the third option. The repositioning of the site access a short distance to the south was not in itself

a major change but the junction with the A14 continued to be a major safety concern. The changes proposed offered nothing to reassure the council that the junction was capable of safely accommodating the HGV traffic.

**8. To receive an update on highways issues including the installation of a pedestrian refuge in the vicinity of the Memorial Hall**

- A list of locations where the verge would benefit from an extra cut during the 2020 growing season was agreed. The land adjacent to the Flagship site would be excluded as building was expected to start before the spring of 2020. A representative of Flagship had offered to talk to Parish Councillors about the works and arrangements would be made for this. Estimates would be sought for the remaining sites from Highways and, if possible, from contractors trained in signing, lighting and guarding and holding the Streetworks Qualification Register Card.
- Members noted that the Clerk had submitted an application to the Play & Sport fund to cover the cost of the installation of the refuge.
- SCC Highways had indicated that there was unlikely to be a problem with replacing the northern 30mph sign with a mantelpiece sign, but that the cost would have to be borne by the parish unless it could be successfully incorporated as a condition of planning consent for a future development. An indication of likely cost had been sought. The poor readability of the existing sign had been reported.

**9. To consider the arrangements for a presentation from the Area Rights of Way Manager**

It had been established that the presentation would take longer than the time which could be easily made available at a Parish Council meeting. Instead it was agreed that the meeting would be held as an information session for councillors to take place at the Methodist Church Hall on 9 October at 7.00 p.m. Councillors agreed that councillors from Trimley St Mary should be invited to attend.

**10. To consider and agree the insurance arrangements from 1 October 2019**

Members considered the available options and agreed that they would insure with Hiscox under a three year agreement to 1 October 2022 using Came & Co as brokers. As before a proportion of the cost would be passed on to the Corporate Trustees to cover the cost of insuring the Memorial Hall.

**11. To consider a request by a local resident for the Parish Council to fund the application of double yellow lines in High Hall Close**

Members considered that even if the application of double yellow lines was agreeable to the County council it would be an expensive option which was unlikely to be popular with the majority of residents of High Hall Close. In practical terms enforcement would be problematic. Members agreed that inconsiderate parking should be addressed among the topics in the Parish Pump.

**12. To receive feedback on the public event which took place at the Memorial Hall on 6 July and decide on next steps**

Members received a report on the current position. The event had been very successful and approximately 100 people had taken the opportunity to attend the event and discuss a range of issues including public transport, speed control issues and local activities. 120 questionnaires had been returned, but the analysis of these had not yet been completed. A further report would be made at the next meeting.

**13. To receive feedback on the Local Plan Inspection Hearing**

Members received a report on the proceedings to date. The PC was a member of the Cross Boundary Parish Council Group which was being represented by Magnus Magnusson of Parker Planning and James Neill of Landmark Chambers. Two sessions had taken place which, broadly, dealt with the duty to co-operate, and the need for employment land. Summaries of both have been circulated. In addition the Inspector had asked the Cross Boundary Group, KATCAG and East Suffolk to submit statements of common ground. The main focus on Innocence farm would take place on the afternoon of Thursday 5 September when Cllr Parker would have a seat at the table with the Cross Boundary Group's professional representatives. Questions relating to policies 12.65 and 12.66 would be considered on 17 September when the PC would be represented by Councillor Parker.

**14. To consider the provision of an additional dog waste bin in the vicinity of Alston Cottage, Grimston Lane**

It was expected that the new bridge would bring an increased number of dog walkers to this area of Grimston Lane. Members agreed that an additional dog bin should be ordered to be positioned near the footpath sign by the woods.

**15. To consider the following planning applications in respect of 49 Grimston Lane: These applications are for approval of reserved matters as outline permission is already in place.**

- DC/19/3181/ARM: Proposed 3 bedroom house on plot one at the northern end of the site
- DC/19/3182/ARM: Proposed four bedroom bungalow on plot two at the northern end of the site.

Cllr Southworth withdrew from discussion of this matter. Members considered the applications and resolved to offer no comment on them.

**16. To consider the addition of an additional weed/shrub maintenance visit into the schedule for the ornamental beds to take place in June**

The Parish Council's contractor had supplied an estimate of the cost of adding a June weed/shrub maintenance visit to the schedule. Members agreed that the cost was reasonable and approved the arrangement to commence from the summer of 2020.

**17. To note the conclusion of the external audit and any recommendations made (subject to the report being received by the date of the meeting.)**

This item was deferred as the report had not been received.

**18. To note the review of their constitution being undertaken by SALC and to agree any comments to be made**

Members noted the review of the SALC Constitution. They had no comments to make in response to the consultation aside from beyond broad support for the principle of simplification which the review incorporated.

**19. To Receive a Financial Statement to 25<sup>th</sup> August 2019. Bank statements will be available for inspection at the meeting.**

Members noted the need to exercise caution in the light of the significant expenditure which had been undertaken particularly as a result of the cost of contributing to the Cross Boundary Group's professional representation at the Inspector's hearing. On the plus side CIL receipts have been higher than expected and current balances include CIL totalling £11,723.27.

## 20. To note that the following payments have been since the last meeting

Members noted the following payments which had been made since the date of the July meeting.

Date	No	Name	In respect of	Amount	Power
25/07/2019	378	Parker Planning services	Monies on acct - barrister's fee	8360.55	LGA 1972 s111
02/08/2019	379	C Ley	Clerk's salary	560.35	LGA1972 s112
02/08/2019	380	Revenue & customs	Tax	96.60	LGA1972 s112
02/08/2019	381	C Ley	Clerk's expenses	46.60	LGA1972 s112
02/08/2019	382	B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
02/08/2019	383	Simon Jones Landscaping	Roundabout and bed maintenance	378.00	Highways Act 1990 s96
02/08/2019	384	G Bennett (Groundworks)	Installation of Noticeboards	366.00	Local Govt Act 1972 s142
02/08/2019	385	Parker Planning Services	Commission of matters statement	963.90	LGA 1972 S111
02/08/2019	386	R Parker	Travel Expenses	46.20	Local Auth Members Allowances (England) Regs 2003 Reg 26
12/08/2019	387	Parker Planning	Preparation for local plan examination	2924.10	LGA 1972 s111

## 21. To Approve the Following Payments

Members approved the following payments and noted that the National Joint Council for Local Government Services (NJC) agreed the new pay scales for 2019-2020 to be implemented from 1 April 2019 and this was reflected in the Clerk's salary this month with arrears from 1 April.

Date	No	Name	In respect of	Amount	Power
03/09/2019	388	C Ley	Clerk's salary	625.82	LGA1972 s112
03/09/2019	389	HMRC	Tax/NI on clerk's salary	119.84	LGA1972s112
03/09/2019	390	Revenue & customs	Tax	119.84	LGA1972 s112
03/09/2019	391	C Ley	Clerk's expenses (inc renewal of PC domain name and new laptop battery)	83.08	LGA1972 s112
03/09/2019	392	B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
03/09/2019	393	CPRE	subscription	36.00	LGA 1972 s111
03/09/2019	394	East Suffolk	Cost uncontested election	87.04	Representation of the People Act 1933 s36

## **22. Items for consideration of inclusion on the October agenda**

Topics identified for inclusion on the October agenda were: the outcome of the external audit; the analysis of the village questionnaires and the possibility of producing a green issue of the Parish Pump

## **23. Close**

The meeting closed at 21.38