

**A Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 1<sup>st</sup> October 2019 at 7.30 p.m. The agenda is set out below.**

**Caroline Ley, Parish Clerk  
26 September 2019**

**1. To Receive Apologies for Absence**

**2. To Receive Declarations of Interest**

For Councillors to declare any interests in matters on the agenda.

**3. To Receive and Determine Requests for Dispensations**

To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

**4. To Approve the Minutes of the Meetings Held on 3<sup>rd</sup> September 2019**

**5. Public Forum**

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- County and District Councillor Reports
- Public Question Time

**6. To receive feedback on the analysis of the questionnaire completed by local residents and decide on next steps**

**7. To receive feedback on the Local Plan Inspection Hearing**

**8. To note that PKF Littlejohn have completed the external audit and have reported that the information they have received is in accord with proper practices and that no other matters have come to their attention giving cause for concern that the relevant legislative and regulatory requirements have not been met.**

**9. To note that the Boundary Commission are conducting a consultation on the division boundaries for Suffolk County Council and that the opportunity has been offered for a representative to find out more about how the review will affect the Parish by attending a briefing session at Endeavor House at 18.30 on 10 October**

**10. To consider the arrangements to mark Remembrance Day**

**11. To consider whether to investigate the development of a community emergency plan and if agreed to establish a working party to look further into the matter and to make recommendations on the way forward.**

**12. To receive an update on Highways matters**

**13. To consider an offer by Cllr D'arville to paint the road facing section of the fence in front of the Memorial Hall.**

**14. To note that the request for a later start time for ASB meetings has been turned down as the need to fit in with police shifts and the availability of the training room meant that a change could not be accommodated.**

**15. To Receive a Financial Statement to 25<sup>th</sup> October 2019. Bank statements will be available for inspection at the meeting.**

**16. To consider a claim from the Clerk for payment for 38 additional hours worked on behalf of the Cross Boundary Group. If approved cost to be shared with contributing councils of the Cross Boundary Group.**

**17. To note that the following payments have been since the last meeting**

Date	No	Name	In respect of	Amount	Power
17/09/2019	395	Parker Planning	Preparation for local plan examination	£1575.00	LGA 1972 s111
17/09/2019	396	Came & co	Insurance	£1268.52	LGA1972 s133

**18. To Approve the Following Payments**

Date	No	Name	In respect of	Amount	Power
01/10/2019		C Ley	Clerk's salary	573.85	LGA1972 s112
01/10/2019		Revenue & customs	Tax	100.20	LGA1972 s112
01/10/2019		C Ley	Clerk's expenses inc email acct renewal	78.71	LGA1972 s112
01/010/2019		B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
01/10/2019		PKF Littlejohn	External Audit	240.00	LGA 1972 s112
01/10/2019		R Parker	Travel Expenses	39.14	Local Auth Members Allowances (England) Regs 2003 Reg 26

**19. Items for consideration of inclusion on the November agenda**

**20. Close**