

A Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 2 October 2018 at 7.30 p.m. The agenda is set out below.

**Caroline Ley, Parish Clerk
27 September 2018**

- 1. To Receive Apologies for Absence**
- 2. To Receive Declarations of Interest**
For Councillors to declare any interests in matters on the agenda.
- 3. To Receive and Determine Requests for Dispensations**
To receive and determine requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To Approve the Minutes of the Meeting Held on 4 September 2018**
- 5. Public Forum**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
 - County and District Councillor Reports
 - Public Question Time
- 6. To Comment on the following planning application**
DC/18/3721/FUL: Erection of single storey extension to rear of existing dwelling at 40 High Hall Close with a garage extension to side
- 7. To consider purchase and placement of an additional noticeboard for the village**
- 8. To consider whether to ask SCC Highways to install speed humps in Grimston Lane to assist in reducing the high speed attained by some farm vehicles**
- 9. To consider the possibility of placing the Christmas tree on the green near the village sign**
- 10. To note that the Church of England Commissioners are consulting on a plan to formalize the closure of the Church of St Mary as a place for regular public worship and its appropriation for use as an arts centre. A drop in session to discuss any concerns will be held at the Church on Thursday 18 October between 2.30 and 6.30 p.m.**
- 11. To note the provisions for registering assets of community value and decide whether to proceed with such an application in respect of assets within the parish.**
- 12. To note the outcome of the external audit. The certified annual report will be presented for inspection at the meeting and councillors are asked to approve and accept it. The Notice of conclusion of Audit will be placed on the noticeboard.**
- 13. To consider whether to initiate action on the production of a neighbourhood plan and, if agreed, to establish a task and finish group to address the following issues and make recommendations to the full council on completion of their work:**
 - review the current guidance on neighbourhood planning, including information about the availability of grants and alternatives to a neighbourhood plan such as a parish plan;

- liaise with other groups which have already been through the process for first-hand experience of what is involved;
- formulate a proposed strategy for community liaison to include residents, businesses and other organisations.

14. To receive an update on the current position in relation to the hedge which lies on the boundary between the Memorial Hall, the car park and the bowls club and to consider extending the contract for cutting the hedge at the Memorial Hall to include both sides of the hedge.

15. To note that the Director of Health, Well-Being and Children's Services at Suffolk County Council has replied to an enquiry from the Clerk to the effect that the directorate is still working through the options available to them to provide sufficient primary school places in the area due to increased demand from housing development.

16. To note that the problems caused by the failure of Anglian Water to provide sufficient notice of road closure over 17th to 19th September have been drawn to the attention of Suffolk County Council network assurance team and also raised with their legal business unit because of apparent failures in the [procedures for notifying parishes of closure orders. The Clerk has also sent a complaint to First Buses over the failure to notify service users of changes occasioned by the diversion.

17. To consider the purchase of a projector and screen to facilitate display of documents at meetings.

18. To Receive a Financial Statement to 25th September 2018

To receive a financial statement to 25th September 2018. Bank statements will be available for inspection at the meeting.

19. To Approve the Following Payments

Date	No	Name	In respect of	Amount	Power
04/10/2018		C Ley	Clerk's salary	547.55	LGA1972 s112
04/10/2018		Revenue & customs	Tax	109.40	LGA1972 s112
04/10/2018		C Ley	Clerk's expenses	93.49	LGA1972 s112
04/10/2018		PKF	External audit	240.00	LGA 1972 s112
04/10/2018		B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
04/10/2018		Simon Jones Landscaping	Roundabouts and beds – grass cutting and maintenance	378.00	Highways Act 1980 s96
04/10/2018		Flyer Press	Printing of flyer	70.00	LGA 1972 s142
04/10/2018		LCPAS	Understanding Planning course	40.00	LGA1972 s112
04/10/2018		Memorial Hall Committee	Hire of memorial hall for meetings	78.00	LGA 1972 s133

20. Items for consideration of inclusion on next agenda

21. Close