

**A Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 5 November 2019 at 7.30 p.m. The agenda is set out below.**

**Caroline Ley, Parish Clerk  
30 October 2019**

- 1. To Receive Apologies for Absence**
- 2. To Receive Declarations of Interest**  
For Councillors to declare any interests in matters on the agenda.
- 3. To Receive and Determine Requests for Dispensations**  
To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To Approve the Minutes of the Meetings Held on 1<sup>st</sup> October 2019**
- 5. Public Forum**  
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
  - County and District Councillor Reports
  - Public Question Time
- 6. To receive feedback on the analysis of the questionnaire completed by local residents and to consider recommendations made by the working party**
- 7. To receive an update on highways issues**
- 8. To decide on the arrangements for Christmas 2019**
- 9. To note the Boundary Commission consultation on the division boundaries for Suffolk County Council and to consider whether to submit representations**
- 10. To consider whether the Parish Council wishes to make arrangements for a CPR and defibrillator training session for local people**
- 11. To note the current position in relation to the provision of timetables at bus stops**
- 12. To consider making observations on planning application DC/19/4060/FUL: Plot 3, 49 Grimston Lane: 3 Bedroom bungalow**
- 13. To consider the appointment of SALC as Internal Auditors for the year 2019/2020**

**14. To consider whether the PC wishes to explore part funding a PCSO**

**15. To Receive a Financial Statement to 25<sup>th</sup> October 2019. Bank statements will be available for inspection at the meeting.**

<b>Reconciliation</b>	
<b>As at 31/03/19</b>	
Deposit Account	£ 38,431.63
Current Account	£ 17,232.26
	<b>£ 55,663.89</b>
	<b>£ 55,663.89</b>
Add Receipts to 25/10//2019	41,984.74
Total Available	£97,648.63
Less Expenditure to 25/10/2019	£ 29,130.12
	£ 68,518.51
<u>Unpresented Cheques</u>	
	£68,518.51
<b>Balance As at 25/10/2019</b>	
Deposit Account	£ 38,508.75
Current Account	£ 30,009.76
	<b>£ 68,518.51</b>

A	B	C	D	E	F
ITEM	Proposed Budget 2019/20	Spend to Date Net of VAT)	Recharge to corp Trustees	Spend less Recharge to Corp Trustees	Percentage Spent
Clerk's Salary and expenses	9,000.00	6,267.48			69.64
General Expenses	2,000.00	3,105.54			155.28
Audit Fees	800.00	465.00			58.13
Insurance	800.00	1,268.52			158.57
Clerk Training	500.00				0.00
Councillor Training	1,200.00	65.50			5.46
Chairman's Allowance	350.00	350.00			100.00
Subscriptions	800.00	786.25			98.28
Grants/Donations/Sec 137	1,500.00	500.00			33.33
Bus Shelter Cleaning	700.00	324.00			46.29
Flower Beds & Roundabout	3,000.00	880.00			29.33
Parish Pump	750.00	289.00			38.53
Memorial Hall Corporate Trustees	2,000.00				0.00
Appt of Data Protection Officer	300.00				0.00
Election 2019	1,500.00	87.04			5.80
Neighbourhood Plan	3,000.00	145.00			4.83
Computer Equipment	1,000.00				0.00
unbudgetted- Local Plan Prof Rep	0.00	12,913.05			#DIV/0!
<b>Total</b>	<b>29,200.00</b>	<b>27,446.38</b>	<b>0.00</b>	<b>0.00</b>	<b>93.99</b>

**16. To Approve the Following Payments**

Date	No	Name	In respect of	Amount	Power
05/11/19		C Ley	Clerk's salary (includes additional	847.22	LGA1972

			hrs pay't approved in October)		s112
05/11/19		Revenue & customs	Tax/NI	269.07	LGA1972 s112
05/11/19		C Ley	Clerk's expenses (inc wreaths)	101.99	LGA1972 s112
05/11/19		B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
05/11/19		Trimley Methodist Church	Room Hire	27.50	LGA1972 s112
05/11/19		Corporate Trustees	Funds Transfer	2,000	LGA1972 s133

**17. Items for consideration of inclusion on the December agenda**

**18. Close**