

Minutes of the Meeting of Trimley St Martin Parish Council held remotely via Zoom on Tuesday 2 June 2020 at 7.30 p.m.

Present: Parish Cllrs Anderson, Owen, Parker, Rastrick, Rodwell and Smart

Also Present: County Councillor Stuart Bird and three members of the public

1. To Receive Apologies for Absence

Apologies for absence had been received from Councillors D'arville and Hinds

2. To Receive Declarations of Interest

There were no declarations of interest in matters on the agenda.

3. To Receive and Determine Requests for Dispensations

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

4. To Approve the Minutes of the Meeting Held on 3 March 2020

The Council approved the minutes of the meeting held on 3 March 2020

5. Public Forum

None of the members of the public wished to speak during the public forum. County Councillor Bird had previously submitted a written report

6. To consider the Parish Council's response to the East Suffolk Schedule of Proposed Main Modifications to the Suffolk Coastal Local Plan

Members discussed the schedule of main modifications with specific reference to those which related specifically to allocations in Trimley St Martin. It was noted that the consultation was being undertaken purely on the modifications. Aside from the very welcome deletion of policy SCLP12.35 (land at Innocence Farm) the modifications did not significantly alter the policies relating to the land off Howlett Way and the land adjacent to Reeve Lodge. In relation to the site adjacent to Reeve Lodge, members wished to see the allocation of land for the early years unit presented as an addition to the allocation for the school rather than something to be contained within the school allocation.

The modification to paragraph 12.762 dealt with the need to provide landscaping to integrate the site with the rural quality of the area to the west, and to "provide for the aim of avoiding the coalescence of communities". This was welcomed by members, but a more robust change was needed to ensure that the landscaping was of sufficient impact to bring about an effective separation.

The addition to policy SCLP12.65 (Land off Howlett Way) of a requirement for confirmation of adequate capacity within the foul sewerage network/action to upgrade to create the required capacity, was welcomed, but it failed to reflect the need to address the impact of the combined developments within the village.

7. To consider the future of the brick built bus shelter on Howlett Way

Members agreed that demolition of the shelter would be costly; although not frequently used, it would be a loss to the community. Fly-tipping problems had diminished since the recycling centres had reopened. Members resolved that the replacement of the shelter with a modern glass version should be requested as a condition of the development of the Howlett Way site.

8. To consider charitable donation requests from:

- **Two Sisters Arts Centre**
- **Disability Advice Service**

Members considered the applications and agreed to donate £250.00 to each of the two applicants.

9. To consider when to hold the Annual Meeting of the Parish Council.

Members agreed to hold the Annual Meeting in September when it was hoped that it might be possible to hold a meeting in the traditional manner.

10. To ratify the approval of the following policies which had been circulated previously by email

Computer Equipment	FOI Procedure
Grants and Donations	Retention of Documents
Social Media and Electronic Communication	Press and Media
Model Publication Scheme	Procedure for the Public Session
Financial Regulations	

Members agreed to formally adopt these policies and regulations.

11. To ratify the payments made in April and May full details of which were circulated by email

Members confirmed their approval of the payments made in April and May which had previously been notified by email

April Schedule

Trevor Burgess	Removal of Moss from tarmac at hall	£39.95
Flyer Press	Printing of flyers	95.00
Caroline Ley	March Salary	573.85
Caroline Ley	Clerk's expenses	45.20
HM Revenue & Customs	Tax on March salary	100.20
The Trimley Memorial Hall	Hire of Hall – Jan to March	78.00

May Schedule

Suffolk Association of Local Councils	£771.76.
C Ley (Clerk's salary)	£569.85
HM Revenue & Customs	£104.20
C Ley (Clerk's expenses)	£30.40

12. To approve the Following Payments:

The following payments were approved:

Date	Name	In respect of	Amount	Power
02/06/20	C Ley	Clerk's salary	569.65	LGA1972 s112
02/06/20	HM Revenue & Customs	Tax/NI	104.40	LGA1972 s112
02/06/20	CPRE	CPRE Subscription	36.00	LGA1972 s137
02/06/20	Two Sisters Arts Centre	Donation	250.00	LGA 1972 s137
02/06/20	Disability Advice Service	Donation	250.00	LGA 1972 S137

13. To note that the next remote meeting will be held on 16 June 2020. The application for outline permission for the land off Howlett Way (DC/20/1860/OUT) will be discussed at that meeting

Members noted the arrangements for the meeting on 16 June.

14. Close

The meeting closed at 20.35