

The June Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Methodist Church Hall on Wednesday 12 June 2019 at 7.30 p.m. The agenda is set out below.

Caroline Ley, Parish Clerk
06 June 2019

1. To receive apologies for absence
2. For councillors to declare any interests in matters on the agenda.
3. To receive and determine requests for dispensations
4. To receive and determine requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
5. To approve the minutes of the meeting held on 7 May 2019
6. **Public Forum including County and District Councillor Reports and Public Question Time**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
7. To receive a report on the outcome of the Cross Boundary Parish Council Group meeting which took place on 29 May
8. To note that no response has been received from residents of St Martins Green and Meadow Close whose front doors face the green, seeking changes to signage to improve the ease with which their addresses can be found.
9. To receive an update on the work of the Neighbourhood Plan Task & Finish Group
10. To appoint councillors to act as link representatives with special interest in:
 - a. School liaison (1)
 - b. Transport and highways issues (1)
11. To consider making observations on the following planning applications:
 - a. DC/19/2138/FUL: Proposed granny annex at 260 High Rd
 - b. DC/19/2093/FUL: Extensions and alterations at 260 High Rd
 - c. DC/19/1967/COU: Change of use of Alston Barns from agriculture to B1 (c) use
 - d. DC/19/2100/FUL: Alterations to existing double garage at 1 Goslings Way to form studio over
 - e. DC/19/2182/FUL: Proposed extension to detached garage at 380 High Rd
 - f. DC/19/2231/FUL Construct extension to accommodate master bedroom with ensuite at 21 Capel Close
12. To note the plans for a temporary closure of the High Rd on 13 July to enable the Trimley Carnival to process along the road
13. To note that the lack of grass cutting in the village is causing problems and to consider whether to pursue the Community Self-help Scheme
14. To note the completion of the internal audit, consider the recommendations, agree accounts for 2018-2019 and to receive, agree and sign the Annual return for 2018-2019
 - A. To note the completion of the internal audit and consider the recommendations

B. To agree the accounts for 2018-19.

C To agree the governance statements on the Annual Return

D. To receive, agree and sign the Annual Return for 2018-19

15. To reaffirm the Council's commitment to the Code of Conduct

16. To receive feedback on the Parish & Town Council Planning Forum

17. To receive feedback on the May ASB meeting

18. To receive an update on progress with the noticeboard replacement project

19. To receive an update on the refuge project

20. To consider, in accordance with the Parish Council's Grants and Donations Policy, requests for assistance from:

- **Citizens Advice Bureau**
- **Suffolk Accident Rescue Service**
- **Two Sisters Arts Centre**

21. To Approve the Following Payments

Date	No	Name	In respect of	Amount	Power
12 06 19		C Ley	Clerk's salary	560.15	LGA1972 s112
12 06 19		C Ley	Clerk's Expenses	41.80	LGA1972 s112
12 06 19		Revenue & Customs	Tax on clerk's salary	96.80	LGA1972 s112
12 06 19		B Dunningham	Cleaning of Bus Shelter	54.00	LGA Misc Provs Act 1953 s4
12 06 19		Flyer Press	Printing	68.00	LGA1972 s142
12 06 19		Pitkin & Ruddock	Work to air conditioning system – fitting louvres to prevent cold air entering building when a/c not in use	1216.00	LGA 1972 s133
12 06 19		Yvonne Smart	Chairman's Allowance	350.00	Local Authorities (Members Allowances) (England) Regs 2003

22. Items for consideration at next meeting

23. Close