

Minutes of the Meeting of Trimley St Martin Parish Council held remotely, via Zoom, on Tuesday 7 July 2020 at 7.30 p.m.

Present: Cllrs Anderson, D'Arville, Hinds, Owen, Parker, Rastrick, Smart

Also Present: County Councillor Bird and two members of the public

1. To receive apologies for absence

Apologies for absence had been received from Cllr Rodwell who was unable to attend for family reasons

2. To receive declarations of interest

There were no declarations of interest in matters on the agenda.

3. To receive and determine requests for dispensations

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

4. To approve the minutes of the meeting held on 16 June 2020

The minutes of the meeting held on 16 June were approved as a true record

5. Public Forum: to receive an invitation, member of the public must register with the Clerk by 5pm on Monday 6 July. When registering, those wishing to speak are asked to make their wishes clear.

County Councillor Bird reported that the full complement of County Council meetings were now being held remotely and that this arrangement was likely to continue for some time. There was considerable concern at county level over the emergency's significant negative impact on the county council's finances; the additional support available from central government was likely to be insufficient to fully cover the additional costs incurred.

6. To consider a response to the consultation being carried out by the Local Government Association on:

a) A revised model code of conduct

b) A recommendation for the introduction of a new power for local authorities to suspend councillors for a period of up to six months.

Members opted not to address specific points within the draft code, but declared themselves broadly supportive of the revision and also of the recommendation for the introduction of a new power for local authorities to suspend councillors for a period of up to six months. The Clerk would submit this response to the Local Government Association.

7. To consider the installation of additional dog bins at the following locations and, if agreed, to consider the possibility of relocating the bin from the foot of the bridge on the Kirton side to one of the sites below:

a) The Capel Hall Rd picnic site

b) At the Kirton Rd end of the bridleway, just along from Trimley St Martin Primary School

c) At the junction of the bridleway with Back Lane

Members agreed that that it would be appropriate to leave the bin at the foot of the bridge in place and arrange for the installation of new bins at locations a and b above. The location of all dog bins would be publicised via the Parish Pump along with guidance to dog walkers.

8. To consider in principle whether to fund the replacement of the tables and benches at the picnic site.

Members agreed that that it would be appropriate to take action to replace the tables. The replacements would need to be strong and durable. The Clerk would provide information on available options to the next meeting together with information on funding options.

- 9. To consider whether to arrange for an additional cut to the grass verge at the junction of the High Rd and the single track road with passing places, to take place in August. The cost quoted by Highways is £600.**

The weather had been very dry and growth had been relatively slow. No additional cut was required beyond that routinely undertaken by Suffolk County Council Highways.

- 10. To note that Level 2 are hopeful of making some outdoor provision for children and young people over the summer holiday period and to consider whether Trimley St Martin would benefit from being added to the list.**

Members considered that young people would welcome summer visits to the village by Level 2. If Level 2 wished to take their bus to the car park at the Memorial Hall the Parish Council would have no objection.

- 11. To receive an update on the pedestrian refuge planned for the High Rd, near the Memorial Hall**

Suffolk County Council Highways had informed the Clerk that there had been a delay because the firm selected to undertake the work had ceased trading. A replacement firm would be identified so that progress could be made as rapidly as possible.

- 12. To consider publication of an edition of the Parish Pump and, if agreed, to identify topics for inclusion**

Members agreed that the issue of a new edition of the Parish Pump would be deferred until September. Rather than deliver copies by hand local outlets would be invited to make the publication available to residents to collect. The Clerk would contact potential outlets to find out if they would welcome this approach and to offer to provide a suitable receptacle to display on a counter or fix to a wall. Items for inclusion would be considered at the September meeting.

- 13. To receive a financial statement to 25 June**

Following the internal audit report which was presented at the last meeting, the required documents have been submitted to the external auditor, PKF Littlejohn. The required AGAR forms and the confirmation of the dates for the exercise of public rights have been displayed on the noticeboard outside the Memorial Hall and on the website. Copies of bank statements would be made available to members to view on request.

Receipts:

Date	Reference	From	In Respect of	Precept	Grants	VAT Refund	Bank Interest	Other Interest	CIL	Other	TOTAL
01 05 2020		East Suffo	Precept	15,637.50							15,637.50
HMRC		HMRC	VAT Refund			5,039.95					5,039.95
Total		0		£15,637.50	£0.00	£5,039.95	£0.00	£0.00	£0.00	£0.00	£20,677.45

Reconciliation:

	A	B	C	D	E
1 Reconciliation					
2					
3 As at 31/03/20					
4 Deposit Account		£ 38,586.02			
5 Current Account		£ 24,563.97			
6		£ 63,149.99			
7					
8		£ 63,149.99			
9 Add Receipts to 25/05/2020		25,677.48			
10 Total Available		£ 88,827.34			
11 Less Expenditure to 25/05/2020		£ 3,618.45			
12		£ 85,208.89			
13 Unpresented Cheques		£36.00			
14		£85,244.89			
15					
16					
17					
18 Balance As at 25/05/2020					
19 Deposit Account		£ 38,586.02			
20 Current Account		£ 41,658.66			
21		£ 80,244.68		0.00	
22					
23					
24					
25					
26 Note that the value of CIL held within current balances is £12306.97					

14. To approve the following payments:

The following payments were approved

Date	No	Name	In respect of	Amount	Power
07 07 20		C Ley	Clerk's salary	569.85	LGA1972 s112
07 07 20		Revenue & Customs	Tax/NI	104.20	LGA1972 s112
07 07 20		C Ley	Clerk's expenses for May and June (no claim submitted in June)	96.78	LGA1972 s112
07 07 20		T Burgess	Hedge cutting & maintenance	£135.00	LGA 1972 s133
07 07 20		Suffolk Assn of local Councils	Internal audit	£336.00	LGA 1972 s112
07 07 20		Felixstowe & District Council for Sport & Recreation	Subscription	£5.00	LGA 1972 s137

Members resolved to exclude the press and public from the meeting in light of the confidential nature of the business to be discussed at item 15. This item had been repositioned in the agenda from item 13

15. To consider quotations received from contractors for the cutting of hedges and grass and the removal of weeds at the Memorial Hall

Members considered the quotations received and resolved to accept the quotation submitted by Simon Jones Landscapes

16. To note that the next meeting will be held on Tuesday 1 September 2020. In the event that a reserved matters application in respect of the site opposite the Hand in Hand is submitted during the summer, a meeting of the Planning Committee will be held in order to ensure that comments may be submitted by the deadline.

Members noted the date of the next meeting.

17. Close

The meeting closed at 20.40