

Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 2nd July 2019 at 7.30 p.m.

Present: Cllrs Anderson, D'arville, Parker, Rastrick, Smart and Southwell

Also present: County Councillor Bird and ten members of the public

1. To Receive Apologies for Absence

Apologies for absence had been received from Cllr Rodwell and from District Councillor Allen and District Cllr Kerry who had sent a report

2. To Receive Declarations of Interest

There were no declarations of interest in matters on the agenda.

3. To Receive and Determine Requests for Dispensations

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

4. To Approve the Minutes of the Meeting Held on 12 June 2019

The minutes of the meeting held on 12 June were approved and signed as a true record.

5. Public Forum

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- County and District Councillor Reports
- Public Question Time

County Cllr Bird reported on the work of the County council and the range of applications which he had considered for his locality grant.

The Chairman of KATCAG presented a petition bearing 120 signatures which KATCAG had raised to call for the parish council to engage with them. The group had thought it unfair that they had not been invited to become involved in the selection of a suitable planning consultant.

A member of the public asked about the Parish Council's view in relation to cyclists using the footbridge. The Chairman explained that the regulations relating to riding on the footbridge were not governed by the Parish Council. The PC's main concern was to ensure that pedestrians could use the bridge unhindered and in safety.

6. To note the issue of the Inspector's list of matters issues and questions (MIQs) for his examination of the local plan and to consider the following matters:

- i. To decide the points which the Council wishes to address in a written statement responding to the MIQs relevant to the site adjacent to Reeve Lodge.**
- ii. To decide on the council's preferred arrangements for representation at the hearing on issues relating to the site adjacent to Reeve Lodge.**
- iii. To consider an invitation from KATCAG to nominate two members of the Parish Council to meet with them to discuss their plans in relation to the inspection process and the site adjacent to Reeve Lodge**
- iv. To note requests received from residents asking members to work closely with KATCAG in relation to Innocence Farm**

i. The responses to the general questions asked by the Inspector on to site allocations could be developed from the response to the final draft. The specific questions which the Inspector has raised in relation to policy SCLP12.66 Land adjacent to Reeve Lodge were considered as follows:

- a) Is the site boundary as defined justified in regard to the rear of properties on High Road?

This was understood to relate to an error in the drawing of the boundary in relation to several properties on the Trimley St Mary side of the Gun Lane boundary. It was agreed that attention would be drawn to this in the written submission. More broadly the view was taken that the development of a site spanning the boundary between the two villages was inconsistent with the need to maintain their separate identities.

- b) Is the provision of dwellings designed to meet the needs of the older population justified and would the Policy be effective in this regard?

It was agreed that the provision should complement the existing provision at Reeve Lodge. The provision of housing on the site was opposed by the PC, but, were a housing allocation to be made, it should be clear that one and two bedroom single storey dwellings should be included.

- c) Is the provision for specified areas for future school expansion and drop off point and new early years setting justified and if so, should they be specifically identified/safeguarded on the Policies Map?

The PC had opposed the choice of this site for school building because of the traffic problems associated with it and the dangers of pollution from both road and rail traffic. The number of children being driven to school had increased massively over recent years so a drop off facility would need to be specifically identified and safeguarded in the policy and have capacity to cope with up to 420 vehicles. Safe access for pedestrians and cyclists would also be required.

- d) What are the implications for the deliverability or developability of the site given the stated treatment limitations at the Kirton Water Recycling Centre?

Members decided that they would like to address this question in their written submission. The Clerk was asked to contact Anglian water in order to obtain information on the capacity of the site to serve additional dwellings

- e) What is the purpose of criterion j) and would it be effective?

While recognising that any statement as to the purpose of the criterion had to be answered by East Suffolk, members agreed that it would be appropriate to make the point that cycle paths should enable access to all facilities including the wider road network and the AONB. The ability of cyclist to access the AONB would not necessarily encourage access to the Special Protection Areas.

- f) Where is the evidence that the Policy has been subject to Habitats Regulations Assessment screening?

Members agreed that this question was one which only the District Council could answer satisfactorily

ii) It was agreed that Cllr Parker would attend the hearing.

iii) Standing Orders were temporarily suspended in order to hear from the Chairman of KATCAG as to the group's aims in extending the invitation. The Chairman of KATCAG explained that their intention was to argue against the overall housing allocation in the Local Plan. They would be commissioning a second consultant and wanted to make it possible for Parish Council representatives to hear their discussions. Standing orders were resumed. Cllr Parker and Cllr Southworth agreed that they would be prepared to attend a meeting in the capacity of observers.

iv) The Clerk reported that five members of the public had written to request that the Parish Council work more closely with KATCAG. Replies had been sent explaining the position.

7. To receive a report on the meeting which took place at Felixstowe Town Hall on 25 June to explain the peninsula education strategy in response to proposed housing growth education

Councillors received a report on the meeting which had taken place on 25 June and which had been attended by the Chairman and the Clerk. Representatives of Suffolk County Council had explained the options for primary schooling in Trimley St Martin. The position in relation to the primary school seemed largely unaltered from that which had been outlined at the 30 January meeting of the Planning Committee. SCC would be having further meeting with the School before settling on the way forward.

8. To consider representations received from a neighbour in response to the plan for a pedestrian refuge to be situated on the High Road opposite the Memorial Hall

Members considered the representations made and concluded that the benefit to pedestrian safety for the wider community outweighed the disadvantage to Cavendish Rd residents in being unable to park on the High Rd, in the immediate vicinity of the proposed refuge. The resident who had raised concerns had use of two off road parking spaces at the front of the property.

9. To consider whether a village sign or 'Welcome to Trimley St Martin' sign should be erected on the High Rd in sight of those entering the village from the Ipswich direction.

The Clerk was asked to establish the cost of a sign. The ideal arrangement would be for a sign which incorporated the name of the village, the 30 MPH speed limit and a request to drive carefully.

10. To consider making representations to Suffolk County Council Highways in relation to the quality and visibility of the speed limit signs in the village.

The Clerk would contact Suffolk County Council about the standard of signage and seek improvements.

11. To confirm the final arrangements for the public event scheduled for 6 July

Arrangements were confirmed for the public event on 6 July.

12. To consider extending an invitation to the Area Rights of Way Manager to attend a meeting to provide information on:

- i. Who does what and who is responsible**
- ii. Problems and how to resolve them – cropping, vegetation, muddy paths**
- iii. Reporting problems**

Members agreed that the Area rights of Way Officer should be invited to attend a meeting and that the October or November meeting would be the most suitable.

13. To decide on topics to be covered in the next edition of the Parish Pump
Topics identified were:

Information on the public event and the analysis of the questionnaires

Information on residents' responsibility to keep their hedges from encroaching on the footpaths

The need for additional parish councillors – Cllr Anderson volunteered to contribute an item on this topic

Information on the Trimley Carnival

14.To Receive a Financial Statement to 25th June 2019. Bank statements will be available for inspection at the meeting.

Members received a financial statement to 25 June. Full details of payments made were available for inspection. Members noted the reconciliation of accounts and the outturn against budget to 25 06 2019

Reconciliation

Reconciliation			
As at 31/03/19			
Deposit Account	£ 38,431.63		
Current Account	£ 17,232.26		
	£ 55,663.89	Unpresented cheques	
		300362	£ 1,216.80
	£ 55,663.89	300364	£ 5.00
Add Receipts to 25/06//2019	26407.62	300366	£ 270.00
Total Available	£82,071.51		
Less Expenditure to 25/06/2019	£ 8,630.27		£ 1,491.80
	£ 73,441.24		
Unpresented Cheques	£1,491.80		
	£74,933.04		
Balance As at 25/06/2019			
Deposit Account	£ 38,431.63		
Current Account	£ 36,501.41		
	£ 74,933.04		0.00

ITEM	Proposed Budget 2019/20	Spend to Date Net of VAT)	Recharge to corp Trustees	Spend less Recharge to Corp Trustees	Percentage Spent
Clerk's Salary and expenses	9,000.00	3,267.14			36.30
General Expenses	2,000.00	2,514.20			125.71
Audit Fees	800.00	225.00			28.13
Insurance	800.00				0.00
Clerk Training	500.00				0.00
Councillor Training	1,200.00	13.50			1.13
Chairman's Allowance	350.00	350.00			100.00
Subscriptions	800.00	750.25			93.78
Grants/Donations/Sec 137	1,500.00				0.00
Bus Shelter Cleaning	700.00	162.00			23.14
Flower Beds & Roundabout	3,000.00	430.00			14.33
Parish Pump	750.00	179.00			23.87
Memorial Hall Corporate Trustees	2,000.00				0.00
Appt of Data Protection Officer	300.00				0.00
Election 2019	1,500.00				0.00
Neighbourhood Plan	3,000.00	145.00			4.83
Computer Equipment	1,000.00				0.00
Total	29,200.00	8,036.09	0.00	0.00	0.00

15.To Approve the Following Payments

Date	No	Name	In respect of	Amount	Power
02/07/2019		C Ley	Clerk's salary	560.15	LGA1972 s112
02/07/2019		Revenue & customs	Tax	96.80	LGA1972 s112
02/07/2019		C Ley	Clerk's expenses	49.00	LGA1972 s112
02/07/2019		B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
02/07/2019		Suffolk Accident Rescue Service	donation	100.00	LGA 1972 s137
02/07/2019		Two Sisters Arts centre	donation	100.00	LGA 1972 s137
02/07/2019		Citizen's Advice bureau	donation	300.00	LGA 1972 s137
02/07/2019		SALC	Councillor Briefing	27.60	LGA 1972 s111
02/07/2019		Trimley Mem Hall	Hire of hall	52.00	LGA 1972 s133
02/07/2019		T Burgess	Hedge cutting & mtnce	135.00	LGA1972 s133

16.To note that payments falling due in August may be made by cheque, signed by two approved signatories, and ratified at the September meeting.

Noted

17. Items for consideration of inclusion on the September agenda

The following items were identified

- Feedback on 6 July event
- Local Plan Inspection Hearing Update

18.Close

The meeting closed at 21.50