

**The July Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 3rd July 2018 at 7.30 p.m. The agenda is set out below.**

**Caroline Ley, Parish Clerk  
28 June 2018**

**1. To Receive Apologies for Absence**

**2. To Receive Declarations of Interest**

For Councillors to declare any interests in matters on the agenda.

**3. To Receive and Determine Requests for Dispensations**

To receive and determine requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

**4. To Approve the Minutes of the Meeting Held on 5 June 2018**

**5. Public Forum**

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- Update on Network Rail project from Volker Fitzpatrick representative
- County and District Councillor Reports
- Public Question Time

**6. To consider an application from Angela Butler to be co-opted to fill a vacancy on the Parish Council,**

This application could not be decided at the June meeting through lack of information. Members resolved to invite the applicant to attend the July meeting when, subject to her attendance, her application would be considered.

**7. To note that the first draft of the revised local plan is expected to be released shortly and to agree arrangements to consider and comment upon the plan**

**8. To Consider the Appointment of SALC as Internal Auditors for 2018/19**

SALC carried out the 2017/18 internal audit for the Parish Council and their report was received at the June meeting. Members will wish to consider the appointment of SALC as Internal Auditors for the current year 2018/19

**9. To Consider extending the contract for Trevor Burgess for grounds maintenance at the Memorial Hall for the year to June 2019.**

**10. To consider adopting a Computer Equipment Policy**

**11. To consider adopting a revised Data Protection Policy**

**12. To consider seeking a professional costs estimate from SCC Highways Budget Team for a pedestrian refuge to be situated on the High Road near to the junction with St Martin's Green (to be deferred if the costs have not been notified by the budgeting team in time for the meeting)**

- 13. To receive an update from Cllr Clarke on the arrangements to mark the centenary of the armistice**
- 14. To consider whether to reopen the question of the installation of a Speed Indicator Device within the village**
- 15. To receive feedback on the meeting with representatives of Suffolk County council, Highways England and others in relation to the diversion of traffic arising out of A14 carriageway closure.**
- 16. To consider payment of the data protection fee by direct debit**  
Under the data protection regime in force from 25 May 2018, the Parish Council no longer has to pay a fee under the Data Protection Act 1998, but you the PC is required to pay a new data protection fee under the Data Protection (Charges and Information) Regulations 2018. The fee is £40.00 per year, but if payment by Direct Debit is agreed a £5 discount will be applied bringing the cost down to £35.
- 17. To Comment on Planning Application DC/18/2506/FUL**  
DC/18/2506/FUL is an application for a singles storey extension and front porch at 67 Kirton Road, Trimley St Martin
- 18. To consider inviting a representative of Trimley St Mary Parish Council to join the Footpaths, River Orwell, Tree and Hedgerow Group.**
- 19. To Receive a Financial Statement to 25<sup>th</sup> June 2018**  
To receive a financial statement to 25<sup>th</sup> June 2018. Bank statements will be available for inspection at the meeting. The Parish Council has received no income this month.

<b>Reconciliation</b>				
<b>As at 31/03/18</b>				
Deposit Account	£ 14,996.11			
Current Account	£ 33,309.54			
	<b>£ 48,305.65</b>		Unpresented cheques	
Add Receipts to 25/06/2018	£ 14,690.47		300259	£ 10.00
Less Expenditure to 25/06/2018	£ 6,151.29			
Less cheque 300229 - delayed presentation	£ 195.00			
Less Unpresented Cheques	£10.00			£ 10.00
	<b>£ 56,659.83</b>			
<b>Balance As at 25/04/2018</b>				
Deposit Account	£ 14,996.11			
Current Account	£ 41,663.72			
	<b>£ 56,659.83</b>			-

**20. To Approve the Following Payments**

Date	No	Name	In respect of	Amount	Power
03/07/2018		C Ley	Clerk's salary	547.55	LGA1972 s112
03/07/2018		Revenue & customs	Tax	109.40	LGA1972 s112
03/07/2018		C Ley	Clerk's expenses	28.40	LGA1972 s112
03/07/2018		Trevor Burgess	Cutting of hedges/grass/weeding at Memorial Hall final instalment to June	100.00	LGA1972 s133
03/07/2018		B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4

**21. To note that payments falling due in August may be made by cheque, signed by two approved signatories, and ratified at the September meeting.**

**22. Items for consideration of inclusion on next agenda**

**23. Close**