

Minutes of the Meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 7 January 2020 at 7.30 p.m.

Present: Cllrs Anderson; D'Arville; Parker; Rastrick; Rodwell and Smart

Also Present: County Councillor Bird and three members of the public

1. To Receive Apologies for Absence

Apologies for absence had been received from Cllr Southworth and District Cllr Allen

2. To Receive Declarations of Interest

There were no declarations of interest in matters on the agenda.

3. To Receive and Determine Requests for Dispensations

There were no requests from councillors for dispensations enabling them to speak, or speak and vote, on matters in which they have a pecuniary interest

4. To Approve the Minutes of the Meetings Held on 3rd December 2019

The minutes of the meeting were agreed and signed as a true record.

5. Public Forum

County Councillor Bird reported on the County Council budget for 2020/21. Savings were being made, but, even so, an increase of 4% in the County Council element of the 2020/21 Council Tax would be required. Provision was included in the budget for a Highways investment fund.

Cllr Bird explained that civil parking enforcement was expected to pass from the police to the district councils in April.

The current problems with the A14 surfacing were the responsibility of Highways England and members asked the Clerk to write to Highways England to invite a representative to attend a meeting to discuss the poor condition of the road in the light of the works so recently carried out.

Members of the public spoke as follows:

- To introduce a new tea and conversation event at the Methodist Church Hall on the second Tuesday of each month from 2pm. to 4pm. This would be called Christine's Club in memory of the late Christine Moulton who had done so much valuable work in the community.
- In opposition to a proposal to provide a number of public parking spaces on land at the Church Lane boundary of the proposed development site off Howlett Way. The Chairman responded that Parish Council representatives had met with Bidwells and passed on concerns about the proposal and the problems that would be associated by allowing traffic access via Church Lane
- To highlight the dangers of coalescence of the two parishes
- To draw attention to damage done by vehicles parked on the verges.

6. To consider comments on the following planning applications:

DC/19/4662/ARM: Approval of reserved matters of DC/17/1008/OUT – single storey bungalow on plot 3 of land north of 49 Grimston Lane. This application replaces the application considered by the Parish Council at the November meeting which was subsequently withdrawn by the applicant.

DC/19/4864/FUL: Use of family annexe as occasional "Air BnB" or short term letting use at 51 Grimston Lane.

Members considered the applications and concluded that they had no comment to offer in either case.

7. To note increasing problems with parking around the junction of Mill Lane and the High Rd and to consider further action

Problems with parking near to the nursery had escalated before Christmas such that, at times, it would have been impossible for emergency vehicles to gain access to Mill Lane. It was noted that the double yellow lines were not acting as an adequate deterrent; enforcement was expected to be more effective when responsibility for Civil Parking Enforcement passed from the police to the District Council. It was agreed that the Clerk would write to Twinkletoes with a request that they ask parents and carers to park responsibly and drawing attention to the forthcoming changes to civil parking enforcement.

8. Update on Highways issues including the response of SCC Highways to the request for information on the cost of a mantelpiece style sign facing southbound traffic entering the village via the single track road.

Highways had provided an indicative cost for the replacement of the sign which would fall in the range £2,500 to £3,000. Members noted that this information had been passed on to the Flagship Project Manager who had agreed to consider whether this was something which they could fund alongside their development of the site between Mill Lane and Seamark Nunn.

No date had yet been set for construction of the new pedestrian refuge near the Memorial Hall

Suffolk County Council had completed the work of cutting back the trees and undergrowth along Kirton Road; this had resulted in a significant improvement in visibility for drivers.

9. To note the outcome of enquiries made of the Active Communities Officer in relation to the possibility of using remaining monies in the sport fund to cover the cost of a quiet lane designation for Thorpe Lane.

Members noted that the Active Communities Officer had indicated that remaining monies in the Sport Fund could be used to meet quiet lane designation costs. The benefits for sport arose through the benefits which designation would bring to walkers and cyclists.

10. To decide whether to take an active role in pursuit of the Fit Villages initiative by undertaking the delivery of Fit Village questionnaires

Members decided that they did not wish to take on the delivery of Fit Village questionnaires. Facebook would be considered as a means of making the opportunity known to any resident who might like to take the initiative forward and the Clerk would liaise with Active Suffolk about this. Members concluded that residents would find it useful to be provided with information on local provision; the Clerk would make the necessary arrangements.

11. To consider whether to self-nominate to take up the Orwell & the villages ward PC representative on the Felixstowe Peninsula Community partnership.

Members agreed that the Parish Council would be interested in taking up the place for a representative of the Orwell & the Villages Ward and that, if successful, the member who would take up the place would be Yvonne Smart.

12. To note that, following consideration of options to address additional pupil demand, the preferred option of the Governing Body of Trimley St Martin Primary School is to relocate the school and to expand in the new location.

Members noted the decision of the governing body

13. To finalise the budget and precept for 2020/2021 in the light of item 9

Members agreed the budget as set out at Annexe A. A precept of £31,275 would be sought. This would not require any increase in the parish council element of the council tax.

14. To receive a financial statement to 25th December 2019. Bank statements will be available for inspection at the meeting.

Members received a financial report to 25 December 2019 including details of the reconciliation and outturn against budget. The first instalment of the grant from the East Suffolk Play and Sport Fund which had been reported at the December meeting had reached the Parish Council's bank account. The CIL report for 2018/19 had been submitted to East Suffolk District Council.

Reconciliation	
As at 31/03/19	
Deposit Account	£ 38,431.63
Current Account	£ 17,232.26
	£ 55,663.89
	£ 55,663.89
Add Receipts to 25/12/2019	52,158.14
Total Available	£ 107,822.03
Less Expenditure to 25/12/2019	£ 44,579.63
	£ 63,242.40
Unpresented Cheques	
	£63,242.40
Balance As at 25/12/2019	
Deposit Account	£ 38,508.75
Current Account	£ 24,733.65
	£ 63,242.40

Note that the value of CIL held within current balances is £12308.97

15. To Approve the Following Payments

The following payments were approved:

Date	Name	In respect of	Amount	Power
07/01/20	C Ley	Clerk's salary	573.85	LGA1972 s112
07/01/20	HMRC	Tax/NI	100.20	LGA1972 s112
07/01/20	C Ley	Clerk's expenses (includes online renewal of annual web hosting charge)	83.80	LGA1972 s112
07/01/20	B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4

07/01/20	Goslings Farm	Christmas Tree	52.90	LGA 1972 s137
07/01/20	Trimley Memorial Hall	Hire of Hall	78.00	LGA1972 s133
07/01/20	EACH	donation	200.00	LGA 1972 s137
07/01/20	British Heart Foundation	donation	200.00	LGA 1972 s137
07/01/20	Simon Jones	Roundabouts and Beds	422.40	Highways Act 1980 s96

16. Items for consideration for inclusion on the February agenda

Items identified for inclusion on the February agenda were:

- Review of asset register
- Feedback from Disability Forum
- The 2020/21 County Council fund for special projects

17. Close

The meeting closed at 9.00 PM.

Sources of funding are as follows:

Precept:	31,275
Corporate Trustee Maintenance Reserve:	1,500
Grant:	5,000
Total	37,775

Clerk's salary & expenses	9,250
General expenses	3,000
Audit Fees	850
Insurance	550
Clerk Training	300
Councillor Training	1,200
Chairman's Allowance	350
Subscriptions	825
Grants/Donations/Sec 137	1,500
Bus shelter maintenance	700
Flower Beds & Roundabout etc	3,000
Parish Pump	750
Memorial Hall Corp Trustees	3,500
Neighbourhood or Parish Plan	1,000
Computer Equipment	1,000
Quiet Lanes Designation	5,000
Total	32,775
Restoration of funds to general reserve	5,000
Grand Total	37,775