

A Meeting of Trimley St Martin Parish Council will be held at the Trimley St Martin Memorial Hall on Tuesday 2 April 2019 at 7.00 p.m. The agenda is set out below.

**Caroline Ley, Parish Clerk
27 March 2019**

- 1. To Receive Apologies for Absence**
- 2. To Receive Declarations of Interest**
For Councillors to declare any interests in matters on the agenda.
- 3. To Receive and Determine Requests for Dispensations**
To receive and determine requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest
- 4. To Approve the Minutes of the Meeting Held on Tuesday 5 March 2019**
- 5. Presentation from Network Rail on the upgrade of four level crossings including two locally, Thorpe Lane and Morston Hall, as part of the Felixstowe Branch line project**
- 6. Public Forum**
Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.
 - County and District Councillor Reports
 - Public Question Time
- 7. To note the resignation of Councillor Carol Garrett**
- 8. To receive an update on the noise problems arising out of the works being carried out by Volker Fitpatrick**
- 9. To note changes to Development Management at East Suffolk Council**
There will be changes in the way in which development management functions will be undertaken following the formation of East Suffolk Council. A summary of the East Suffolk Planning referral process is attached at Appendix A. Training in planning matters will be offered to town and parish councils later in the year.
- 10. To receive an update on the following matters:**
 - **Proposal for an additional noticeboard on the Kirton Road side of the footbridge**
 - **Professional services estimate for the installation of a pedestrian refuge outside the Memorial Hall**
 - **Cyclists dismount sign on the Old Kirton Rd side of the footbridge**

- Request to road safety team for a review of safety issues in the village and request for a Speedwatch visit

11. To note the arrangements for the Annual Parish Meeting

12. To receive a financial statement to 25 March 2019.

A full record of payments and copies of bank statements will be available for inspection at the meeting.

As at 31/03/18	
Deposit Account	£ 14,996.11
Current Account	£ 33,309.54
	£ 48,305.65
Less late presented cheque 300229 from 2017/18	£ 195.00
	£ 48,110.65
Add Receipts to 25/03/2019	41584.54
Total Available	£ 89,695.19
Less Expenditure to 25/03/2019	£ 34,033.79
	£ 55,661.40
<u>Unpresented Cheques</u>	
	£55,661.40
Balance As at 25/03/2019	
Deposit Account	£ 38,411.14
Current Account	£ 17,250.26
	£ 55,661.40

Note that the value of CIL held within current balances is 4038.82

ITEM	Proposed Budget 2018/19	Spend to Date Net of VAT)	Recharge to corp Trustees	Spend less Recharge to Corp Trustees	Percentage Spent
Clerk's Salary and expenses	8,800.00	8,574.84	0.00	8,574.84	97.44
General Expenses	1,050.00	3,453.00	2,365.00	1,088.00	103.62
Audit Fees	800.00	420.00	0.00	420.00	52.50
Insurance	550.00	1,332.07	800.00	532.07	96.74
Clerk Training	500.00	77.00	0.00	77.00	15.40
Councillor Training	1,000.00	1,117.53	0.00	1,117.53	111.75
Chairman's Allowance	350.00	350.00	0.00	350.00	100.00
Subscriptions	800.00	781.00	0.00	781.00	97.63
Grants/Donations/Sec 137	500.00	500.00	0.00	500.00	100.00
Bus Shelter Cleaning	700.00	648.00	0.00	648.00	92.57
Flower Beds & Roundabout	2,250.00	2,313.43	215.00	2,098.43	93.26
Parish Pump	750.00	477.00	0.00	477.00	63.60
Memorial Hall Corporate Trustees	2,000.00	3,500.00	0.00	3,500.00	175.00
Appt of Data Protection Officer	300.00	150.00	0.00	150.00	50.00
Centenary of Armistice	500.00	281.42	0.00	281.42	56.28
Total	20,850.00	23,975.29	3,380.00	20,595.29	98.78
Unbudgetted item - prof services est*		7,334.62			
Total Exp		31,309.91			
Notes					

13. To Approve the Following Payments

Date	No	Name	In respect of	Amount	Power
05/03/2019	335	C Ley	Clerk's salary	827.92	LGA1972 s112
05/03/2019	336	Revenue & customs	Tax & NI	282.88	LGA1972 s112
05/03/2019	337	C Ley	Clerk's expenses	41.30	LGA1972 s112
05/03/2019	338	B Dunningham	Bus shelter cleaning	54.00	LGA Misc Provs Act 1953 s4
02/04/2019	339	Trevor Burgess	Grounds maintenance	115.00	LGA 1972 s133

14. Close

East Suffolk Planning Referral process

All planning application decisions including decisions concerning Environmental Impact Assessment (EIA) decisions or considerations requiring Habitat Regulation Impact Assessments (HRA) are delegated to Head of Planning and Coastal Management UNLESS:

1. The Planning Application is, in the opinion of the Head of Planning and Coastal Management and/or the Chair and Vice Chair of the Planning Committee, of significant public interest; would have a significant impact on the environment; or should otherwise be referred to Members due to its significance in some other respect; or
2. The applicant or landowner is East Suffolk Council; or
3. The applicant, or agent, is an East Suffolk Councillor or an East Suffolk Council employee, or the applicant, or agent, is a close relative of an East Suffolk Councillor or East Suffolk Council employee; or
4. The 'minded to' decision of the Planning Officer is contrary to either:
 - a. The comments received from the Town or Parish Council within the 21 day consultation period; or
 - b. The comments received from the Ward Member within the 21 day consultation period; or
 - c. The comments received from a statutory consultee within the 21 day consultation period.

In which case, if item 4 is invoked, the Planning Application will be referred to the Referral Panel – the panel will discuss with the Head of Planning and Coastal Management (based on planning grounds) to either refer the application to Planning Committee for decision or remain delegated to the Head of Planning and Coastal Management.

