

## Expenditure

Date	Cheque	Paid To	In Respect of	Clerk's Salary	Clerk's Expenses	HMRC	Gen Exp	Chair's Allow	Bus Shtr	Subs	Audit Fees	Corporate Trustees Memorial Hall	Flower Beds, Roundabout and other vegetation	Parish Pump	Sec 137	Donations	Misc	Total Exc VAT	VAT	Total Inc VAT
01/04/2016	Service ch	Account Fee					£ 5.00											£ 5.00		£ 5.00
05/04/2016	5	G Mussett	Salary	£ 416.13														£ 416.13		£ 416.13
05/04/2016	6	K Coutts	Salary	£ 469.51														£ 469.51		£ 469.51
05/04/2016	7	HMRC	Month 12 15/16			£ 104.00												£ 104.00		£ 104.00
05/04/2016	8	B Dunningham	Bus Shelter Cleaning						£ 67.50									£ 67.50		£ 67.50
05/04/2016	9	Corporate Trustees-TSM	Opening account - replaces ch 304								£ 1,000.00							£ 1,000.00		£ 1,000.00
05/04/2016	10	G Mussett	Clerk's expenses		£ 71.25													£ 71.25	£ 14.25	£ 85.50
05/04/2016	11	National Pen Co. Ltd	Pens and Flashlights - HM 90th for St Martin School														£ 610.90	£ 610.90	£ 122.18	£ 733.08
05/04/2016	12	JAS Landscapes	Roundabout, beds 50%, £90 Ivy removal bus shelter										£ 635.00					£ 635.00		£ 635.00
01/05/2016	Service ch	Unity Bank	Account Fee				£ 5.00											£ 5.00		£ 5.00
03/05/2016	13	G Mussett	Salary-April	£ 120.00														£ 120.00		£ 120.00
03/05/2016	14	K Coutts	Salary-April	£ 469.51														£ 469.51		£ 469.51
03/05/2016	15	HMRC	Month 1 16/17			£ 30.00												£ 30.00		£ 30.00
03/05/2016	16	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
03/05/2016	17	Memorial Hall	Hire of hall Jan - March				£ 152.00											£ 152.00		£ 152.00
03/05/2016	18	SALC	SALC - Bespoke Councillor Training														£ 600.00	£ 600.00	£ 120.00	£ 720.00
03/05/2016	19	K Coutts	Clerk's expenses - Stamps £6.48, Stationery £28.45		£ 34.93													£ 34.93		£ 34.93
03/05/2016	20	John Barker	Chairman's Allowance					£350										£ 350.00		£ 350.00
01/06/2016	Service ch	Account Fee	Account Fee				£ 5.00											£ 5.00		£ 5.00
07/06/2016	21	G Mussett	Salary - May	£ 96.00														£ 96.00		£ 96.00
07/06/2016	22	K Coutts	Salary - May	£ 469.51														£ 469.51		£ 469.51
07/06/2016	23	HMRC	Month 2 16/17			£ 24.00												£ 24.00		£ 24.00
07/06/2016	24	B Dunningham	Bus Shelter Cleaning						£ 67.50									£ 67.50		£ 67.50
07/06/2016	25	K Coutts	Clerk's expenses		£ 80.15													£ 80.15		£ 80.15
	25	K Coutts			£ 3.75													£ 3.75	£ 0.75	£ 4.50
	25	K Coutts			£ 2.92													£ 2.92	£ 0.58	£ 3.50
	25	K Coutts			£ 22.95													£ 22.95	£ 4.59	£ 27.54
07/06/2016	26	SALC	Membership subs							£ 693.45								£ 693.45		£ 693.45
07/06/2016	27	Prettys	Legal advice				£ 882.00											£ 882.00	£ 176.40	£ 1,058.40
07/06/2016	28	JAS Landscapes	Hedge cutting at Hall				£ 150.00											£ 150.00		£ 150.00
07/06/2016	29	F&D Sports and Recreation Council	Membership subs				£ 5.00											£ 5.00		£ 5.00
11/07/2016	30	SALC	Charles Arnold Baker 10th Edition Handbook		£ 73.60													£ 73.60		£ 73.60
11/07/2016	31	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
11/07/2016	32	Information Commissioner	Data Protection Registration				£ 35.00											£ 35.00		£ 35.00
11/07/2016	33	K Coutts	Clerk's expenses		£ 22.25													£ 22.25		£ 22.25
11/07/2016	34	G Mussett	Salary - June	£ 96.00														£ 96.00		£ 96.00
11/07/2016	35	K Coutts	Salary - June	£ 337.78														£ 337.78		£ 337.78
11/07/2016	36	HMRC	Month 3 16/17			£ 24.00												£ 24.00		£ 24.00
11/07/2016	37	Memorial Hall	Hire of Hall - April-June				£ 46.00											£ 46.00		£ 46.00
01/08/2016	38	Memorial Hall	Hire of Hall - April-June				£ 66.00											£ 66.00		£ 66.00
01/08/2016	39	HMRC	Month 4			£ 85.80												£ 85.80		£ 85.80
01/08/2016	40	G Mussett	Salary July	£ 343.84														£ 343.84		£ 343.84

Date	Cheque	Paid To	In Respect of	Clerk's Salary	Clerk's Expenses	HMRC	Gen Exp	Chair's Allow	Bus Shlr	Subs	Audit Fees	Corporate Trustees Memorial Hall	Flower Beds, Roundabout and other vegetation	Parish Pump	Sec 137	Donations	Misc	Total Exc VAT	VAT	Total Inc VAT
01/08/2016	41	B Dunningham	Bus Shelter Cleaning						£ 67.50									£ 67.50		£ 67.50
01/08/2016	42	SALC	Internal Audit Fee								£ 191.00							£ 191.00	£ 38.20	£ 229.20
01/08/2016	43	CPRE	Subscription				£ 36.00											£ 36.00		£ 36.00
16/08/2016	44	JAS Landscapes	Roundabout, beds 50%										£ 275.00					£ 275.00		£ 275.00
16/08/2016	45	Suffolk County Council	Clerk Recruitment Advertisement				£ 50.00											£ 50.00		£ 50.00
16/08/2016	46	Norse	Litter Bins x 2														£ 430.00	£ 430.00	£ 86.00	£ 516.00
16/08/2016	47	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
06/09/2016	48	G Mussett	Salary August	£ 379.44														£ 379.44		£ 379.44
06/09/2016	49	HMRC	Month 5			£ 94.80												£ 94.80		£ 94.80
06/09/2016	50	DMH Solutions	Risk Software Upgrade				£ 59.00											£ 59.00	£ 11.80	£ 70.80
06/09/2016	101	JAS Landscapes	Hedge cutting at Hall				£ 180.00											£ 180.00		£ 180.00
06/09/2016	102	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
30/09/2016	DD	Unity Bank	Service Charge				£ 18.00											£ 18.00		£ 18.00
04/10/2016	103	G Mussett	Salary September	£ 379.24														£ 379.24		£ 379.24
04/10/2016	104	HMRC	Month 6			£ 95.00												£ 95.00		£ 95.00
04/10/2016	105	B Dunningham	Bus Shelter Cleaning						£ 67.50									£ 67.50		£ 67.50
04/10/2016	106	Memorial Hall Mngmnt Committee	Hall Hire				£ 92.00											£ 92.00		£ 92.00
04/10/2016	107	G Mussett	Petty Cash		£ 22.01													£ 22.01	£ 4.49	£ 26.50
04/10/2016	107	G Mussett	Petty Cash		£ 16.23													£ 16.23	£ 3.25	£ 19.48
04/10/2016	107	G Mussett	Petty Cash		£ 22.49													£ 22.49	£ 4.50	£ 26.99
04/10/2016	108	Cane & co	Insurance Premium				£ 1,233.30											£ 1,233.30		£ 1,233.30
04/10/2016	109	JAS Landscapes	Roundabout Grass										£ 275.00					£ 275.00		£ 275.00
01/11/2016	110	G Mussett	Salary October	£ 120.00														£ 120.00		£ 120.00
01/11/2016	111	C Ley	Salary October	£ 384.28														£ 384.28		£ 384.28
01/11/2016	112	BDO	External Audit Fee								£ 768.00							£ 768.00	£ 153.60	£ 921.60
01/11/2016	113	Community Action Suffolk	Website Hosting				£ 50.00											£ 50.00	£ 10.00	£ 60.00
01/11/2016	114	HMRC	Month 7			£ 119.40												£ 119.40		£ 119.40
01/11/2016	115	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
01/11/2016	116	G Mussett	Reimbursement - cost of wreath				£ 25.00											£ 25.00		£ 25.00
06/12/2016	117	Salvation Army	Donation - Bugler														£ 50.00	£ 50.00		£ 50.00
06/12/2016	118	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
06/12/2016	119	G Mussett	Salary Nov	£ 120.00														£ 120.00		£ 120.00
06/12/2016	120	Caroline Ley	Salary Nov	£ 390.28														£ 390.28		£ 390.28
06/12/2016	121	Caroline Ley	Clerks Expenses Oct & Nov		£ 60.60													£ 60.60		£ 60.60
	121	Caroline Ley	Clerks Expenses Oct & Nov		£ 18.31													£ 18.31	£ 3.67	£ 21.98
06/12/2016	122	HMRC	Month 8			£ 113.40												£ 113.40		£ 113.40
06/12/2016	123	JAS Landscapes	planting of bulbs										£ 250.00					£ 250.00		£ 250.00
06/12/2016	124	JAS Landscapes	Renewal of fencing				£ 485.00											£ 485.00		£ 485.00
06/12/2016	125	SALC	Clerks Intro		£ 20.00													£ 20.00	£ 4.00	£ 24.00
06/12/2016	126	Goslings Farm	Christmas Tree				£ 46.90											£ 46.90		£ 46.90
31/12/2016		Unity Bank	Service Charge				£ 18.00											£ 18.00		£ 18.00
03/01/2017	127	Trimley Saints Playerrs	Donation iro services at reeve Lodge														£ 50.00	£ 50.00		£ 50.00
03/01/2017	128	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
03/01/2017	129	G Mussett	Locum Clerk's salary	£ 120.00														£ 120.00		£ 120.00
Date	Cheque	Paid To	In Respect of	Clerk's Salary	Clerk's Expenses	HMRC	Gen Exp	Chair's Allow	Bus Shlr	Subs	Audit Fees	Corporate Trustees Memorial Hall	Flower Beds, Roundabout and other vegetation	Parish Pump	Sec 137	Donations	Misc	Total Exc VAT	VAT	Total
03/01/2017	130	Caroline Ley	clerk's salary	£384.28														£ 384.28		£ 384.28
03/01/2017	131	HMRC	Tax due on Cerks' salary			£ 119.40												£ 119.40		£ 119.40
03/01/2017	132	Trimley Memorial Hall Corporate Trustees	Transfer of funds									£ 1,000.00						£ 1,000.00		£ 1,000.00
03/01/2017	133	Trimley Memorial Hall	Hall hire for meetings				£ 115.00											£ 115.00		£ 115.00
03/01/2017	134	SALC	Training		£ 58.80													£ 58.80	£ 8.76	£ 67.56
07/02/2017	135	B Dunningham	Bus Shelter Cleaning						£ 54.00									£ 54.00		£ 54.00
07/02/2017	136	G Mussett	clerk's salary	£ 120.00														£ 120.00		£ 120.00
07/02/2017	137	Caroline Ley	clerk's salary	£ 384.28														£ 384.28		£ 384.28
07/02/2017	138	HMRC	Tax due on Cerks' salary			£ 119.40												£ 119.40		£ 119.40

07/02/2017	139	Caroline Ley	clerk's expenses		£ 131.40													£ 131.40		£ 131.40	
	139	Caroline Ley	clerk's expenses		£ 4.79													£ 4.79	£ 0.96	£ 5.75	
	139	Caroline Ley	clerk's expenses		£ 14.99													£ 14.99	£ 3.00	£ 17.99	
07/02/2017	140	JAS Landscapes	maintenance of beds								£ 275.00							£ 275.00		£ 275.00	
07/03/2017	141	B Dunningham	Bus Shelter Cleaning					£ 54.00										£ 54.00		£ 54.00	
07/03/2017	143	Caroline Ley	clerk's salary	£ 478.80														£ 478.80		£ 478.80	
07/03/2017	144	HMRC	Tax due on Cerks' salary			£ 113.20												£ 113.20		£ 113.20	
07/03/2017	145	Caroline Ley	clerk's expenses		£ 39.60													£ 39.60		£ 39.60	
07/03/2017	146	Flyer Press	Printing & distr of Parish Pump									£ 157.50						£ 157.50	£ 7.50	£ 165.00	
07/03/2017	147	SALC	Training		£ 125.00													£ 125.00	£ 25.00	£ 150.00	
07/03/2017	148	Headway suffolk	Donation										£ 50.00					£ 50.00		£ 50.00	
31/03/2017	DD	Unity Bank	Service Charge				£ 18.00											£ 18.00		£ 18.00	
					£ 6,078.88	£ 846.02	£ 1,042.40	£ 3,777.20	£ 350.00	£ 756.00	£ 693.45	£ 959.00	£ 2,000.00	£ 1,710.00	£ 157.50	£ 50.00	£ 100.00	£ 1,640.90	£ 20,161.35	£ 803.48	£ 20,964.83

**Income**

<b>Date</b>	<b>Reference</b>	<b>From</b>	<b>In Respect of</b>	<b>Precept</b>	<b>Grants</b>	<b>VAT Refund</b>	<b>Bank Interest</b>	<b>Other Interest</b>	<b>Other</b>	<b>TOTAL</b>
29/04/2016		Suffolk Coastal District Council	Precept	£ 13,230.00	£ 207.56					£ 13,437.56
30/06/2016		Unity Trust Bank	Interest				£ 2.99			£ 2.99
25/07/2016		HMRC	VAT Refund			£ 6,464.04				£ 6,464.04
27/09/2016		Suffolk Coastal District Council	Precept	£ 13,230.00	£ 207.56					£ 13,437.56
30/09/2016		Unity Trust Bank	Interest				£ 2.10			£ 2.10
31/12/2016		Unity Trust Bank	Interest				£ 1.51			£ 1.51
25/01/2017		Trimley Memorial Hall Corporation	Invoice 1 Repayment of costs incurred by Corp Trustees						£ 1,435.00	£ 1,435.00
31/03/2017		Unity Trust Bank	Interest				£ 1.48			£ 1.48
<b>TOTALS</b>				<b>£ 26,460.00</b>	<b>£ 415.12</b>	<b>£ 6,464.04</b>	<b>£ 8.08</b>	<b>£ -</b>	<b>£ 1,435.00</b>	<b>£ 34,782.24</b>

ITEM	Proposed Budget 2016/17	Spend to 31/3/17 (Net of VAT)	Less Recharge to Corporate Trustees	Net Spend	Percentage Spent	Over or under
Clerk's Salary	£ 7,500	£ 7,121.28		£ 7,121.28	95.0%	£ 378.72
General Expenses	£ 1,260	£ 2,304.12	£ 635.00	£ 1,669.12	132.5%	-£ 409.12
Audit Fees	£ 750	£ 959.00		£ 959.00	127.9%	-£ 209.00
Insurance	£ 500	£ 1,233.30	£ 800.00	£ 433.30	86.7%	£ 66.70
Clerk Training	£ 1,000	£ 203.80		£ 203.80	20.4%	£ 796.20
Councillor Training	£ 1,000	£ 600.00		£ 600.00	60.0%	£ 400.00
Chairman's Allowance	£ 350	£ 350.00		£ 350.00	100.0%	£ -
Subscriptions	£ 750	£ 693.45		£ 693.45	92.5%	£ 56.55
Grants/Donations/Sec 137	£ 750	£ 150.00		£ 150.00	20.0%	£ 600.00
Bus Shelter Cleaning	£ 800	£ 756.00		£ 756.00	94.5%	£ 44.00
Flower Beds & Roundabout	£ 1,500	£ 1,710.00		£ 1,710.00	114.0%	-£ 210.00
Parish Pump	£ 450	£ 157.50		£ 157.50	35.0%	£ 292.50
New Dog Bins	£ 350	£ 430.00		£ 430.00	122.9%	-£ 80.00
Memorial Hall Corporate Trustees	£ 2,785	£ 2,000.00		£ 2,000.00	71.8%	£ 785.00
Legal Advice	£ -	£ 882.00		£ 882.00	Unbudgetted	-£ 882.00
Queen's Birthday Commemoration	£ 475	£ 610.90		£ 610.90	128.6%	-£ 135.90
<b>TOTAL</b>	<b>£ 20,220</b>	£ 20,161.35	£ 1,435.00	£ 18,726.35	92.6%	£ 1,493.65

<b>Reconciliation</b>
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<b>As at 31/03/16</b>	
Deposit Account	£ 12,000.72
Current Account	£ 9,460.63
	<b>£ 21,461.35</b>
Add Receipts to 31/03/2017	£ 34,782.24
Less Expenditure to 31/03/2017	-£ 20,964.83
As at 31/03/2017	<b>£ 35,278.76</b>

<b>As at 31/03/2017</b>	
Deposit Account	£ 12,008.80
Current Account	<u>£23,269.96</u>
	<b>£ 35,278.76</b>