

You are hereby summoned to attend the Meeting of Trimley St Martin Parish Council to be held at the Trimley St Martin Memorial Hall on Tuesday 3 October 2017 at 7.00 p.m. The agenda is set out below.

**Caroline Ley, Parish Clerk
27 September 2017**

1. To receive apologies for absence

2. To receive declarations of interest

For councillors to declare any interests in matters on the agenda.

3. To receive and determine requests for dispensations

To receive and determine requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

4. To approve the minutes of the meeting held on 5 September 2017

5. Public Forum

Residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows.

- Presentation by Network Rail on the works to be carried out to the Felixstowe Branch Line
- Presentation by Scott Residential on proposal for a development of housing for people in later life on land north of Heathfields
- County and District Councillor Reports
- Public Question Time

6. Public Enquiry into the Network Rail (Felixstowe Branch Line Improvements – Level Crossing Closure) Order

To look again at the possibility of working with Network Rail towards the preparation of a Statement of Common Ground for presentation to the Inspector at the Inquiry

7. To note that the Planning Committee will discuss the response to the Issues and Options consultation document at their meeting on 17 October

The Planning Committee meeting to discuss the response to the Issues and Options document will take place on 17 October at 7.30 p.m. To note also that the One to One meeting at SCDC will now take place on 10 October and to identify any further points which members would like to feed into the discussion of the key focus of the meeting which will be: "what would you like your community to look like in 2036"?

- How can this be achieved?
 - What are the needs of your community?
 - What are the important aspects of your community the Local Plan should seek to retain?
 - What are your infrastructure needs – open space, community facilities, public transport, allotments, meeting places etc?
- What are the important connections/relationships with other settlements?

8. To consider proposals to improve communications (Councillor Clarke)

9. To note plans by Level 2 Youth Project to Offer some mobile youth support services to young people in both the Trimley's and in Kirton and consider their plans to gauge the level of interest

To note the plans and to consider their proposals for an afternoon or weekend event with a suggested location of the green space at St Martin's Green and/or a link in with the Christmas tree switch on. The provision for these events would require space for a 17 seater minibus and awning.

10. To Note That the EU Regulation known as General Data Protection Regulation (GDPR) will come into force on 25 May 2018, that there will be implications for the Parish Council and a requirement to appoint a data protection officer
11. To consider a request from SCDC for comments on an application by Trimley Sports and Social Club for funding to cover the cost of replacing the play equipment at the Club and to note that the Sports & Social Club have separately submitted an amended licence agreement for consideration.
12. To Consider a quotation for the upgrade of the planting of the ornamental beds and roundabout – proposal to be presented by the working group
13. To note that the Clerk has contacted the Passenger Transport Infrastructure Team for information with regard to the provision of seating at the Grimston Lane bus stop.
14. To note the date for the Christmas Event at Reeve Lodge
The Christmas event at Reeve Lodge will take place on 14 December at 7.00p.m.
15. To Review the 2015 Decision not to accept advertising on the roundabout
At the meeting held in August 2015 (Aug 2015 minutes Item 19) advertising on the roundabout was considered and it was agreed at that time that it would not be accepted. At the September meeting the Parish Council agreed to a request from a member of the public to review that decision.
16. To note that Suffolk Coastal District Council are undertaking a consultation in relation to the implementation of Civil Parking Enforcement (CPE) in April 2019 and consider a response
17. To Receive a Financial Statement to 25th September 2017
To receive a financial statement to 25th September 2017. Bank statements and a full list of payments to date will be available for inspection at the meeting. Details of spend against budget are recorded below as is the up to date reconciliation.

ITEM	Proposed Budget 2017/18	Spend to Date Net of VAT)	Percentage Spent	Over or underspend
Clerk's Salary	£ 7,500	£ 4,253.45	56.7%	
General Expenses	£ 1,800	£ 394.75	21.9%	
Audit Fees	£ 1,000	£ 492.00	49.2%	
Insurance	£ 433	£ 1,280.84	295.8%	
Clerk Training	£ 750	£ -	0.0%	
Councillor Training	£ 1,000	£ 168.43	16.8%	
Chairman's Allowance	£ 350	£ 350.00	100.0%	
Subscriptions	£ 750	£ 755.19	100.7%	
Grants/Donations/Sec 137	£ 750	£ -	0.0%	
Bus Shelter Cleaning	£ 800	£ 324.00	40.5%	
Flower Beds & Roundabout	£ 1,500	£ 1,033.00	68.9%	
Parish Pump	£ 450	£ 265.20	58.9%	
Memorial Hall Corporate Trustees	£ 1,945	£ 1,500.00	77.1%	
TOTAL	£ 19,028	£ 10,816.86		
INCOME				
Bank Interest	£ 5			
Grant Funding	£ -			
TOTAL	£ 5			
NET REQUIREMENT	£ 19,023			

Reconciliation		
As at 31/03/17		
Deposit Account	£ 12,008.80	
Current Account	£ 23,269.96	
	£ 35,278.76	
Add Receipts to 25/09/2017	£ 14,179.98	
Less Expenditure to 25/09/2017	£ 10,816.86	
Less Unpresented Cheques		
	£ 38,641.88	
As at 25/09/2017		
Deposit Account	£ 12,010.30	
Current Account	£26,631.58	
	£ 38,641.88	

18. To Approve the Following Payments

Date	No	Name	In respect of	Amount
03 10 2017	300194	C Ley	Clerk's salary	498.20
03 10 2017	300195	Revenue & Customs	Tax	£93.80
03 10 2017	300196	C Ley	Clerk's Expenses	30.60
03 10 2017	300200	Flyer Press	Printing of Parish Pump	£112.00
03 10 2017	300202	B Dunningham	Cleaning of Bus shelter	£54.00

19. Close