

Minutes of The Trimley St Martin Parish Council
4th February 2014 at 7.30pm
The Methodist Church Hall, Trimley St Martin

Public Session

- Police Report – No representative and no report received
- County and District Councillor Reports (items raised for decision at this time will be placed on the agenda for the next meeting)

District Councillor Susan Harvey – attended and gave her report which had also been circulated
County Councillor John Goodwin – attended and gave his report
District Councillor Graham Harding – apologies received
District Councillor Richard Kerry - apologies, report received and circulated
- Public Question Time
- Members Questions – JB asked SH how SCDC were dealing with the Local Plan in view of the NANT challenge and in the time that judgment was awaited. SH replied that that SCDC were using it in the usual way until the results of the judicial review were known. IC said NANTs case is about where houses are located, rather than numbers. JB asked SH to question with SCDC where the houses that were meant for Martlesham would go if NANT won their case.

Parish Council Meeting
MINUTES

Apologies: District Councillors Richard Kerry and Graham Harding, Parish Councillors Berridge Eve and Justine Good.

In attendance: Chairman John Barker, Vice-Chairman John Sills, Councillors Joe Smith, Carol Garrett, Heather Rodwell, Ann Owen
Dave Pither, Ian Cowan.

Minutes: Kit Coutts (Clerk)

16/14 Declarations of Interest

Ian Cowan – Suffolk Coastal Local Plan

17/14 Minutes of the Monthly Parish Council Meeting held on the 7th January 2014 – unanimously approved and signed at the meeting

18/14 Clerk's report on progress and other matters arising since the last meeting:

a) SCDC Local Plan - IC

- SCC/Academy Land reply to our letter – IC spoke and said SCC owned the land and have no plans for these brownfield sites. SCDC are not considering the school sites as they are 'still in use'. There was a long discussion regarding the potential brownfield school sites and whether the PC should make representation to SCC regarding the matter. It was agreed that the Chair/VC and Clerk to meet with SH and then write a letter to SCDC regarding the use of brownfield sites. SH suggested waiting until the results of the JR were known before writing the letter. **ACTION:** Clerk to arrange a meeting with Susan Harvey.
- NANT – High Court Challenge – IC spoke about this in the public session whilst SH was still present.

b) Grant applications – report and ongoing

The Clerk reported £800 Locality Funding (2013/14) and advised that this does not exclude us from asking for more next financial year (2014/15) as long as it is not for the same item/s. The Clerk also advised that £1500 had been kindly offered by The John Gilpin Trust this month towards contents and that she and Keith Slaughter would be meeting a representative to collect the cheque.

Following a conversation with Richard Kerry before the meeting, he had also spoken with JB and has offered £6,000 funding towards contents.

Latest Update:

SUCCESSFUL APPLICATIONS:

Organisation	Amount	For	Comment	Beneficiary Account
Suffolk Foundation	£1,833.00	Tables and Chairs	Port Community Fund (£1000) and Suffolk Fund (£833)	Memorial Hall
Scarfe Foundation	£500	Contents		Memorial Hall
Britten Pears	£1,000	Stage Curtains	Will send cheque when we are ready to buy the curtains	Memorial Hall
Locality Budget	£800.00	Cavity Wall Insulation		PC
John Gilpin Trust	£1,500.00	Stage Curtains	Via Margary and Miller, Southwold	Memorial Hall
	£5,633.00	TOTAL		

OUTCOME AWAITED

Organisation	Comment
Viridor Waste Management	Email Sent-awaiting response
SCDC	Applied asked for Max £6K, Min £3K - TBC - await outcome
Mr and Mrs Philip Rackham Trust via Birketts	Applied - TBC - await outcome
John Lewis-Waitrose	Applied - TBC - await outcome
Entrust	Email Sent-awaiting response
Alfred Williams Trust	Email Sent-awaiting response

NOT SUCCESSFUL

Organisation	Comment
UCS	Not successful
Biffa	1.2 miles too far away from the Bramford Landfill
The February Foundation	Sorry, can't fund hall projects

The audited Memorial Hall accounts were presented to the Clerk at the meeting by the bookings secretary Heather Rodwell – (appended to these minutes) and the Clerk explained that these will enable her to make applications to other possible funders who required these on application.

c) Reply to our letter sent regarding the promised meeting about future planned developments in Trimley St Martin – Bursar, Trinity College. A meeting had been arranged with Bidwells 13th February (JB/JSills and Clerk to attend) and the outcome of this meeting will be reported to members at the March PC meeting.

d) Outdoor play space and sport fund – the Clerk had been in discussion with GH who was trying to arrange a meeting with the club to discuss improvements to the play equipment.. The Clerk had been in touch with SCDC to confirm amounts in the Outdoor Playspace/Sport accounts and to confirm whether we would be able to use the money on equipment owned by another organization – the answer was yes. **ACTION:** Await GH arranging meeting with TSSC.

e) Nigel Smith's bench is more precariously positioned. The Clerk has obtained permission from Bidwells to move this further back for safety (after discussion with Jane Smith). **ACTION:** Clerk to speak to Jane to see if one of her staff could move it. If not, Clerk to ask Dennis Barton.

19/14 Matters Brought forward from last meeting

a) Casual Vacancy Co-option Ballot

Two candidates had sent applications to fill the casual vacancy; Simon Hopkins and Robert Parker. The applications had been circulated to parish councillors to read two weeks prior to the meeting. Ballot papers were given to all present and returned to the Clerk and were counted by her in the open meeting with one member of the public present.

Results:

Votes: Robert Parker: 6 Simon Hopkins: 2.

ACTION: Clerk to advise both candidates of the outcome. To get Robert Parker to sign the 'Declaration of Acceptance' and to add him as a councillor to the SCDC on-line register.

20/14 Members Reports

a) Memorial Hall Update – JSills gave an update to members present of the tender process which was underway. Outcome awaited.

b) Felixstowe and Trimleys Futures Group – JSills attended the last meeting and reported what the Felixstowe Futures meetings were about. At the meeting he attended it was apparent that nothing was happening on any of the projects. The meeting discussed the future of the group, which was expensive to run and wasn't achieving anything. JB said it seemed apparent that there was no future place at the table for either of the Trimley Parish Councils.

c) SNT Tasking Meeting Felixstowe 27 Jan – apologies and letter sent to Insp Matt Dee as agreed detailing the Parish Council thoughts. Following the meeting there was no change proposed to the format of future meetings.

21/14 Correspondence – items have been circulated as listed in each section, or below, or will be available for inspection at the meeting:

a) Mayor's Charity Ball Invitation – 29 March.

b) Mayor's Charity Curry Night – 17 March.

c) Felixstowe Fire Station Consultation Document (drop in presentation 19 Feb. Consultation ends 4 March). Discussed in the public session. Joe Smith wished a representative to come to one of our meetings. **ACTION:** Clerk to talk to St Mary's Clerk and to ask Phil Embry – who is the contact, for a meeting before end February to be held at Felixstowe Fire station with a 7pm start.

d) Local Pharmacy support – Trimleys. Discussed. **ACTION:** Clerk to reply 'we support all local businesses and we wish him every success'

e) Final Local Government Finance Settlement SALC E-mail – Further details:

<http://www.parliament.uk/business/committees/committees-a-z/commons-select/communities-and-local-government-committee>.

f) Felixstowe Futures Group Notes/Actions.

22/14 Information Circulars – the following items have been circulated by e-mail, or will be available for inspection at the meeting:

a) Clerks and Councils Direct

b) Suffolk Wildlife Trust

c) The Traveller

d) The Local Councillor

23/14 Finance

- a) SARS (Suffolk Accident and Rescue Service) request for donation - www.sars999.org.uk £50 donation agreed. **ACTION:** Clerk to raise a cheque.
- b) MAGPAS (Emergency Medical Charity) request for donation –discussed and agreed that it was more appropriate to support out East of England service as we did last year. **ACTION:** Clerk to raise a cheque for £50 to EAST OF ENGLAND AIR AMBULANCE. and to write to MAGPAS.
- c) Cheques presented for signing and account status. **ACTION:** Cheques approved and signed at the meeting.

Current Account

Running Total

Date	Account	Dr	Cr	Description	£	Running Total
08/01/2014	INC		Cr	Share Dividend	£0.45	£15,357.89
21/01/2014	INC		Cr	HMRC VAT Reclaimed	£229.49	£15,587.38
30/01/2014	INC		Ch	Ipswich County Court (Rent Payment on A/C)	£25.00	£15,612.38
04/02/2014	100131			K Coutts Jan pay	£780.38	£14,832.00
04/02/2014	100132			K Coutts Jan expenses - includes phone line installation	£91.99	£14,740.01
04/02/2014	100133			B Dunningham	£54.00	£14,686.01
04/02/2014	100134			HMRC Month 10	£176.90	£14,509.11
04/02/2014	100135			Felixstowe Town Council (cemetery)	£750.00	£13,759.11
04/02/2014	100136			Trimley Methodist Hall (booking)	£27.50	£13,731.61

Deposit Account

Running Total

Date	Account	Dr	Cr	Description	£	Running Total
23/01/2014	INT			Bank Interest	£0.52	£11,010.39

24/14 Planning

New Applications:

Reference	DC/14/0058/HDG
Address	Capel Hall Capel Hall Lane Trimley St Martin Suffolk IP11 0RB
Proposal	Hedges either side of the access drive to Capel Hall have been overtaken by [now mature] ivy leading to gaps and loss of structure. Historically these hedges have been heavily trimmed on an annual basis and the associated lime trees [less than 40 years old] have been pollarded annually. The hedges do not make a positive contribution to the landscape and are considered to be of low wildlife value. Capel Hall been purchased by Matthew Rampton in the past year. Fiona Wells is advising on conservation on the farm. A management plan for the existing woodland is in preparation. 7.5ha of new woodland is currently being planted under a Forestry Commission Woodland Creation Scheme. As part of the landscaping proposals for the farm, the drive side hedges will be removed and alternate lime thinned [felling licence applied for] to give those retained more space to develop better crowns. this will create a more formal avenue approach to the Hall. Undergrounding of overhead wires is being explored with the utility company.
Status	Pending Consideration
PC Planning Committee	No Objections

Previous Applications:

Reference	DC/13/3071/FUL
Address	40 Cavendish Road Trimley St Martin Suffolk IP11 ORR
Proposal	Proposed detached chalet style bungalow on land Adjacent 40 Cavendish Road
Status	Pending Consideration (amended plan received and passed to JS-our objection stands)
PC Planning Committee	Object – outcome awaited
Reference	DC/13/3300/CLE
Address	Old Poultry Farm High Road Trimley St Martin Suffolk IP11 ORG
Proposal	Application for a lawful development certificate for an existing use; occupation of bungalow and its associated curtilage in breach of agricultural occupancy restriction (Condition 2 appeal decision APP/2034A/A/86191 dated 10/03/1965).
PC Planning Committee	Object – outcome awaited
Reference	DC/13/3120/AGO
Address	Land West Of Hams Farmhouse Back Road Trimley St Martin Suffolk
Proposal	Reservoir to be used for storing water abstracted during winter months and used for spray irrigation during summer.
Status	The local planning authority has deemed it necessary to require further information with regard to the siting, external appearance and archaeological effects of the development.

Other: None

25/14 Street Lighting – report of any defective lights. None reported.

26/14 Highways and Footpaths – Actions from previous meetings all undertaken

- a) Grit Bin Mill Close T-Junction – CG reported that the road becomes very icy at this point and that there was very nearly an accident recently when a driver lost control on black ice and nearly hit a parked car. It was agreed that a grit bin should be put in place for members of the public to use. **ACTION:** Clerk to contact SCC.
- b) FP24 reinstatement – Reported by the Clerk between meetings.
- c) FP21 broken stile LHS of the Hall - Reported by the Clerk between meetings.
- d) Branches left following tree felling near the Mill Close footpath - Reported by the Clerk between meetings.
- e) Richard Kerry – letter to McColls about bin/rubbish – circulated and McColls was discussed. To write a letter in support of RK’s letter. **ACTION:** Clerk to draft and liaise with JB.
- f) The previously reported Thorpe Lane Sign has fallen down again and the other sign in the same area doesn’t have an ‘e’ in it. **ACTION:** Clerk to report to the responsible authority.
- g) It was reported that following building work to the house on the roundabout by Howlett Way the grass verge had been completely destroyed by builders vehicles(AO). **ACTION:** Clerk to report to the responsible authority.
- h) Urban footpath Old Kirton Road to St Martins Green – in a poor state of repair. **ACTION:** Clerk to report to the responsible authority.
- i) Received an e-mail from a resident re different issues regarding highways/footpaths etc. after the agenda way sent out – **ACTION:** Clerk to report to the responsible authorities.
- k) Footpath SeamarkNunn side High Road – bits of tree need sweeping. **ACTION:** Clerk to report to the responsible authority.

27/14 To consider the exclusion of the public and press in the public interest for consideration of the following (if deemed necessary):

Personnel Issues - None
Legal Issues - None

28/14 URGENT BUSINESS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS WILL BE FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY

29/14 Dates of any other meetings, or community events members or the Clerk may wish to draw to the attention of the members:

a) SNT Tasking Meeting 1 April, 2pm at Trimley Sports and Social Club

30/14 Date of next Parish Council Meeting – 7.30pm, Tuesday 4 March 2014 at The Trimley St Martin Methodist Church Hall

There being no other business, the meeting closed at: 21:20

Signed.....

Dated.....