

**Minutes of The Trimley St Martin Parish Council**  
**1<sup>st</sup> April 2014 at 7.30pm**  
**The Methodist Church Hall, Trimley St Martin**

**Public Session**

- Police Report – PCSO Glynn Bown – attended and had given a report in the APM that preceded this meeting
- County and District Councillor Reports (items raised for decision at this time will be placed on the agenda for the next meeting).  
District Councillor Graham Harding – attended and had given a report in the APM that preceded this meeting  
District Councillor Susan Harvey – attended and had given a report in the APM that preceded this meeting  
County Councillor John Goodwin – attended and had given a report in the APM that preceded this meeting  
District Councillor Richard Kerry - apologies but had sent a report which had been read in the APM that that preceded this meeting
- Public Question Time – none
- Members Questions – none

**Parish Council Meeting**  
**MINUTES**

**Apologies:** Parish Councillors Ian Cowan, District Councillor Richard Kerry

**In attendance:** Chairman John Barker, Vice-Chairman John Sills, Parish Councillors Heather Rodwell, Ann Owen, Carol Garrett, Dave Pither, Justine Good, Bob Parker, Berridge Eve.

**Minutes:** Kit Coutts (Clerk)

**46/14 Declarations of Interest**

Bob Parker – Personal (reservoir) Minute No 54/14, planning application DC/13/3120/AGO

Berridge Eve – Personal (Trimley Estate/Bidwells)

John Barker – Personal (11 Mill Close Planning Application)

**47/14 Minutes of the Monthly Parish Council Meeting held on the 4<sup>th</sup> February 2014** – unanimously approved and signed

**48/14 Clerk's report on progress and other matters arising since the last meeting:**

a) Grant Funding Applications for Hall refurbishment

The Clerk reported the following outcomes from her ongoing grant applications:

Who	Amount	Use	Comments	Which Account
Suffolk Foundation	£1,833.00	Tables and Chairs		Memorial Hall
Scarfe Foundation	£500	Contents		Memorial Hall
Britten Pears	£1,000	Stage Curtains	Will send cheque when we are ready to buy the curtains	Memorial Hall
Locality Budget	£800.00	Cavity Wall Insulation		PC
John Gilpin Trust	£1,500.00	Stage Curtains	Via Margary and Miller, Southwold	Memorial Hall
Alfred Williams Trust	£500.00	Contents		PC
SCDC	£3,000.00	Contents	Capital and Revenue Aid Grant-will be paid on production of invoices	Memorial Hall
Trinity College	£2,500.00	Refurbishment		PC
Annie Tranmer Trust	£200.00	Tables and Chairs		PC
Line Dancers	£250.00	Contents		Memorial Hall
	<b>£12,083.00</b>	<b>TOTAL</b>		
<b>Pledged</b>				
GH	£4,000.00		AFTER APRIL	PC
RK	£6,000.00		AFTER APRIL	PC
	<b>£10,000.00</b>	<b>TOTAL</b>		

- b) Outdoor play space and sport fund/TSSC (can be spent any time up to June 2022). The Clerk had met with GH. The club has had quotes for repairs - £3800 and their solicitor will contact regarding a legal agreement for right of access by village children. **ACTION:** to await this contact.
- c) Request from TSMartin School Governor for flashing speed sign – passed to Malcolm King and John Goodwin SCC – dealt with in the APM earlier (see minutes of that meeting).
- d) Letter to Tim Passmore regarding potential closure of Suffolk Police Force Control Room (done under Chairman's emergency powers) and reply (under correspondence and circulated with supporting documents). JSills pointed out that PC Dave Gledhill is currently seconded and that TSMartin only has a PCSO (and a new PCSO to join soon) even though we have apparently had the highest crime rate in St Martin in a long time. **ACTION:** Clerk to write to Insp Matt Dee expressing our concern.
- e) Letter to Abellio Greater Anglia re train cancellations (done under Chairman's emergency powers) and reply (under correspondence and circulated with supporting documents). **ACTION:** JB to speak to Bryan Frost

**49/14 Matters Brought forward from last meeting - none**

**51/14 Members Reports**

- a) Memorial Hall Update – JB reported on our progress meeting with the contractors that morning. Work is on target. minutes from the meeting will be circulated in due course. JB/JS/Joe Smith and the Clerk had met with Claire Taylor-Crisp, Halls Advisor from Community Action Suffolk (which now incorporates Suffolk ACRE) to determine what was necessary in the way of working policies and procedures that needed to be in place before the Hall could be re-opened to the public, and HR reported that The Memorial Hall Management Committee have a meeting scheduled with her in order to start work on these things. After this both groups will meet with her.

- b) SNT Meeting and report on anti-social parking – JB reported on the two SNT meetings he had attended.
- c) Report from the Port LALC Meeting 13 March 2014 attended by JB, JSills and the Clerk – The minutes had been circulated and JB gave an update. He also gave an update on the Trimley Estates meeting attended before the LALC meeting. These minutes will be circulated when they are received from Bidwells.
- d) Report from the March FQP meeting attended by JB (minutes not yet available) – JB gave a brief update and advised that the minutes would be circulated when they were received.

**50/14 Correspondence**

- a) Footpath – Night Lighting
- b) T Coffey letter
- c) SARS and EA Air Ambulance thank you letters
- d) Suffolk Coastal Leisure Strategy - Councillor Focus Group Sessions (TSM Cluster 4 28 April)
- e) Joan Wardle letter received regarding the possibility of using the Hall for an orchestral performance – this was passed to HR (Booking Secretary, Memorial Hall Committee)

**52/14 Information Circulars** – the following items have been circulated by e-mail, or will be available for inspection at the meeting:

- a) Clerks and Councils Direct
- b) Coastline Lite
- c) Felixstowe Visitor Economy 2013 Final Report

**53/14 Finance**

- a) JAS quote for Beds and roundabout discussed – JB summarised the history for the benefit of BP who had recently joined the PC and that we only pay 50% of the maintenance of the beds, with TSMary paying the other 50%. All present were in agreement with the quotes received. **ACTION:** Clerk to advise J.A.S.
- b) Cheques presented for signing and approved as follows:

**Current Account**

**Running Total**

05/03/2014	INC	Ipswich County Court (Rent Payment on A/C)	£20.00	£13,878.69
06/03/2014	INC	Aviva Insurance Claim	£36,559.39	£50,438.08
06/03/2014	100143	Inviron (strip out)	£28,267.67	£22,170.41
06/03/2014	100144	Concertus - Survey work	£20,448.00	£1,722.41
04/03/2014	100145	Trimley Methodist Hall (booking)	£27.50	£1,694.91
10/03/2014	INC	HMRC VAT Reclaimed	£8,119.28	£9,814.19
11/03/2014	INC	Aviva Insurance Claim	£100,000.00	£109,814.19
18/03/2014	INC	Trinity College Cambridge	£2,500.00	£112,314.19
25/03/2014	INC	The Annie Tranmer Trust	£200.00	£112,514.19
31/03/2014	100146	K Coutts March pay	£780.38	£111,733.81
01/04/2014	100147	K Coutts March expenses - includes phone and anti-virus licence	£65.84	£111,667.97
01/04/2014	100148	B Dunningham - March Bus Shelters	£67.50	£111,600.47
01/04/2014	100149	HMRC Month 12	£26.52	£111,573.95
01/04/2014	100150	J Sills March Expenses	£4.60	£111,569.35
01/04/2014	100151	Trimley Methodist Hall (booking)	£27.50	£111,541.85
01/04/2014	100152	JAS Landscapes 50% beds and 100% roundabout	£507.50	£111,034.35
01/04/2014	100153	Hire of Kirton Pavilion	£25.00	£111,009.35
01/04/2014	100154	Tennis Court Business Rates to end July-TC to be removed when contractors have finished	£57.30	£110,952.05
01/04/2014	100155	Computing Needs - Printer toner x 2	£81.42	£110,870.63

**Deposit Account**

**Running Total**

23/03/2014	INT	Bank Interest	£0.48	£11,011.39
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**54/14 Planning**

New Applications

<b>Reference</b>	<b>DC/14/0777/FUL</b>
<b>Alternative Reference</b>	PP-03239285
<b>Application Received</b>	Fri 07 Mar 2014
<b>Address</b>	27 Cavendish Road Trimley St Martin Suffolk IP11 ORR
<b>Proposal</b>	Two storey side extension following removal of existing single storey side annexe
<b>PC Planning Committee</b>	Circulated

<b>Reference</b>	<b>DC/14/0969/FUL</b>
<b>Alternative Reference</b>	Not Available
<b>Application Received</b>	Mon 24 Mar 2014
<b>Address</b>	149 Kirton Road Trimley St Martin Suffolk IP11 0QL
<b>Proposal</b>	Removal of existing garage and replacement with new garage and home office over.
<b>PC Planning Committee</b>	Circulated

<b>Reference</b>	<b>DC/14/0948/FUL</b>
<b>Alternative Reference</b>	PP-03269200
<b>Application Received</b>	Thu 20 Mar 2014
<b>Address</b>	11 Mill Close Trimley St Martin Suffolk IP11 ORW
<b>Proposal</b>	Proposed single-storey front extension and formation of residential annexe.
<b>PC Planning Committee</b>	Circulated

Previous Applications:

<b>Reference</b>	<b>DC/14/0058/HDG</b>
<b>Address</b>	Capel Hall Capel Hall Lane Trimley St Martin Suffolk IP11 ORB
<b>Proposal</b>	Hedges either side of the access drive to Capel Hall have been overtaken by [now mature] ivy leading to gaps and loss of structure. Historically these hedges have been heavily trimmed on an annual basis and the associated lime trees [less than 40 years old] have been pollarded annually. The hedges do not make a positive contribution to the landscape and are considered to be of low wildlife value. Capel Hall been purchased by Matthew Rampton in the past year. Fiona Wells is advising on conservation on the farm. A management plan for the existing woodland is in preparation. 7.5ha of new woodland is currently being planted under a Forestry Commission Woodland Creation Scheme. As part of the landscaping proposals for the farm, the drive side hedges will be removed and alternate lime thinned [felling licence applied for] to give those retained more space to develop better crowns. This will create a more formal avenue approach to the Hall. Undergrounding of overhead wires is being explored with the utility company.

<b>Status</b>	No objection by PC - Pending Consideration by SCDC
<b>Reference</b>	<b>DC/13/3120/AGO</b>
<b>Address</b>	Land West Of Hams Farmhouse Back Road Trimley St Martin Suffolk
<b>Proposal</b>	Reservoir to be used for storing water abstracted during winter months and used for spray irrigation during summer.
<b>Status</b>	The local planning authority has deemed it necessary to require further information with regard to the siting, external appearance and archaeological effects of the development – work carried out, awaiting results
<b>Reference</b>	<b>DC/13/3300/CLE</b>
<b>Address</b>	Old Poultry Farm High Road Trimley St Martin Suffolk IP11 ORG
<b>Proposal</b>	Application for a lawful development certificate for an existing use; occupation of bungalow and its associated curtilage in breach of agricultural occupancy restriction (Condition 2 appeal decision APP/2034A/A/86191 dated 10/03/1965).
<b>Status</b>	PC Objected – SCDC Refused-word of mouth (not yet received confirmation from SCDC)
<b>Reference</b>	<b>DC/14/0315/FUL</b>
<b>Address</b>	137 Kirton Road Trimley St Martin Suffolk IP11 OQL
<b>Proposal</b>	Garage and workshop side extension with attic store above
<b>Status</b>	Granted

Other: JSills spoke about affordable housing and the fact that when the PC object's to one large property being built, pointing out that for instance three small bungalows would be better service an area, we are ignored. SH explained that if the application is from an individual for a property on their land, it is viewed in the way that it might be when an application is being made for properties to be built as part of a commercial development.

#### 55/14 Street Lighting – report of any defective lights.

a) Missing Street Light Grimston Lane – After investigation by BE neither 57 or 59 Grimston Lane want a street light on, within or near their boundaries, and 55 do not seem to be too concerned about the prospect of not having a light. BE reported to SCC lighting officer Mike Aston and the Clerk had received his reply:

*Can I take it that light 254 Grimston Lane, Trimley St Martin is not required? If we were to archive/delete this unit from our data base and not install now, it will be lost indefinitely as there will be no monies to reinstall at a later date. At present I have a free UKPN mains connection if I were to install a new column shaft and lantern. Please call if you would like to have a chat about the above.*

In order to agree whether or not the light should be replaced. Members discussed the matter. It was clear that residents did not want the light moved and replaced. In view of this, there was a show of hands and all were in favour of no restitution of this light.

**ACTION:** Clerk to respond to MA at SCC.

#### 56/14 Highways and Footpaths – Actions from previous meetings all undertaken

- a) Items reported at last meeting dealt with by the Clerk.
- b) Two overgrown hedges in Mill Lane reported to SCC for cutting – done.
- c) Flooding of the footpath outside Roselea Farm Shop – reported to SCC by Clerk between meetings.
- d) 72 St Martins Green – overgrown laurel (CG). **ACTION:** Clerk to report.
- e) Hole in the High Road which is a danger to cyclists (west bound lane near the Hand in Hand). **ACTION:** Clerk to report.
- f) Thorpe Lane (AO) Spoke about getting this designated a Quiet Lane – BE advised that this may not be possible as it is dead end. Discussed. It is known that the police monitor the area due to previous speeding and drug dealing incidents. **ACTION:** AO to get some car numbers and times, and Clerk to report to PCSO Glynn Bown (CC to Peter Street as Dave Gledhill away)

- g) Complaint - dog bin St Martins Green. **ACTION:** Clerk to liaise with Joe Smith regarding the bin and whether a bigger bin is needed.
- h) Further complaint – parking on amenity grass areas – 10 Mill Close. Discussed. **ACTION:** Clerk to go back to Malcolm King to say that we understand that the land was deeded over to Suffolk County Council and ask him to check this.

**57/14 To consider the exclusion of the public and press in the public interest for consideration of the following (if deemed necessary):**

Personnel Issues - None  
Legal Issues - None

**58/14 URGENT BUSINESS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS WILL BE FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY**

**59/14 Dates of any other meetings, or community events members or the Clerk may wish to draw to the attention of the members:** None

**60/14 Date of next Parish Council Meeting and Annual Meeting of the Parish Council – 7.30pm Tuesday 6 May 2014 at The Trimley St Martin Methodist Church Hall**

**There being no other business, the meeting closed at: 21:40**

Signed.....

Dated.....