

**Minutes of The Trimley St Martin Parish Council
Monthly Meeting
06 January 2015 at 7.30pm
The Trimley Memorial Hall, Trimley St Martin**

Public Session

- Police Report; County and District Councillor Reports

Police Reports – PCSO Glynn Bown had sent his apologies together with a report which had been circulated and was read by the Clerk at the meeting

County Councillor John Goodwin attended and gave his report

District Councillor Graham Harding attended and gave his report

District Councillor Richard Kerry had sent his apologies together with a report which had been circulated

District Councillor Susan Harvey had sent his apologies together with a report which had been circulated

- Members Questions to Police/District/Ward Councillors
- Public Questions to Police/District/Ward Councillors

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| Parish Council Meeting MINUTES |
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Apologies: Cllrs A Owen and H Rodwell

In attendance: Chairman John Barker, Vice-Chairman John Sills, Parish Councillors Joe Smith, Berridge Eve, Dave Pither, Bob Parker, Justine Good, Carol Garrett and Ian Cowan

Minutes: Kit Coutts (Clerk)

1/15 Declarations of Interest

- Cllr Joe Smith and Cllr John Sills– 61 Mill Lane Planning Application
- Cllr Berridge Eve – in negotiations with Bidwells (possible future tenant)

2/15 Minutes and Closed Minutes of the Monthly Parish Council Meeting held on 2 December 2014 – for approval and signing

- The monthly meeting minutes – these were approved by all present as a true and accurate record
- The closed meeting minutes – these were approved by all present as a true and accurate record

3/15 Clerks report on progress and other matters arising since the last meeting – no matters other than those shown elsewhere in the minutes

4/15 Matters Brought forward from last meeting – no matters other than those shown elsewhere in the minutes

5/15 Members Reports

- a) Memorial Hall
 - i. Lorega Solutions/Aviva responses to complaint by the PC. The PC Brokers (Came and Co.) had sent responses from both Lorega and Aviva – these documents had been made available to councillors prior to the meeting at the time of sending out the agenda. The matter was discussed by those councillors present and there was a proposal by Cllr Bob Parker that the PC take the complaint no further since there was little or nothing to be gained in so doing. The proposal was seconded by Cllr John Sills and it was agreed by all councillors that the complaint would not be further progressed.

- b) Meeting 8 Dec Felixstowe Peninsula AAP Working Group/Felixstowe Action Plan Consultation – report on the meeting of the 8th was given by Cllr JSills followed by a discussion amongst members on possible future actions and developments.
ACTION: Cllr J Sills to report back from the next meetings.
Documents received: Felixstowe Area Action Plan (Issues and Options) Consultation Documents -
<http://www.suffolkcoastal.gov.uk/yourdistrict/planning/review/issuesandoptions/>
- c) Meeting with Bidwells (James Wood) re farm vehicles causing damage to public highways and grass verges – 4 December (minutes awaited). Cllr John Barker gave members details of the meeting with James Wood (Bidwells), which was attended by himself, Cllr J Sills, the Clerk, a representative of Trimley St Mary Parish Council and Suffolk County Councillor John Goodwin. There was a discussion regarding damage caused by vehicles and the speed of large agricultural vehicles on public roads. **ACTIONS:** Await receipt of the minutes of the meeting and Clerk to circulate as soon as they are received. Clerk to arrange a further meeting after this. Clerk to contact Trinity College Bursar if no response. Clerk to e-mail the SCC Highways link to Cllrs B Eve and I Cowan who will circulate to residents of Thorpe and Grimston Lanes so that they know how to report incidents quickly. Clerk to further report the mud on Thorpe and Grimston Lanes to SCC Highways Dept/John Goodwin. Advise that matters are worse than ever and that a sweeper is urgently needed. Clerk to check on the length of time that footpaths must be reinstated in. **ACTION:** Clerk to contact police re speeding of farm vehicles.

6/15 Correspondence – circulated/or made available with the agenda prior to the meeting as follows:

- a) Felixstowe CAB annual report and request for a donation –**ACTION:** Defer for first meeting of the PC in May and Clerk to write to them advising of this.
- b) The Planning Inspectorate – inspectors decision on footpath order 2013 following the inquiry Wed June 2014.

7/15 Information Circulars – the following items had been circulated by e-mail, or were made available for inspection at the meeting:

- a) Holocaust Memorial Day 27 Jan 2015
- b) The Local Councillor
- c) Coastline Lite – Edition 4
- d) Ship2Shore
- e) Suffolk Community Foundation Annual review 2013-14
- f) Parish Polls – SALC LAIS

8/15 Finance

- a) To approve the Precept Budget 2015/16 - the 2015-16 budget was presented by the Clerk and there followed a discussion regarding the amount of increase to the precept in particular, with the possibility of the extra costs of a potential contested election. Cllr Bob Parker proposed that the PC requests a precept of £24,500, Cllr Carol Garrett seconded the proposal – there was a show of hands and all present were in favour of requesting £24,500. **ACTION:** Clerk to complete and return the request form to SCDC immediately.
- b) Cheques presented for signing and account status. Cheques were approved by all members present.

| Date | Reference | Details | Receipts | Payments |
|-----------------------------------|------------|-----------------------------|-------------------|----------|
| Bank: Current Account | | | | |
| 06/01/2015 | CHQ 000226 | HMRC Month 9 PAYE/NI | | £143.78 |
| 06/01/2015 | CHQ 000227 | K Coutts Dec Sal | | £871.98 |
| 06/01/2015 | CHQ 000228 | K Coutts Dec Exp | | £40.80 |
| 06/01/2015 | CHQ 000229 | B Dunningham – bus shelters | | £54.00 |
| 06/01/2015 | CHQ 000230 | Saints Players - donation | | £50.00 |
| 06/01/2015 | CHQ 000231 | JAS Roundabout contract | | £275.00 |
| AC Balance carried forward | | | £36,770.81 | |

| Date | Reference | Details | Receipts | Payments |
|-----------------------------------|------------|---------------|-------------------|----------|
| Bank: Savings Account | | | | |
| 23/12/2014 | REC 000080 | Bank Interest | £0.47 | |
| AC Balance carried forward | | | £10,018.98 | |

9/15 Planning

New Applications:

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| Reference | DC/14/4184/FUL |
| Address | Part Of Land At Longford House High Road Trimley St Martin Suffolk |
| Proposal | Reinstatement of Original Driveway to Longford House and Erection of Detached Dwelling |
| Status | Pending Consideration |
| PC Planning Committee | After consideration - no objection |

Previous Applications:

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| Reference | DC/14/3397/FUL |
| Address | 6 Jubilee Close Trimley St Martin Suffolk IP11 OYG |
| Proposal | Proposed alterations and extensions |
| Status | Application Permitted |
| PC Planning Committee | No objection and has been permitted by SCDC |

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| Reference | DC/14/3712/FUL |
| Address | Part Rear Garden 61 Mill Lane Trimley St Martin Felixstowe Suffolk IP11 ORP |
| Proposal | Erection of a two storey dwelling with access drive between 59 and 61 Mill Lane and formation of a new access for existing dwelling (revised submission of DC/14/1261/FUL). |
| Status | Pending Consideration by SCDC on 7 th /8 th Jan |
| PC Planning Committee | Objected – to be considered on the 8 th January. Cllr J Sills to attend and speak |

Other:

- a) Port of Felixstowe and a request to SCDC/SCC to vary a s106 Deed in respect of Remote Rail Works – a meeting had been arranged with the POF on 20th Jan to discuss – with particular focus on the impact on the Felixstowe Branch Line. To be attended by Chair/VC/Cllr Bob Parker and the Clerk.

10/15 Street Lighting – report of any defective lights – Unit number 184 - Mill Close – light out. **ACTION:** To be reported by the Clerk.

11/15 Highways and Footpaths – Actions from previous meeting had all been completed by the Clerk.

New items:

Foot crossing rail gates Grimston Lane – all hasps all removed. **ACTION:** Clerk to report.

Footpath 37 needing reinstatement. **ACTION:** Clerk to report.

Pavement Heathfields (bordering the field up to number 14 Heathfields) overgrown. **ACTION:** Clerk to report.

This part of the meeting suspended at 21:00hrs to go into closed session and the Clerk left the room (no members of the public were present).

12/15 To consider the exclusion of the public and press in the public interest for consideration of the following (if deemed necessary):

- a) Personnel Issues – One (minuted separately)
- b) Legal Issues – None

The meeting reopened at 21:25 hrs

13/15 URGENT BUSINESS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS WILL BE FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY - None

14/15 Dates of any other meetings, or community events members or the Clerk may wish to draw to the attention of the members:

15/15 Date of next Parish Council Meeting – Tue 3 February at 7.30pm; Trimley Memorial Hall.

There being no other business, the meeting closed at 21:28 hrs

Signed.....

Dated.....