

**Minutes of The Trimley St Martin Parish Council
Monthly Meeting
02 December 2014 at 7.30pm
The Trimley Methodist Hall, Trimley St Martin**

Public Session

- Police Report; County and District Councillor Reports

*Police Reports – PCSO Glynn Bown sent his apologies and PCSO Steven Baddeley attended and gave a report
County Councillor John Goodwin – attended and gave his report
District Councillor Graham Harding – attended and gave his report
District Councillor Richard Kerry – had sent his apologies
District Councillor Susan Harvey - had sent her apologies, together with her report which would be circulated by the Clerk with the minutes*

- Members Questions to Police/District/Ward Councillors
- Public Questions to Police/District/Ward Councillors

A statement and questions were read by a member of the public - Mrs Cowan - which would be circulated by the Clerk with the minutes

**Parish Council Meeting
MINUTES**

Apologies: Cllr A. Owen (for December and January meetings)

In attendance: Chairman John Barker, Vice-Chairman John Sills, Parish Councillors Joe Smith, Berridge Eve, Dave Pither, Bob Parker, Heather Rodwell, Justine Good, Carol Garrett and Ian Cowan

Minutes: Kit Coutts (Clerk)

152/14 Declarations of Interest

- Cllr Joe Smith and Cllr John Sills– 61 Mill Lane Planning Application
- Cllr Berridge Eve – in negotiations with Bidwells (possible future tenant)

153/14 Minutes and Closed Minutes of the Monthly Parish Council Meeting held on 4 November 2014 – for approval and signing

- The monthly meeting minutes – these were approved as a true and accurate record
- The closed meeting minutes – these were approved as a true and accurate record

154/14 Clerk's report on progress and other matters arising since the last meeting:

- a) Hall hedge maintenance (JAS quote – 1. One off cut and remove cuttings £125. 2. Regular maintenance £25 per month to be included in the roundabout invoices). There was a discussion regarding who would be responsible for payment of the extra cost since The Memorial Hall Committee are responsible for the day to day management of the hall. Cllr Rodwell will take the matter to the next Management Committee Meeting in February and will report back.
- b) Meeting with Bidwells re farm vehicles – 4 Dec. There was a discussion regarding the problems caused by farm vehicles and comments made would be raised at the meeting which was to be attended by Cllrs Barker, Sills and the Clerk, with SCC John Goodwin also in attendance.

155/14 Matters Brought forward from last meeting - none**156/14 Members Reports**

- a) Memorial Hall – update Cllrs Barker/Sills. Cllr Rodwell expressed surprise on behalf of The Memorial Hall Committee that there had been 10% Concertus fees on top of the invoices. The Chairman explained the terms that the contract had been let under and this was discussed.
- b) Meeting Mark Edgerly 26 November – attended by Cllr Sills and the Clerk. Cllr Sills gave details of the meeting and advised that a full meeting would be on 8 December at which there would be discussion regarding the sites. All potential sites in Trimley St Martin were ones that the PC had known about. He advised that he would be asking questions regarding statutory funding to be made by developers in the future.

157/14 Correspondence – circulated/or made available with the agenda prior to the meeting as follows.

- a) Active Communities Consultation (SCDC)
- b) Felixstowe Peninsula AAP - Working Group representation and date of first meeting 8 December – to be attended by Cllr Sills.
- c) 2014-2016 National Salary Award (National Joint Council for Local Government) and one off payment in December of £100 – pro rata £54.05) – reported by the Clerk. All present in agreement.

158/14 Information Circulars – the following items had been circulated by e-mail, or were made available for inspection at the meeting:

- a) Countryside Voice

159/14 Finance

Cheques were presented for approval and signing, and the account status shown – all in favour

Bank account - current

05/11/2014	REC 000075	HMRC VAT Reclaim	£11,857.15		
13/11/2014	REC 000076	HMRC VAT Reclaim	£10,400.41		
18/11/2014	REC 000077	Trimley St Mary PC (wreath)	£13.99		
25/11/2014	REC 000079	HMRC VAT Reclaim	£10,384.35		
02/12/2014	CHQ 000216	K Coutts (Nov salary)		£835.22	
02/12/2014	CHQ 000217	HMRC Month 8 (PAYE and NI)		£119.03	
02/12/2014	CHQ 000218	G Hall (Parish Pump delivery)		£50.00	
02/12/2014	CHQ 000219	Salvation Army (Donation - Last Post)		£25.00	
02/12/2014	CHQ 000220	Trimley Methodist Hall - booking		£27.50	
02/12/2014	CHQ 000221	Suffolk Wildlife Trust (subs)		£38.00	
02/12/2014	CHQ 000222	K Coutts Nov Expenses		£88.69	
02/12/2014	CHQ 000223	B Dunningham (bus shelters)		£67.50	
02/12/2014	CHQ 000224	Computing Needs (printing and toner)		£176.28	
02/12/2014	CHQ 000225	Goslings Farms (Christmas tree)		£43.25	
			£294,073.68	£367,601.12	
02/12/2014		Balance carried forward			£38,206.37

Bank: Savings Account					
01/04/2014		Balance brought forward			£11,011.39
23/04/2014	REC 000047	Bank Interest	£0.52		
23/05/2014	REC 000052	Bank Interest	£0.51		
05/06/2014	TRF 000002		£18,000.00		
23/06/2014	REC 000056	Bank Interest	£1.03		
23/07/2014	REC 000060	Bank Interest	£1.34		
23/08/2014	REC 000063	Bank Interest	£1.38		
23/09/2014	REC 000067	Bank Interest	£1.39		
25/09/2014	TRF 000003	Transfer		£19,000.00	

25/10/2014	REC 000073	Bank Interest	£0.47		
23/11/2014	REC 000078	Bank Interest	£0.48		
			£18,007.12	£19,000.00	
02/12/2014		Balance carried forward			£10,018.51
02/12/2014		Total			£48,224.88

160/14 Planning

New Applications:

Reference	DC/14/3397/FUL
Address	6 Jubilee Close Trimley St Martin Suffolk IP11 OYG
Proposal	Proposed alterations and extensions
Status	Pending Consideration
PC Planning Committee	No objection

Reference	DC/14/3712/FUL
Address	Part Rear Garden 61 Mill Lane Trimley St Martin Felixstowe Suffolk IP11 ORP
Proposal	Erection of a two storey dwelling with access drive between 59 and 61 Mill Lane and formation of a new access for existing dwelling (revised submission of DC/14/1261/FUL).
Status	Pending Consideration
PC Planning Committee	Awaiting Planning Committee view and Clerk to respond

Previous Applications: None

Other: 258 High Road – Cllr Barker reported resident’s complaint about skip and building materials. The matter had been referred to SCDC who had advised that there was no contravention.

161/14 Street Lighting – report of any defective lights – none.

162/14 Highways and Footpaths – Actions from previous meeting had all been completed by the Clerk. New items:

- Pothole near The Hand in Hand – **ACTION:** Clerk to report
- FP1 exit to HR – step straight on to road as the hedge is overgrown. – **ACTION:** Clerk to report

This part of the meeting suspended at 21:00hrs to go into closed session and members of the public were duly asked to leave.

163/14 To consider the exclusion of the public and press in the public interest for consideration of the following (if deemed necessary):

- Personnel Issues – None
- Legal Issues – One (minuted separately)

The meeting reopened at 21:03 hrs

164/14 URGENT BUSINESS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS WILL BE FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY - None

165/14 Dates of any other meetings, or community events members or the Clerk may wish to draw to the attention of the members:

- Reeve Lodge Carols – Thursday 4th December at 7.00pm (Trimley St Martin PC to supply food – list circulated)

166/14 Date of next Parish Council Meeting – Tue 6 January at 7.30pm; Trimley Memorial Hall.

There being no other business, the meeting closed at 21:05 hrs

Signed.....

Dated.....

UNAPPROVED