

TRIMLEY ST MARTIN PARISH COUNCIL

Minutes of the meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 1st November 2016 at 7.30 p.m.

Present Parish Councillors: Barker, Garrett, Owen, Parker, Rodwell and Sills
Also Present: County Councilor Goodwin, District Councillor Harding and four members of the public

Public Session

Reports had been received and circulated as follows:

- District Councillor Richard Kerry

County Councilor John Goodwin gave his report which included:

- Notification of a reorganisation taking place within the Highways Department.
- a report of concern expressed on the Network Rail proposal with particular reference to the design of the proposed Gun Lane Bridge

District Councillor Harding gave his report which included:

- His intention to contribute towards the cost of renewal of the children's play equipment which is situated on land to the rear of the Club building.
- the Sports and Social Club's intention to discuss at their meeting on 8th November issues arising from the need to renew the equipment following which a response to the issues raised in the Clerk's letter to the Secretary could be expected.

Public Questions:

A member of the public drew attention to the importance of ensuring the safety of those using the footpath between 28 & 30 Old Kirton Road and expressed her concerns about future arrangements in the light of the proposed construction of the five new bungalows and the associated access road. County Councilor Goodwin confirmed his awareness of the issues relating to the path and access road.

Parish Council Meeting

1. To Receive Apologies for Absence

Councillor Pither was unable to attend as previously approved. Apologies had been received from Councillor Bozier who was unable to attend as a result of work commitments.

2. Receive Declarations of Interests

Councillor Owen declared an interest in item 13 DC/16/4097/FUL Proposed two storey rear extension at Shore Cottage, Thorpe Lane, Trimley St Martin

3. To Receive and Determine Requests for Dispensations

There were no requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

4. To Approve the Minutes of the Meeting Held 4th October 2016

The Council approved the minutes of the meeting held on 4th October 2016 which were signed as a true record.

5. To Consider the Financing and Erection of a Post to Enable the Provision of a Portable Speed Warning Sign in High Road (attached)

The Clerk reported that further information had been received on the responsibilities of the holding Parish in relation to the vehicle activated sign and on the locations identified as suitable by Suffolk County Council Highways. In the light of the information received the Clerk had contacted colleagues elsewhere within the County to establish how issues arising out of the sharing of equipment have been dealt with. Not all replies had yet been received in the light of which the Council agreed to defer a decision until the December meeting.

6. To Consider the Request for Financial Support towards Replacement Children’s Swings at Trimley Sports & Social Club (attached)

The Clerk had written to the Secretary of Trimley Sports and Social Club seeking further information with regard to the proposals. No reply had yet been received.

7. To Issue a Formal Engagement Letter to the Council’s Internal Auditors (attached)

A draft terms of engagement was considered by the Council and approved.

8. To Receive a Financial Statement to 25th October 2016 (includes bank statements and budget update)

The Council received a detailed Financial and Budget Statement to 25th October 2016 showing income, expenditure, spend against budget and copies of reconciled bank statements.

9. To Approve the Following Cheque Payments:-

The Council sought information on the breakdown of the external audit fee. The Clerk explained that the standard fee had been £300, the cost of dealing with elector’s questions had led to a further charge of £468.00 and these two elements with the addition of VAT at 20% resulted in the final figure of £921.00.

The Council approved the following payments:-

Date	Cheque No.	Payable to	In Respect of	Amount £
01/11/16	110	G N Mussett	Salary	£120.00
01/11/16	111	C Ley	Clerk’s Salary	£384.28
01/11/16	112	HMRC	PAYE/NI	£119.40
01/11/16	113	B Dunningham	Bus Shelter Cleaning	£54.00
01/11/16	114	BDO	External Audit Fee	£921.60
01/11/16	115	Community Action Suffolk	Website Hosting	£60.00
01/11/16	116	G N Mussett	Wreath	£25.00

10. To Note the Position in Relation to the Planting of Bulbs at the Howlett Way Roundabout

The Clerk reported that it had proved necessary to delay the start of planting in the light of Taylor Wimpey's intention to excavate part of the roundabout in order to lay cables to an illuminated sign. The Clerk had consulted with the Planning Coordinator at Taylor Wimpey and a plan had been issued which would enable JAS Landscapes to proceed with the planting avoiding the area where the cable would be laid.

11. To Note the Site Allocations and Area Specific Policies Development Plan Document Felixstowe Peninsula Area Action Plan. Proposed Main Modifications and Sustainability Appraisal and Habitats Regulations Assessment Consultation

The Council noted that the schedule of main modifications and additional changes contained no changes of significance for Trimley St Martin.

12. To note that the Christmas Carol event at Reeve Lodge will take place on 15 December and to set a budget for food

The Council noted that the event would take place on 15 December. Councillor Rodwell gave an estimate of the likely cost of food. The cost would be met from the Chairman's personal allowance and a budget ceiling of £80 was set.

13. To Comment on the Following Planning Applications

DC/16/4097/FUL Proposed two storey rear extension Shore Cottage Thorpe Lane Trimley St Martin

DC/16/4080/FUL Proposed development of 2 Chalet Bungalow Dwellings Land to the Rear of 349 High Road

Councillor Owen left the meeting prior to consideration of DC/16/4097/FUL-Proposed two storey rear extension Shore Cottage Thorpe Lane Trimley St Martin.

The Council considered this proposal and agreed that an objection should be lodged on the basis that the proposed development was of such size and character as to render it out of keeping with the houses in the immediate vicinity. The windows of the proposed addition and the balcony overlooked the three nearby properties and would result in a loss of privacy for the residents of those properties.

Councillor Owen returned to the meeting

The Council considered DC/16/4080/FUL - Proposed development of 2 Chalet Bungalow Dwellings on Land to the Rear of 349 High Road - and noted that this was a reapplication, on expiry of permission that had previously been granted on appeal. The Council agreed that an objection should be lodged on the basis that the situation had changed significantly since the previous approval. In that time approval had been granted for three estates within three hundred metres of the proposed development which would add significantly to the burden of traffic on the High Road. The extra traffic which the addition of the two bungalows would generate would further add to the traffic using the High Road and increase the danger to the vulnerable users of the access road.

14. To Note the Network Rail Proposals for Changes to Level Crossings in Trimley St Martin

The Council noted the details of the Network Rail proposals for changes to level crossings in Trimley St Martin and the public information event arranged to take place on Thursday 3rd November, between 14:00 and 19:00 at Trimley Sports and Social Club. Initial Comments had been sought by Network Rail to be received by them by 2 December. A planning meeting would be convened to consider the Council's response.

15. To note the intention of Shared Access To Submit a Planning Application Proposed Telecommunication structure at Trimley Sports and Social Club

The Council noted the intention of Pegasus Group who, acting for 'Shared Access,' had notified their intention to submit a planning application for a telecommunications structure to be situated within the sports ground of Trimley Social Club.

16. The Chairman informed the meeting that he was considering resigning from the chairmanship.

17. Closure

The meeting closed at 20.43