

**Minutes of the Trimley St Martin Parish Council Meeting held on 2<sup>nd</sup> February 2016 at 7.30pm in  
The Memorial Hall, Trimley St Martin**

**Present: Councillors: Barker, Garrett, Good, Owen, Pither, Rodwell and Sills**  
**Also present: County Councillor Goodwin, District Councillor Harding and seven members of the public**

**Public Session**

County Councillor Goodwin advised that properties served by cabinet 45 in High Road were currently unable to be upgraded to fibre broadband because Virgin had not yet confirmed to BT that it had no plans to install fibre. Until that confirmation had been received BT were prevented in law from installing fibre to the cabinet. County Councillor Goodwin advised that he was waiting for Suffolk County Council Highways to inspect Grimston Lane before a solution to the over-running of the verges could be addressed, and he was similarly waiting for a start date on cutting the hedge at the entrance to Footpath No. 1.

A member of the public queried whether the existing drainage could accommodate the planned additional development and was advised that AWA were a statutory consultee on all planning applications and had raised no objections.

Councillor Garrett raised the subject of the poor state of repair of the cycleway adjacent to the A14 and the Clerk was asked to report it to the Highways Agency.

**1. To Receive Apologies for Absence**

Apologies for absence had been received from Councillor Bozier and Parker.

**2. To Co-Opt Councillors to Fill Two Vacancies**

The Council agreed at this time not to co-opt Councillors to fill the two vacancies, but to bear Mr Clark's application in mind when co-option was being considered.

**3. Receive Declarations of Interests**

No Councillor to declared any interests in matters on the agenda.

**4. To Receive and Determine Requests for Dispensations**

There were no requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

**5. To Approve the Minutes of the Meeting Held 5<sup>th</sup> January 2016**

The Council agreed the minutes of the meeting held 5<sup>th</sup> January 2016 as a true record.

**6. To Comment on the Following Planning Applications:-**

- a) DC/16/0073/LBC - Insertion of new glazed rooflight to rear roof slope. Insertion of new French doors to rear elevation. Insertion of new window into flank wall. Re-arrangement of kitchen area and replacement of existing floor finish in kitchen/dining area – 204 High Road**

The Council had no objection to this application.

- b) DC/16/0032/FUL – Severance of side garden and erection of new single storey 2-bedroomed private dwelling and associated works – 25 St Martin's Green**

The Council agreed to object to this application in view of the impact on the residents of numbers 2 and 4 Sands Close.

**7. Consider Recommendations from the Working Party Regarding Local Listing of Assets**

Councillor Garrett provided the Clerk with a list of assets for the Council to consider at the next meeting.

**8. To Consider Recommendations from the Working Party on How to Commemorate the Queen's 90<sup>th</sup> Birthday in June 2016**

The Council agreed to the recommendation from the Working Party that pens and small torches be purchased at a cost of £476.00 for distribution to all schoolchildren attending Trimley St Martin School to commemorate the Queen's 90<sup>th</sup> Birthday in June 2016.

**9. To Consider the Use of a Portable Speed Measuring Device**

The Council agreed in principle to the shared use of a Portable Speed Measuring Device subject to final clarification of the arrangements for its movement and use.

**10. Approve the Following Payments:-**

The Council approved the following payments:-

<b>Cheque No.</b>	<b>Payable to</b>	<b>In Respect of</b>	<b>Amount £</b>
309	G N Mussett	Clerk's Salary	£416.13
310	HM Revenue & Customs	PAYE/NI	£104.00
311	G N Mussett	Printer Ink/Paper	£77.00
312	G N Mussett	Kaspersky Anti-Virus Renewal	£34.99
313	J Barker	Parish Pump Distribution	£75.00
314	Pierrot Stationers	Parish Pump Printing	£299.00
315	Mr B Dunningham	Bus Shelter Cleaning	£67.50
316	Trimley Saints Players	Donation towards Christmas Events	£50.00
317	Bayfields	Fixed Wiring Testing – Memorial Hall	£672.00

The Clerk reported that the final retention payment on the Memorial Hall had been made.

**11. To Agree the Budget and Precept for 2016/2017**

The Council agreed the Budget as set out below, and Precept for 2016/2017 as £26,460, representing a Band D Council Tax of £40.72.

<b>EXPENDITURE</b>	
<b>ITEM</b>	<b>Proposed Budget 2016/17</b>
Clerk's Salary	£ 7,500
General Expenses	£ 1,260
Audit Fees	£ 750
Insurance	£ 500
Clerk Training	£ 1,000
Councillor Training	£ 1,000
Chairman's Allowance	£ 350
Subscriptions	£ 750
Grants/Donations	£ 750
Bus Shelter Cleaning	£ 800
Flower Beds & Roundabout	£ 1,500
Parish Pump	£ 450
New Dog Bin	£ 350
Memorial Hall	£ 2,785
Queen's Birthday Commemoration	£ 475
<b>TOTAL</b>	<b>£ 20,220</b>
<b>INCOME</b>	
Bank Interest	£ 5
Grant Funding	£ 415
<b>TOTAL</b>	<b>£ 420</b>
<b>NET REQUIREMENT</b>	<b>£ 19,800</b>
<b>Contribution to Earmarked Reserves</b>	
Corporate Trustee Longterm Maintenance Fund	£ 6,000
Election Fees Future Reserve	£ 300
Employee Reserve	£ 1,000
Parish Council Longterm Maintenance Commitn	£ 3,000
<b>TOTAL</b>	<b>£ 10,300</b>
<b>GROSS REQUIREMENT</b>	<b>£ 30,100</b>
<b>PRECEPT 2016/17</b>	<b>£ 26,460</b>

## 12. Closure

The meeting was closed at 9.05 p.m.