

Minutes of the Trimley St Martin Parish Council Annual Meeting held on 6th October 2015 at 7.30pm in The Memorial Hall, Trimley St Martin

Present: Councillors: **Barker, Bozier, Cowan, Eve, Garrett, Good, Owen, Pither, and Sills**

Also present: County Councillor Goodwin, three members of the public and a representative of the press

Public Session

County Councillor Goodwin reported that Suffolk Police were seeking additional volunteers to launch a Speedwatch scheme in the Parish. County Councillor Goodwin gave an update on the formation by Suffolk County Council of its three arms-length companies, and reported that he was bidding for some minor footpath works opposite Mill Lane Free Church.

Minutes

1. To Receive Apologies for Absence

Apologies for absence had been received from Councillor Rodwell and District Councillor Harding.

2. To Co-Opt a Councillor to Fill the Vacancy Arising from the Resignation of Councillor Smith

The Council considered the two applications for co-option to the Council to fill the vacancy arising from the resignation of Councillor Smith and agreed to co-opt Robert Parker.

3. Receive Declarations of Interests

No Councillors declared any pecuniary interests in matters on the agenda.

4. To Receive and Determine Requests for Dispensations

There were no requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

5. To Approve the Minutes of the Meeting Held 1st September 2015

The minutes of the meeting held 1st September 2015 were agreed and signed as a true record.

6. To Receive a Presentation from Bidwells Regarding land off High Road, Trimley St Martin

The Council received a presentation from Bidwells regarding land off High Road, Trimley St Martin, which was to be the subject of an outline planning application for residential development of up to seventy dwellings. Members expressed concerns regarding additional traffic on High Road, the need for off-street parking provision in High Road bordering the site, and the impact on the Sports & Social Club functions if residential properties were built nearby. The Clerk was asked to write to Bidwells setting out these, and previous points raised in earlier discussions regarding the site.

7. To Note the Receipt of the Minutes of the Planning Committee meeting held 23rd September 2015

The Council noted the receipt of the Minutes of the Planning Committee meeting held 23rd September 2015.

8. To Comment on the Following Planning Application

a) DC/15/3752/FUL – Proposed two storey extension to rear of property – 49 Jasmine Close

The Council had no objection to the application.

9. To Consider an Application to Move the Jubilee Seat

The Council considered an application from a resident to move the Jubilee Seat, at the resident's expense, in order that a new vehicular access could be constructed. The Council had no objection to this application and agreed, subject to the necessary permissions being obtained to move the Jubilee Seat to the other side of the road, adjacent to the Village Sign, and the litter bin to beside the bus shelter.

10. To Consider an Invitation to Join the East Suffolk Lines Community Rail Partnership and Nominate a Representative

The Council considered an invitation to join the East Suffolk Lines Community Rail Partnership and nominated Bryan Frost, a member of Trimley St Mary Parish Council, as their representative.

11. To Nominate Two Representatives to Attend Suffolk Coastal District Council's Budget Briefing on 1st November

The Council agreed to nominate the Chair and Vice-Chair as their representatives to attend Suffolk Coastal District Council's Budget Briefing on 1st November.

12. To Nominate A Representative to Attend the AGM of the Suffolk Association of Local Councils

The Council agreed to nominate the Clerk as its representative to attend the AGM of the Suffolk Association of Local Councils.

13. To Consider the Local Listing of Assets

The Council considered the local listing of assets and agreed to form a Working Party comprising Councillors Bozier, Eve, Garrett and Owen, together with Jane Smith as a member of the public, to draw up a list for the Council to consider.

14. To Agree Two Street Names on the former Mushroom Farm development

The Council agreed that the two street names on the former Mushroom Farm development should be Nigel Way and Goslings Way.

15. To Receive a Financial Report to 23rd September

The Council received and noted the Financial Report to 23rd September.

16. To Note the Completion of the External Audit and Take Appropriate Action

The Clerk reported that the completion of the External Audit had been delayed and that the Auditor who would sign it off was on leave until 8th October.

17. To Change the Council's Bankers

The Council agreed to change the Council's Bankers, with the use of cheque books, but with the ability to view the accounts on line, and for the Clerk to move monies between the

accounts only. The Council agreed with the Clerk's recommendation of the Unity Bank and agreed to make the transfer as soon as possible.

18. To Approve the Following Payments:-

The Council approved the following payments:-

Cheque No.	Payable to	In Respect of	Amount £
278	G Mussett	Insurance Premium	£1,393.50
279	SALC	Training	£744.00
280	Mr Dunningham	Bus Shelter	£67.50
281	DMH Solutions Ltd	Risk Assessment Software	£120.41
282	G Mussett	Clerk's Salary	£416.13
283	HM Customs & Revenue	NI/PAYE	£104.00
284	Trimley St Martin Memorial Hall Committee	Hire of Hall for Council meetings	£140.00
285	JAS Landscapes	Grasscutting	£275.00

19. To Agree to Recruit a New Clerk Using an Agency

The Council considered the failure to attract any interest in the Clerk vacancy and agreed to recruit a new Clerk using an Agency.

20. To Consider how to Complete the Training for Those Councillors Unable to Attend the Previous Training Sessions

The Council considered how to complete the training for those Councillors unable to attend the previous training sessions and agreed to host four evenings of training and invite neighbouring Councils to the training to offset the cost..

21. To Note the Receipt of the Minutes of the Port of Felixstowe Local Area Liaison Committee and the Trimley Estates Report to that Meeting

The Council noted the receipt of the Minutes of the Port of Felixstowe Local Area Liaison Committee and the Trimley Estates Report to that meeting.

22. To Consider Making a Complaint Regarding the Standard of Grass-Cutting in the Parish

The Council agreed to make a complaint regarding the standard of grass-cutting in the Parish and the poor quality of weed-killing in the road gutters.

23. Closure

The meeting was closed at 9.10 p.m.