

**Minutes of the Trimley St Martin Parish Council Meeting held on 3rd November 2015 2015 at 7.30pm
in The Memorial Hall, Trimley St Martin**

**Present: Councillors: Barker, Bozier (except item 6a), Cowan, Eve (except item 6a),
Garrett, Good, Pither, Rodwell and Sills**

**Also present: A representative of the Police, County Councillor Goodwin, and four members of the
public**

Public Session

A representative of the Police apologised for the lack of detailed crime information which was due to changes to the I.T. system, but added that the only issue this month had been reports of lorries exceeding the weight limit in High Road, which was possibly due to construction works at the Mushroom Farm development. As these lorries were technically loading/unloading they were not breaking the law but he had spoken to the site manager with a view to them using an alternative route.

County Councillor Goodwin reported that members of the public had expressed concerns regarding planned developments and particularly wanted to see, for the site opposite the Hand in Hand Public House, pedestrian crossings and controlled (mini-roundabout/traffic lights) access onto High Road. A member of the public asked if he could sponsor the roundabout and was advised that the Council had agreed just recently not to accept sponsorship for the site.

1. To Receive Apologies for Absence

Apologies for absence had been received from Councillors Parker and Owen. The Council agreed to extend the time by which newly-co-opted Councillor Parker must sign his declaration of acceptance of office to the next meeting of the Council.

2. Receive Declarations of Interests

Councillor Bozier declared an interest in part of item 6 as a resident of Grimston Lane backing onto the site opposite the Hand in Hand Public House. Similarly Councillor Eve declared an interest in the site opposite the Hand in Hand Public House as a tenant of the landowner. No other Councillors declared any interests in matters on the agenda.

3. To Receive and Determine Requests for Dispensations

There were no requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

4. To Approve the Minutes of the Meeting Held 6th October 2015

With the deletion of the word "Annual" from the heading, the minutes of the meeting held 6th October 2015 were agreed and signed as a true record.

5. To Consider Whether, and How, to Commemorate the Queen's 90th Birthday in June 2016

The Council agreed to form a Working Group, comprising Councillors Garrett and Good to consider how, to commemorate the Queen's 90th Birthday in June 2016 and to report to the December meeting of the Council.

Councillors Bozier and Eve left the meeting at this point.

6. To Comment on the Preferred Suffolk Coastal District Council Local Plan Options – Site Allocations and Area Specific Policies

The Council considered the two sites in the Parish and agreed to comment as follows:-

- a) Policy FPP6 – Land opposite the Hand in Hand Public House, High Road – residential development

Whilst in principle the Council would prefer to see this site undeveloped, if development is to occur the Council would like the following changes and additions to policy FPP6:-

Applicants should have regard to the following:-

SCDC Policy Wording	TSM Proposed Wording
a) Primary vehicular access onto High Road	The ONLY vehicular access is to be onto High Road
b) Village green to be created fronting onto High Road to reduce impact on the setting of the Hand in Hand Public House	Village green to be created fronting onto High Road to reduce impact on the setting of the Hand in Hand Public House
c) Existing Public Right of Way to be retained and integrated into the site layout	Existing Public Right of Way to be retained and integrated into the site layout
d) 70 dwellings expected on the site as a minimum with affordable housing provision to be in line with Core Strategy Policy DM2	70 dwellings expected on the site AS A MAXIMUM with affordable housing provision to be in line with Core Strategy Policy DM2
e) Future residential properties should not extend beyond the residential curtilage of 21 Grimston Lane	FUTURE DEVELOPMENT (RESIDENTIAL OR COMMERCIAL) should not extend beyond the residential curtilage of 21 Grimston Lane
f) A range of housing types and tenures in keeping with the surrounding area and in line with Core Strategy Table 3.6	A range of housing types and tenures in keeping with the surrounding area and in line with Core Strategy Table 3.6. The range to be determined by a Local Housing Needs Survey conducted by an independent organization and paid for by the developer.
g) Maximum build height of 2 storeys	Maximum build height of 2 storeys
h) High percentage of bungalow/low rise units to reflect character of the surrounding area	High percentage of bungalow/low rise units to reflect character of the surrounding area
i) Air Quality assessment required	Air Quality assessment required
	Road widening of High Road to provide layby parking on its south side (the north boundary of this development
	Junction control (mini-roundabout or traffic lights) for access road opposite Mill Lane
	Pedestrian crossing in High Road to enable residents from new development to access services

Councillor Cowan requested a recorded vote which was as follows:-
 For: Councillors Barker, Sills, Rodwell and Garrett
 Against: Councillor Cowan
 Abstained: Councillors Pither and Good

Councillors Bozier and Eve rejoined the meeting at this point.

- b) Policy FPP7 – Land off Howlett Way – residential development
 Whilst in principle the Council would prefer to see this site undeveloped, if development is to occur the Council would like the following changes and additions to policy FPP7:-
 Applicants should have regard to the following:-

SCDC Policy Wording	TMS Proposed Wording
a) Primary vehicular access onto Howlett Way	The ONLY vehicular access to be onto Howlett Way
b) No vehicular access onto Church Lane	No vehicular access onto Church Lane
c) Links to existing Public Rights of Way Network	Links to existing Public Rights of Way Network
d) 360 dwellings expected on the site as a minimum with affordable housing provision to be in line with Core Strategy Policy DM2	360 dwellings expected on the site AS A MAXIMUM with affordable housing provision to be in line with Core Strategy Policy DM2
e) A range of housing types and tenures in keeping with the surrounding area and in line with Core Strategy Table 3.6	A range of housing types and tenures in keeping with the surrounding area and in line with Core Strategy Table 3.6. . The range to be determined by a Local Housing Needs Survey conducted by an independent organization and paid for by the developer.
f) Development to be sympathetic to the setting of the Old Rectory	Development to be sympathetic to the setting of the Old Rectory
g) Site design and layout to take into account the water mains crossing the site	Site design and layout to take into account the water mains crossing the site
h) On-site open space and play facilities to meet needs identified in the SCDC Leisure Strategy	On-site open space and play facilities to meet needs identified in the SCDC Leisure Strategy
i) Air Quality Assessment needed	Air Quality Assessment needed
	Maximum build height of 2 storeys

Councillor Cowan requested a recorded vote which was as follows:-
 For: Councillors Barker, Sills, Good, Eve, Pither, Bozier, Rodwell and Garrett
 Against: Councillor Cowan

7. To Comment on the Following Planning Applications

- a) **DC/15/4111/FUL – Single storey extension to rear of property – 262 High Road**
 The Council had no objection to this application.

8. To Note The Actions Raised by the Risk Assessments and Agree Their Implementation

The Council noted the actions raised by the Risk Assessments and agreed their implementation.

9. To Receive a Financial Report to 23rd October

The Council received and noted the Financial Report to 23rd October.

10. To Note the Completion of the External Audit and Take Appropriate Action

The Clerk reported that completion of the External Audit had been further delayed because the External Auditor had had further queries and questions from the elector.

11. To Approve the Following Payments:-

The Council approved the following payments:-

Cheque No.	Payable to	In Respect of	Amount £
286	G N Mussett	Remembrance Day Wreath	£17.00
287	G N Mussett	Clerk's Salary	£416.13
288	HM Revenue & Customs	NI/PAYE	£104.00
289	A C Harding	Final Settlement – Memorial Hall Rebuild	£8,683.62
290	Mr B Dunningham	Bus Shelter Cleaning	£54.00

The Clerk confirmed that the cheque to A C Harding would not be paid until he, as Proper Officer, had been satisfied that the work on the snagging list, being overseen by the Council's appointed Clerk of Works, had been completed satisfactorily.

12. Closure

The meeting was closed at 9.26 p.m.