

**Minutes of the Trimley St Martin Parish Council Meeting held on 5th April 2016
at 7.30pm in The Memorial Hall, Trimley St Martin**

Present: Councillors: Barker, Sills, Garrett, Owen, and Pither

**Minutes: K Coutts, Clerk and RFO
Financial Statement: G Mussett, Clerk**

Public Session

Reports had been received and circulated as follows:

- District Councillor Richard Kerry
- Police

Ward Councillor John Goodwin attended and gave his report which included

- Progress with establishing the ownership of the two pieces of amenity land at Mill Close/Heathfields where there had been ongoing issues with car parking. It had now been established that the land was in the ownership of Suffolk County Council. Further site visit planned by SCC Head of Highways East and Councillor Goodwin – an update on the outcome of the visit will be made in a future report.
- Traffic being diverted through the villages at night during recent works taking place on the A14.
- Traffic problems caused by utility works taking place outside The Sausage Shop for the new development of houses at The Mushroom Farm.

Public Questions:

Nine members of the public were present and one question raised to the council

- A member of the public requested an update on the future of playschool provision and schooling in Trimly St Martin – answered by Cllr Barker.

Formal Meeting of the Council

1. To Receive Apologies for Absence

Apologies for absence had been received from Councillors Parker, Rodwell and Bozier.

2. To Consider Co-option to Fill Casual Vacancy

It was resolved that there be no co-option until a period of stability had been achieved.

3. To Receive Declarations of Interests

None

4. To Receive and Determine Requests for Dispensations

None

5. To Approve the Minutes of the Meeting Held 1st March 2016

The Council agreed the minutes of the meeting held on 1 March 2016 as a true record and these were signed at the meeting.

6. To Note the Receipt of the Minutes of the Planning Committee held 17th March

Council noted the receipt of the minutes of the Planning Committee held 17th March 2016.

7. To Agree to Assist the Level2 Project Work with Young People

It was resolved that Members agree to these requests subject to a review of after three months use.

8. To Consider Comments on the Suffolk Coastal District Council Air Quality Updating and Screening Assessment

It was resolved that the Council note the receipt of the consultation.

9. To Comment on the Trimley St Mary Planning Application DC/16/1107/FUL

It was resolved to comment on the Trimley St Mary planning application DC/16/1107/FUL with observations regarding the High Road and sewage – task delegated to the Clerk in conjunction with The Chair of the PC Planning Committee.

10. To Comment on the Proposals to Change Planning Legislation

It was resolved to delegate Council's comments on this consultation to the Clerk in consultation with the Chairman and Chair of the Planning Committee.

11. To Receive a Financial Statement to 23rd March 2016

The Council received a Financial Statement to 23rd March 2016 from G Mussett (Clerk/RFO), who explained that this had been superseded by an updated statement to 31 March (Item12).

12. To Receive a Financial Statement to 31st March 2016

The Council received a Financial Statement to 31st March 2016 from G Mussett (Clerk/RFO) who explained the figures and the internal and external audit processes. Members resolved to accept the financial statement.

13.To Approve the Following Payments:-

The Council approved the following payments:-

Cheque No.	Payable to	In Respect of	Amount £
5	G N Mussett	Clerk's Salary	£416.13
6	K Coutts	Clerk's Salary	£469.51
7	HM Revenue & Customs	PAYE/TAX	£104.00
8	Mr B Dunningham	Bus Shelter Cleaning	£67.50
9	Corporate Trustee of Trimley St Martin Memorial Hall	Replaces cheque 304	£1,000.00
10	G N Mussett	Clerk's Expenses	£85.50
11	National Pens Promo Products Ltd	Pens and Flashlights	£733.08
12	JAS Landscapes	1.Roundabout Maintenance £275 2.Removal of vegetation and treat tree stump bus shelter £90 3.Maintenance on Beds (£540 50% -shared with St Mary PC) £270	£635.00

14.To Approve quote from JAS Landscapes for 2016-17 maintenance on beds (£540 usually shared 50% with Trimley St Mary PC) at 50% of £540 = £270

It was resolved that the Council approve 50% of the quote for 2016-17 (£540 usually shared with Trimley St Mary PC 50% - £270 each council). Clerk to wait for confirmation from Trimley St Mary Clerk that their Council has accepted 50% of the quote.

15.To Approve the pre-order of the latest (10th) edition of Local Council Administration from SALC at the discounted price of £72

It was resolved that the Council approved the pre-order of the latest (10th) edition of Local Council Administration from SALC at the discounted price of £72.

16. Traffic Light issues – Reeve Lodge Roundabout – The Chairman gave an update on the temporary traffic light issues experienced near the Mushroom Farm development.**17. Request from residents for a dog waste bin to be purchased and sited on the corner of Old Kirton Road and Mill Lane.**

It was resolved to delegate the purchase of a dog bin to the Clerk who would liaise with Cllrs Pither and Garrett regarding the exact siting of the bin.

18. Closure – 8.20pm

Signed:

Date:

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