

**Minutes of The Trimley St Martin Parish Council
Monthly Meeting
03 February 2015 at 7.30pm
The Trimley Memorial Hall, Trimley St Martin**

Public Session

- Police Report; County and District Councillor Reports
Police Reports – PCSO Glynn Bown had sent his apologies there was no report as no crime had been reported in January
County Councillor John Goodwin attended and gave his report
District Councillor Graham Harding attended and gave his report
District Councillor Susan Harvey attended and gave her report
District Councillor Richard Kerry had sent his apologies together with a report which had been circulated and was read by the Clerk
- Members Questions to Police/District/Ward Councillors
- Public Questions to Police/District/Ward Councillors

Parish Council Meeting MINUTES

Apologies: Cllr Dave Pither

In attendance: Chairman John Barker, Vice-Chairman John Sills, Parish Councillors Joe Smith, Berridge Eve, Bob Parker, Justine Good, Ann Owen, Carol Garrett, Heather Rodwell and Ian Cowan

Minutes: Kit Coutts (Clerk)

16/15 Declarations of Interest

- Cllr Joe Smith – 61 Mill Lane (planning item under 24/15 below)
- Cllr Berridge Eve – tenant of Bidwells (item 21/15 (e))
- Cllr Ann Owen – tenant of Bidwells (item 21/15 (e))

17/15 Minutes and Closed Minutes of the Monthly Parish Council Meeting held on 06 January 2015 – for approval and signing

- The monthly meeting minutes – these were approved by all present as a true and accurate record
- The closed meeting minutes – these were approved by all present as a true and accurate record

18/15 Clerk's report on progress and other matters arising since the last meeting – no matters other than those shown elsewhere in the minutes

- a) Received (for information only): 49 page complaint against a member under the Suffolk Code of Conduct – being dealt with by SCDC. The Clerk reminded members that the matter could not be discussed and that she was simply reporting receipt of a copy of the complaint.

19/15 Matters Brought forward from last meeting – no matters other than those shown elsewhere in the minutes.

20/15 Members Reports

- a) Memorial Hall
 - i. Responsibilities – (Cllr JSills) not finalised at this stage.
 - ii. Snagging and other hall items – (Cllr JSills) Pipes dripping on to flat roof-an existing problem prior to arson attack and not an insurance item. **ACTION:** Matter being dealt with by the Memorial Hall Committee. Quotes being sought from 3 contractors. Other snagging items relating to the reinstatement already in hand.
 - iii. Bowls Club request to put a defibrillator on the Memorial Hall exterior wall – discussed and all agreed that it was a good idea in principle and that it should be placed in a prominent position outside the hall. **ACTION:** Clerk to put Cllr Heather Rodwell in touch with the Bowls Club Secretary in order to discuss size and siting.

- iv. Philharmonic orchestra – Cllr Heather Rodwell -booking secretary is in touch as regards a date. She had suggested a nominal £10 payment to cover heat and light, but no hire fee. Members supported this. **ACTION:** Memorial Hall Committee to deal with.
- b) Felixstowe Peninsula AAP Working Group/Felixstowe Action Plan Consultation. Felixstowe Area Action Plan. - Cllr JSills gave a report on the latest meeting that he attended.
- c) Port of Felixstowe and a request to SCDC/SCC to vary a s106 Deed in respect of Remote Rail Works – meeting on 20th Jan with the POF to discuss. Extension to comments period obtained – 6th Feb. Cllr JSills and Cllr J Barker gave a report from the meeting attended by themselves, Cllr R Parker and the Clerk. **ACTION:** Clerk to circulate minutes when received. Clerk to contact SCDC and advise no comments at this time.

21/15 Correspondence – circulated/or made available with the agenda prior to the meeting as follows:

- a) Received - thanks from Saints Players for £50 donation (Reeve Lodge carols).
- b) Ipswich to Peterborough Passenger Rail Service consultation.
- c) Planning process complaint to SCDC by a resident – regarding planning application 61 Mill Lane.
- d) Trimley Cranfield Bowls Club request to site a defibrillator on the Memorial Hall Wall-discussed under item 20/15 (a) iii.
- e) Meeting with Bidwells re farm vehicles – Minutes from Meeting on 4 December 2014 – discussed responsibilities. **ACTION:**
 - i. Clerk to contact Cllr JG again following discussion of matters at this meeting.
 - ii. Clerk to write to the bursar, Trinity College, and the Chair/Vice-Chair to also raise the issue in person with the bursar at The Trimley Estates Meeting to be held before the next LALC meeting on 12 March.
- f) Response from Malcolm King – SCC Highways re Grimston and Thorpe Lane mud – discussed as above.
- g) SALC-survey on behalf of Suffolk Police Commissioner - would you would be prepared to pay a little bit extra each week towards the police service you receive. E-mail circulated to members.
- h) Felixstowe Town Council – Invitation Mayor’s Charity Ball 2015.
- i) FP Order – FPs 33, 35.36 and 41 (as previously discussed and reported at the last meeting).
- j) Review of electoral wards in Suffolk Coastal (circulated by e-mail).
- k) Notification for Temporary Traffic Order - C370 High Road Trimley St Martin 09/02/2015 – carriage repairs (circulated by e-mail).

22/15 Information Circulars – the following items had been circulated by e-mail, or were made available for inspection at the meeting:

- a) Clerks and Councils Direct.
- b) Suffolk Wildlife Trust January 2015.
- c) Latest newsletter from Felixstowe Travel Watch.

23/15 Finance

220 – Trimley Methodist Hall booking Dec (returned as a goodwill gesture as the heating had been turned off and the hall was cold)

229 - B Dunningham – cancelled as his dog destroyed the envelope with the cheque in. Replaced with cheque number 232 between meetings.

Cheques presented for signing and account status. All members present approved the signing of these cheques.

Date	Reference	Details	Receipts	Payments
Bank: Current Account				
15/01/2015	CHQ 000232	B Dunningham (replaces ch229)		£54.00
03/02/2015	CHQ 000233	K Coutts Jan Salary		£890.66
03/02/2015	CHQ 000234	HMRC Month 11 PAYE and NI		£156.49
03/02/2015	CHQ 000235	K Coutts Jan Exp		£54.60
03/02/2015	CHQ 000236	B Dunningham (Jan Bus Shelters)		£54.00
03/02/2015	CHQ 000238	Trimley Memorial Hall Charity (Boxing Club Rent Recovered)		£300.00
03/02/2015	CHQ 000237	Suffolk Assoc. of Local Councils (Clerks Training)		£24.00

Balance carried forward Current AC	£35,319.01
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Date	Reference	Details	Receipts	Payments
Bank: Savings Account				
23/01/2015	REC 000081	Bank Interest	£0.48	

Balance carried forward Savings AC	£10,019.46
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Total C/F	£45,338.47
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24/15 Planning

New Applications:

Reference	DC/14/4150/FUL
Address	32 Mill Lane Trimley St Martin Suffolk IP11 0RN
Proposal	Proposed 2-storey extension to side of property
Status	Pending Consideration
PC Planning Committee	No Objection

Reference	DC/14/3692/ARM
Address	58 Old Kirton Road Trimley St Martin Suffolk IP11 0QH
Proposal	Application for a reserved matters; Access, Appearance, Landscaping, Layout and Scale of the proposed dwelling
Status	Pending Consideration
PC Planning Committee	Objected to the previous application – this appeared to be the same application and the same objections apply

Previous Applications:

Reference	DC/14/3712/FUL
Address	Part Rear Garden 61 Mill Lane Trimley St Martin Felixstowe Suffolk IP11 0RP
Proposal	Erection of a two storey dwelling with access drive between 59 and 61 Mill Lane and formation of a new access for existing dwelling (revised submission of DC/14/1261/FUL).
Status	Application Permitted

Members discussed this application and all members were in favour of the PC writing in support of the complaint about the SCDC planning department non-adherence to their own policies submitted by the resident at 14 Heathfields. **ACTION:** Clerk to liaise with Cllr JSills, Chair of the Planning Committee.

Reference	DC/14/4184/FUL
Address	Part Of Land At Longford House High Road Trimley St Martin Suffolk
Proposal	Reinstatement of Original Driveway to Longford House and Erection of Detached Dwelling
Status	Pending Consideration

Other: Mushroom Farm – revised layout sent by Taylor Wimpey (circulated with the agenda).

25/15 Street Lighting – Actions from previous meeting had all been completed by the Clerk.

New items: None

26/15 Highways and Footpaths – Actions from previous meeting had all been completed by the Clerk.

New items:

- Cllr AO – Quiet Lanes – Thorpe/Grimston Lanes **ACTION:** Clerk to contact JG.
- Branches/cuttings on grass verge Howlett Way.
- Passing place signs Moreston Hall Road.
- FP34 near Florey’s Farm towards railway line. Had been reinstated, but first 40 feet ploughed up again.
- Overflowing rubbish bins in the A14 layby after the footbridge and state of the cycle path

ACTION: Clerk to investigate and to contact the relevant authority and report the above problems

27/15 To consider the exclusion of the public and press in the public interest for consideration of the following (if deemed necessary):

- a) Personnel Issues – None
- b) Legal Issues – None

28/15 URGENT BUSINESS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT. SUCH MATTERS WILL BE FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY - None

29/15 Dates of any other meetings, or community events members or the Clerk may wish to draw to the attention of the members:

30/15 Date of next Parish Council Meeting – Tue 03 March at 7.30pm; Trimley Memorial Hall.

There being no other business, the meeting closed at 21:15 hrs

Signed.....
Dated.....