

TRIMLEY ST MARTIN PARISH COUNCIL

Minutes of the meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 7 February 2017 at 7.30 p.m.

Present: Parish Councillors: Barker, Bozier, Garrett, Owen, Parker, Pither and Sills.

Also present: District Councillor Harding and a member of the public.

Public Session

- District Councillor Graham Harding gave his report in which he explained that in the new financial year he hoped be able to make a contribution from his Enabling Communities budget towards equipment to facilitate five a side football at Trimley Sports & Social Club. He also hoped to contribute towards new play equipment to be sited at the Sports & Social Club and available for the use of all local children. Councillor Harding explained that he was supporting Sports & Social Club representatives to apply for the release of funds from the outdoor play space fund to help with the play equipment project.
- District Councillor Kerry had submitted a written report on current issues.
- A local resident expressed support for the line taken by the Parish Council in relation to Bidwells' scoping opinion request for the Innocence Farm site and commented on the value of ensuring that the local press were kept informed of developments.

Parish Council Meeting

1. To Receive Apologies for Absence

An apology for absence had been received from Councillor Rodwell who was unwell.

2. To Receive Declarations of Interests

There were no declarations of interest in matters on the agenda.

3. To Receive and Determine Requests for Dispensations

There were no requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they had a pecuniary interest.

4. To Approve the Minutes of the Meeting Held 3rd January 2017

The Council approved the minutes of the meeting held on 3rd January 2017 which were signed as a true record.

5. To note the response from Network Rail to our comments on the Felixstowe Branch Line Improvement Project and decide whether to seek a meeting for further discussion

The Council noted the detailed response from Network Rail to their comments on the Felixstowe Branch Line Improvement Project and agreed that the offer of a meeting with Alex Kirk of Network Rail should be taken up. Councillors also asked the clerk to pursue the possibility of joining the meeting between Bidwells, Network rail and other interested parties.

6. To receive a report from Councillor Owen on the condition of Thorpe Lane and decide on any further action

Councillor Owen reported on the pot holed condition of the road surface of Thorpe Lane and the large quantity of mud which lay on the surface of the road between Woodlands cattery and the farm corner. In addition the footpath known as Waterworks Lane was in a poor and overgrown state and fallen tress had not been cleared. The farmland belonged to the Trinity estate and it was thought that the mud on the road had been spread by farm vehicles. It was agreed that the Clerk would write to the Bursar of Trinity College and also report the state of the road to the County Council Highways Department.

7. To Consider the Request for a donation from Headway

The Council considered a request for a donation from Headway and agreed to contribute £50 towards the charity's work in the rehabilitation, support and care of people with an acquired brain injury, stroke or other neurological condition.

8. To Receive an Update on the Development Proposed for Land Opposite the Hand in Hand.

Councillor Bozier reported on his attendance at the District Council Planning Committee site inspection which had taken place on Monday 30 January and Councillor Sills reported on his attendance at the District Council Planning Committee Meeting on Thursday 2 February when the application for outline planning permission for up to seventy dwellings (DC16/2119/OUT) had been discussed and where he had taken the opportunity to speak on the traffic, parking and road safety aspects of the proposal. The proposal that had been put before the Planning Committee - if adapted to allow for the restrictions put forward by Highways - had included:

- Two points of access to allow for circulation within the site and to frame the village green (as originally planned);
- Widening of the High Road to allow for: eleven parking spaces for the houses opposite, a footpath to run across the entire length of the site and a carriageway of 5.5metres;
- A crossing point;
- Repositioning of the bus stop slightly to the left.

Councillor Sills reported that following discussion the Planning Committee had decided to defer their decision to allow officers and the applicant to investigate the possibility of providing a pedestrian crossing rather than a pedestrian refuge.

9. To Receive an Update on the Innocence Farm Proposals

The Council noted that the time limit for commenting on the scoping opinion request has now passed. The Parish Council's comments were recorded on the East Suffolk website and on the Parish Council's own website. The Clerk had emailed Philip Ridley asking for a meeting to be held with representatives of this Parish Council together with representatives from the parish councils of Bucklesham, Kirton & Falkenham, Levington & Stratton Hall and Trimley St Mary together with the cabinet members for those areas.

10.To Approve the Following Cheque Payments:-

The following payments were approved:

Date	Cheque No	Payable to	In Respect Of	Amount	Power
07/02/17	300135	Mr B Dunningham	Cleaning of Bus shelter	£54.00	Local Govt (misc Provisions) Act 1953 s4
07/02/17	300136	G Mussett	Locum clerk's salary	£120.00	LGA1972 s112
07/02/17	300137	Caroline Ley	Clerk's Salary	£384.28	LGA1972 s112
07/02/17	300138	HMRC	Tax due on clerks' salary	£119.40	LGA1972 s112
07/02/17	300139	Caroline Ley	Clerk's expenses	£155.14	LGA1972 s112
07/02/17	300140	JAS landscapes	Howlett Way roundabout Grass cutting, trimming of shrubs, weeding etc	£275.00	Highways Act 1980 s42

11. To Agree the Budget & Precept for 2017/18

The Council agreed the budget as set out below and a precept of £26,750 representing a Band D Council Tax of £40.81 per annum, or roughly 80p per week.

EXPENDITURE			
ITEM	Expenditure to 31/12/16	Expected Final Spend to 31/3/17	Proposed Budget 2017/18
Clerk's Salary	5281	7150	£ 7,500
General Expenses	1505	1800	£ 1,800
Audit Fees	959	959	£ 1,000
Insurance	433	433	£ 433
Clerk Training	24	750	£ 750
Councillor Training	600	800	£ 1,000
Chairman's Allowance	350	350	£ 350
Subscriptions	693	693	£ 750
Grants/Donations	0	150	£ 750
Bus Shelter Cleaning	594	780	£ 800
Flower Beds & Roundabout	1435	1750	£ 1,500
Parish Pump	0	250	£ 450
New Dog Bin	430	430	£ -
Memorial Hall	2000	2860	£ 1,945
Queen's Birthday Commemoration	611	611	£ -
TOTAL	£ 14,915	£ 19,766	£ 19,028
INCOME			
Bank Interest		5	£ 5
Grant Funding		415	£ -
TOTAL		420	£ 5
NET REQUIREMENT		£ 19,346	£ 19,023
Contribution to Earmarked Reserves			
Corporate Trustee Longterm Maintenance Funding			£ 6,000
Election Fees Future Reserve			£ 300
Employee Reserve			£ 1,000
Parish Council Longterm Maintenance Commitment			£ 3,000
TOTAL			£ 10,300
GROSS REQUIREMENT			£ 29,323
PRECEPT 2017/18			£ 26,750

12. To Note the Problem of Flooding in the Car Park to the front of the Memorial Hall

It was noted that flooding occurred in carpark in front of the Memorial Hall after heavy rain and it was agreed that the clerk to the Corporate Trustees would arrange for the problem to be investigated.

13. To Consider an Increase in the Working Hours of the Clerk

It was agreed to increase in the working hours of the clerk from 12 to 15 hours per week with effect from 1 February to allow for the increased workload attributable to planning applications for major schemes and the requirement to complete CILCA training.

14. Close

The meeting closed at 9:10 p.m.