

Minutes of the meeting of Trimley St Martin Parish Council held at the Trimley St Martin Memorial Hall on Tuesday 2 January at 7.30 p.m.

Present: Councillors Barker, Bozier, D'Arville, Garrett, Owen, Parker, Pither, Rodwell, Sills (Chair) and Smart. Also present: County Councillor Bird, District Councillor Harding and two members of the public.

1. To receive apologies for absence

Apologies for absence had been received from Councillor Clarke who had another engagement

2. To receive declarations of interest

There were no declarations of interest in matters on the agenda.

3. To receive and determine requests for dispensations

There were no requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest.

4. To approve the minutes of the meeting held on 5 December 2017

The minutes of the meeting held on 5 December 2017 were approved and signed as a true record.

5. Public Forum

As a result of the holiday period County Councillor Bird had no formal report to deliver. At the request of parish councillors he provided an outline of the arrangements which he expected would apply on the introduction of brown bin charging.

District Councillor Harding reported on the difficulties of cycling around the Reeve Lodge roundabout following the removal of the white lines which kept cycles separate from other traffic. Councillor Bird reported that the relevant cabinet member was currently unwell, but that he would raise the issue with him on his return to work.

6. To receive feedback from the working party on their progress towards making recommendations on the Parish Council's plans to mark the centenary of the armistice.

Councillor Smart delivered Councillor Clarke's summary of the activities of the working party. It was hoped that it would prove possible to involve families in the village who might be able to provide information about people who served in WW1 or stories of activities in village during the war. It was agreed that the Working Party would consider contacting the local history recorder might have useful information on this. If there was a need for further information an item could be included in a future newsletter.

7. To receive an update on the options for appointing a Data Protection Officer as required by the General Data Protection Regulation

The Clerk reported that the Suffolk Association of Local Councils were considering the possibility of providing DPO service to its members. The National Association of Local Councils were looking at the possibility of providing a similar service at national level.

8. To note that the Public Enquiry into the Felixstowe Branch Line Transport and Works Act Order will start at 10am on Tuesday 23 January 2018 at Ipswich Town Football Club.

The arrangements for the Public Enquiry were noted. All the crossings were considered to be valuable. Emphasis had been placed in the Proof of Evidence on the importance of the Trimley Crossing and the safety improvements which had been implemented at Grimston Lane. The diversion proposed by NR in the event of the closure of Thorpe Common crossing was not lengthy, but the crossing was highly valued as it enabled footpath 1 to be used without diversion.

9. To note that an appeal has been lodged against the decision to refuse planning permission for 2 starter homes on land to the rear of 25 Mill Lane and to decide whether to submit additional comments.

Councillors resolved that the Clerk should be asked to submit an additional comment pointing out that the applicant had apparently confused two separate proposed developments. Two developments had been the subject of recent planning applications. The development referred to by the Parish Council (DC/16/1919/FUL) was located on land between the High Rd and the

allotment gardens. The other major development in the near vicinity (outline permission for up to 70 dwellings) was situated on land opposite the Hand in Hand and that development bore the reference DC/16/2119/OUT

10. To consider the following Planning Applications:

DC/17/5051/FUL: a first floor extension above an existing single storey structure at Mill House, 194 Kirton Rd

Members discussed the application and agreed that they had no objection to it.

DC/17/5155/FUL: extension and alterations to existing bungalow to form a chalet dwelling plus additional highway exit to improve visibility at Thorpe View Cottage, 67A Grimston Lane.

It was reported that the owners of a neighbouring property had made representations focused on the potential loss of light which they considered would stem from such a development, in consequence the Chairman had visited the neighbours' property and seen the garden. Safety issues had also been raised as had concerns about the proposed layout as the extension was potentially capable of being used as a second, separate dwelling and would thereby constitute undesirable backfill. The applicants were present at the meeting and were given the opportunity to comment on those concerns. After due consideration it was agreed by a majority that an objection to the application should be lodged.

DC/17/5216/VOC: 2 Grimston Lane New drawing submitted to reflect changes to the height of the eaves and ridge of the new garage which have been increased by 460mm along with a single garage door rather than the previously approved two doors.

Members resolved that an objection should be lodged on the ground that the proposed increase in eaves height was unnecessary and that the Planning Authority should be asked to impose a restriction to limit the use of the garage to that of a standard domestic garage.

11. To consider options for improving road safety in the village in the light of the decision not to install a speed indicator device

The provision of a new zebra crossing over the High Rd near High Hall Close was a condition of the outline planning permission for the development of land opposite the Hand in Hand. This crossing would improve safety and have the effect of reducing speed. Members had also identified a need for a refuge to protect those crossing the road near the Memorial Hall. It was agreed that County Councillor Bird should be asked to raise this need on behalf of the Parish.

12. To receive an update on progress with the soakaway in front of the Memorial Hall.

Heavy rain over an extended period resulted in water collecting in the carpark in front of the Memorial Hall. An estimate had been received for the installation of a new soakaway to be situated in the bin enclosure. Further estimates would be sought before the matter was presented to the Council for decision.

13. To Receive a Financial Statement to 25th December 2017

As a result of delays in the issue of bank statements over the holiday period the Clerk had not been able to complete the usual reconciliation process. A report would be available for the February meeting.

14. To Approve the Following Payments

The following payments were approved:

Date	No	Name	In respect of	Amount
02 01 2018	300216	C Ley	Clerk's salary	533.30
02 01 2018	300217	Revenue & Customs	Tax on clerk's salary	102.40
02 01 2018	300218	C Ley	Clerk's Expenses	32.20
02 01 2018	300219	B Dunningham	Cleaning of Bus shelter	£54.00
02 01 2018	300220	Headway Suffolk	Donation in recognition of	50.00

			services provided locally	
02 01 2018	300221	Trimley Saints Players	Donation in recognition of services to the community over the Christmas period	50.00
02 01 2018	300222	David Friend Heating Services	Servicing of Memorial Hall Boiler	75.60
02 10 2018	300223	Trimley Memorial Hall Committee	Hall Hire Oct to Dec 2017	100.00

15. Close

The meeting closed at 9.15 p.m.