

**Members of The Trimley St Martin Parish Council are duly summoned to attend the Trimley St Martin
Monthly Parish Council Meeting
07 April 2015 at 7.30pm Trimley Memorial Hall, Trimley St Martin
Public Session**

Please Note: residents are warmly welcomed and invited to give their views at this stage of the proceedings and to question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may stay to observe, but may not take part in the Parish Council meeting that follows:

- Police Report
- County and District Councillor Reports (items raised for decision at this time will be placed on the agenda for the next meeting)
- Members Questions Police/District/Ward Councillors
- Public Questions to Police/District/Ward Councillors



1. **Apologies Received**
2. **Declarations of Interest**
3. **Minutes of the Monthly Parish Council Meeting held on the 3 March 2015** – for approval and signing
4. **Clerks report on progress and other matters arising since the last meeting**
5. **Matters Brought forward from last meeting**
6. **Members Reports**
 - a) Memorial Hall – Report on Memorial Hall Charity AGM - Cllr Cowan
 - b) Felixstowe Peninsula AAP Working Group/Felixstowe Action Plan Consultation Notes from Jan and Feb meetings in supporting documents - Cllr JSills report from meeting 16/03/2015
 - c) Early Years Facility Meeting – Cllr J Barker
 - d) Report from Trimley Estates (minutes requested) and LALC Meeting (minutes supplied) – Trinity College 12 March – Cllr J Barker
 - e) FQP Minutes and presentation March 26 Meeting – Cllr JSills
7. **Correspondence** – items have been circulated as listed in each section, or below, or will be available for inspection at the Meeting:
 - a) Level 2 Youth Project – members may wish to defer until the first meeting of the new council on 19 May 2015
 - b) Letter to Memorial Hall Committee – pyrotechnics (insurance)
 - c) SCDC response to Cllr Cowan Complaint
 - d) External annual audit form 2014-15 received from BDO
 - e) Felixstowe/Trimley Passing Loops – Network Rail 2014-19 Enhancements Document-for information

8. **Information Circulars** – the following items have been circulated by e-mail, or will be available for download, or for inspection at the meeting: None

- a) Ship2Shore
- b) Clerks and Councils Direct
- c) Countryside Voice
- d) Coastline Lite – Edition 5

9. **Finance**

- a) To authorize the signing of Clerks April pay and expenses cheques/April HMRC PAYE/NI payment/Mr Dunningham April bus shelters, on 1 May, between meetings, in view of the fact that there will be no meeting until 19th May (after the 7th May election)
- b) Quote received from JAS for 2015/2016 maintenance of beds (50%) and roundabout (100%) in correspondence
- c) Cheques presented for signing and account status as follows:

Current Account						
Date	Reference	Details	Receipts	Payments	Comments	Balance
31/03/2015	REC 000085	AVIVA	£19,926.49			
					YEAR END BALANCE 31/03/2015	£32,022.08
					OPENING BALANCE 01/04/2015	£32,022.08
01/04/2015	CHQ 000245	A C Harding Ltd		£7,559.84	Final Invoice (2.5% retention to pay Sept)	
01/04/2015	CHQ 000246	Concertus Ltd		£17,808.06	Fees inc Insurers/PC & Memorial Hall Committee	
01/04/2015	REC 000086	SCDC-1st half precept and Council Tax Support Funding	£12,663.98		Precept £12250 Council Tax Support Funding £413.98	
07/04/2015	CHQ 000247	K Coutts March Salary		£890.66	M12 Pay	
07/04/2015	CHQ 000248	HMRC Month 12		£156.49	M12 PAYE and NI	
07/04/2015	CHQ 000249	B Dunningham		£67.50	Bus Shelter Cleaning March	
07/04/2015	CHQ 000250	JAS Roundabout		£275.00	Final invoice 2014/15	
07/04/2015	CHQ 000251	JAS 50% Flowerbeds		£270.00	Final invoice 2014/15 - split between St Mary and St Martin	
07/04/2015	CHQ 000252	Community Action Suffolk		£30.00	Annual Membership Subs	
07/04/2015	CHQ 000253	K Coutts March Expenses		£167.73	Mileage (LALC Meeting Cambridge & SCDC with nomination papers, £82.75 Heat&Power £12, Phone/Broadband £13.50, Card&Gift Julie P £18.50, Postage £7.29, Park & Ride £3.70, 1 Year Anti-Virus Sub PC laptop £29.99	
07/04/2015	CHQ 000254	Computing Needs		£57.48	Printer Toner	
07/04/2015	CHQ 000255	Suffolk Assoc of Local Councils (SALC)		£664.00	Annual Membership Subs	
07/04/2015	REC 000087	Share Dividend	£0.45			
			£12,664.43	£27,946.76		
					Balance Current Account	£16,739.75
Savings Account						
Date	Reference	Details	Receipts	Payments	Comments	Balance
23/03/2015	REC 000084	Bank Interest	£0.44			
					YEAR END BALANCE 31/03/2015	£10,020.38
					OPENING BALANCE 01/04/2015	£10,020.38
					Balance Savings Account	£10,020.38
					CUMULATIVE FUNDS (Current & Savings A/Cs)	£26,760.13

10. Planning

New Applications:

Reference	DC/15/1317/ADI
Address	Hand In Hand Inn 318 High Road Trimley St Martin Suffolk IP11 ORL
Proposal	Replacement signs and lighting
Status	Pending Consideration

Reference	DC/15/0792/TPO
Address	32 Mill Lane Trimley St Martin Suffolk IP11 ORN
Proposal	2no. Oak in side Garden to be felled
Status	Pending Consideration

Reference	DC/15/0959/FUL
Address	286 High Road Trimley St Martin Suffolk IP11 ORH
Proposal	Proposed first floor extension
Status	Pending Consideration

Reference	DC/15/0904 and 5/FUL
Address	Hand In Hand Inn 318 High Road Trimley St Martin Suffolk IP11 ORL
Proposal	Alterations to be made to existing external boundary wall to the front of the site. Minor alterations to be made internally within the modern extension of the property.
Status	Pending Consideration

Previous Applications:

Reference	DC/15/0602/FUL
Address	Morston Cottages 2 Morston Hall Lane Trimley St Martin Suffolk IP11 OSQ
Proposal	Erection of part two storey side/ part single storey side/ rear extension
Status	Permitted

Reference	DC/15/0667/AME
Address	34 Grimston Lane Trimley St Martin Suffolk IP11 ORX
Proposal	Erection of porch and garage extension and loft conversion with balcony
Status	Permitted

Other:

11. **Street Lighting** – report of any defective lights

12. **Highways and Footpaths** – new items

13. **To consider the exclusion of the public and press in the public interest for consideration of the following (if deemed necessary):**

- a) Personnel Issues - none
- b) Legal Issues - none

14. **URGENT BUSINESS ARISING AFTER THE PREPARATION OF THIS AGENDA, WHICH THE CHAIRMAN AGREES TO TAKE AS URGENT - SUCH MATTERS WILL BE FOR NOTING OR DEFERRAL TO A FUTURE MEETING ONLY**

15. **Dates of any other meetings, or community events members or the Clerk may wish to draw to the attention of the members**

16. **Date of next Parish Council Meeting to incorporate The Annual Parish Meeting and The Annual Meeting of The Parish Council:**
Tue 19th May at 7.00pm: Trimley Memorial Hall