

TRIMLEY ST MARTIN PARISH COUNCIL

You are hereby summoned to attend the meeting of Trimley St Martin Parish Council to be held at the Trimley St Martin Memorial Hall on Tuesday 4th April 2017 at 7.30 p.m.

Caroline Ley, Parish Clerk
29th March 2017

1. To Receive Apologies for Absence

2. Receive Declarations of Interests

For Councillors to declare any interests in matters on the agenda.

3. To Receive and Determine Requests for Dispensations

To receive and determine requests from Councillors for dispensations enabling them to speak, or speak and vote, on matters on which they have a pecuniary interest

4. To Approve the Minutes of the Meeting Held 7th March 2017 (previously circulated)

To approve the minutes of the meeting held 7th March 2017

5. Public Forum

County and District Councillor Reports (items raised for decision at this time will be placed on the agenda for the next meeting) followed by public question time.

6. To Consider Co-option to Fill Casual Vacancy

To consider an application from Roger Clark to be co-opted onto the Parish Council to fill one of the three casual vacancies.

7. To Receive an Update on Innocence Farm

To receive an update on Innocence Farm (see notes on Item 6)

8. To Consider the Application by Network Rail for an Order Which Would Extinguish or Divert Public Rights of Way and Construct a Bridleway Bridge at Gun Lane

To Consider the Application by Network Rail for an Order which would extinguish or divert public rights of way and construct a bridleway bridge at Gun Lane (see notes on Item 7) and to agree that the PCs comments on the application should be forwarded to SCDC in relation to their consultation under DC/17/0955/CON

9. To Comment on Planning Application DC/17/1008/OUT- attached

To comment on planning application DC/17/1008/OUT for the development of four dwellings (three bungalows and one 1.5 storey house) on land to the immediate north of 49 Grimston Lane.

10. To Receive a Financial Statement to 25th March 2017 – to be circulated at the meeting

To receive a Financial Statement to 25th March 2017

11. To Approve the Following Payments:-

To approve the following payments:-

Cheque No.	Payable to	In Respect of	Amount £
300149	JAS Landscapes	Howlett Way beds & roundabout	545.00
300150	C Ley	Clerk's Salary	478.80
300151	Revenue & Customs	Tax on Clerk's salary	113.20
300152	G Bennett	Cleaning of soakaway	50.00
300153	SALC	Intensive CILCA course	300.00

12. To Note two quotations from JAS Landscapes for 2017-18 maintenance on beds around Howlett Way and for landscape maintenance and grass cutting on the roundabout

To note that two quotations have been received from JAS Landscapes for the year 2017/18 and to consider whether to accept the quotations or seek other quotations for comparison. The first is for the Howlett Way beds in the sum of £600 (up from £550 for 2016/17). The cost of the maintenance of the beds is shared with Trimley St Mary so this quotation would result in a cost of £300 for each council. The second quotation relates to the landscape maintenance of the roundabout and is in the sum of £1200 (up from £1100 for 2016/17). The cost of landscape maintenance on the roundabout falls 100% to Trimley St Martin.

13. To Consider a quotation for trimming the perimeter hedge at the Memorial Hall

A quotation for twice yearly trimming of the perimeter hedge at the Memorial Hall has been received from Trevor Burgess. The cost, for trimming the hedge would be £72.00 pa as compared with £330.00 paid in 2016/17. The Council is recommended to accept this quotation.

14. To Consider a Request From the Bowls Club and Note Proposals to Fence the Boundary on the East Side of the Bowling Green

The Bowls Club have asked whether yellow hatched markings could be applied to that area of the car park adjacent to the gate to the bin enclosure with the aim of prohibiting parking there as there had been two instances of the bins not being emptied because parked cars had prevented the opening of the gate. Similarly they have suggested that markings should be applied to the tarmac at the side of the Memorial Hall so as to prevent parked cars from blocking emergency access to the rear carpark and the Club House. Councillors may wish to explore options and costs before deciding on the best way forward.

The Council is also asked to note that the Bowls Club plans to fence their eastern boundary with agreement of the two landowners concerned. Note that the plan that forms part of the original 1938 conveyance of the land indicates the hedge lies outside the boundary of the Memorial Hall plot.

15. Close

ITEM 6

Co-option

An application has been received from Roger Clark to be co-opted onto the Parish Council. Copies of the application will be made available to councillors at the meeting.

ITEM 7

To Receive an Update on Innocence Farm

Representatives of the Parishes of Trimley St Martin, Trimley St Mary, Kirton & Falkenham and Levington & Stratton Hall attended a meeting with Philip Ridley, Head of Planning, on 16 March. John Sills, Bob Parker and the Clerk attended for Trimley St Martin.

At the meeting Philip Ridley emphasised that no planning application had been submitted. He explained that the Local Plan was about to be reviewed and the potential option of Innocence Farm would be considered as part of that process. The first informal stage of the Local Plan Review would be an Issues and Options Consultation which was expected to go out in June/July this year.

If the evidence supported and justified the allocation of land for port related activities at Innocence Farm that then it would be taken forward and a planning application might then be submitted, but there was an expectation that the development/redevelopment opportunities on existing brown field sites would be progressed before current agricultural land opportunities at Innocence Farm or elsewhere.

It was explained that any greenfield allocations would need to be supported by the appropriate levels of infrastructure provision. This would need to be looked at cumulatively with all other growth in SCDC,, surrounding councils and beyond especially in relation to the strategic road and rail network. We were told that the response to the scoping report had not yet been sent, but it was expected to be completed soon.

On 17 March the same team attended the Port of Felixstowe Local Authority Liaison Committee where it was said by Tim Collins of Bidwells that the scarcity of employment land for third party logistics in close proximity to Felixstowe was a matter of ongoing concern which is being addressed in tandem with the District Councils local plan review. As part of this the potential Christmas yards and Innocence Farm schemes were being re-examined .Innocence Farm was said to be most suitable for secondary tenants and would potentially offer a net usable area of 40 acres initially as part of a wider site proposal.

ITEM 8

To Consider the Application by Network Rail for an Order which would extinguish Public Rights of Way Over, stop Up, Divert, Temporarily Restrict the Use of Footpaths and Bridleways

Also SCDC Application DC/17/0955/CON

Network Rail has applied to the Secretary of State for Transport for an order to enable them to construct a bridleway bridge over the railway at Gun Lane, close six crossings, divert public footpaths to take account of the crossing closure as follows:

- a) Parish of Trimley St Martin: the permanent diversion of Public Footpath 1, Public Footpaths 29 and 30, Public Footpath 33 and Restricted Byway 28 (Gun Lane) and the permanent stopping up of Public Footpath 51 (Grimston Lane);
- b) Parish of Trimley St Mary: the permanent diversion of Bridleway 22 and the upgrading of Public Footpath 1 to bridleway;
- c) Parish of Trimley St Martin: the temporary stopping up* of Public Footpath 1, Public Footpath 4, Footpaths 29 and 30, Footpath 33, Restricted Byway 3 (Gun Lane), Restricted Byway 28 (Gun Lane), Bridleway 22;

- d) Parishes of Trimley St. Martin and Trimley St. Mary: the temporary stopping up* of Public Footpath 2 (as shown on Ordnance Survey mapping), Public Footpath 2 (as shown on Definitive Map), Public Footpath 1 and the upgrading of Public Footpath 2 (as shown on Definitive Map) to bridleway.

*The period of temporary stopping up applied for is such time or times as may be necessary during the period of the construction of the works (including the provision of diverted footpaths and bridleways) authorised by the Order. The construction period for the works proposed under the Order is estimated to be 1 year.

As Network Rail have also consulted Suffolk Coastal District council on the proposal we also have a invitation from SCDC to offer our comments to them on the proposal DC/17/0955/CON

What follows is a summary of the position to date

The proposals are those which were considered by the Parish Council at an earlier stage in the consultation process at which time the PC commented as follows:

- *Although this proposal relates to the construction of the bridge, the closure of level crossings and changes to the public rights of way and does not touch on the Trimley loop work, many of the problems associated with it relate to the proposed location of the loop within the context of the wider permissions secured in 2008. Were the loop to be located further along the line towards Ipswich, the aim of increasing capacity on the Branch Line could be achieved with a much diminished impact on local residents and leisure users.*
- *In particular, the proposed position of the single passing place would have a significant impact on local residents who would be severely affected by the noise and air pollution associated with trains idling in the loop for lengthy periods.*
- *The plan to close six level crossings is considered to represent a significant loss of amenity for local residents. The crossings are used by walkers and equestrians and the Bridleway Bridge is not considered to be an appropriate alternative. The St Martins crossing, Trimley Footpath and Grimston Lane Crossing were considered to be the least used of the six, but the remaining three are of considerable importance to the community.*
- *The Gun Lane Bridge is considered unsuited to its purpose. The equestrian community regard it as being unsafe for horses and riders as the proposal fails to address the needs of any but the most docile of horses. In consequence of this the plans will deprive most equestrian users of a crossing with the result that riders will be forced to make use of the main road with all its attendant dangers. It is noted that general guidance issued by the British Horse Society has been considered by Network Rail however an appropriate additional step would be to seek the views of the local representative of the British Horse Association in relation to the proposals as they relate to the specific location.*
- *The proposed bridge is in a quiet rural area on the border of an area of outstanding natural beauty. The addition of a large, unsightly metal structure would greatly detract from the beauty of the area. In the fullness of time tree planting would screen it from view from some angles, but screening can never address the significant visual impact on users of the bridge which cannot be mitigated by the passage of time.*
- *Were it to prove impossible to reposition the loop to a more suitable location an underpass would be a more suitable means of achieving a crossing thereby reducing visual impact to a minimum and facilitating crossing by pedestrians, equestrians and farm traffic.*
- *The plans do not acknowledge the existence of the new housing development at Cavendish Grove, Trimley St Martin. The proposed temporary access road from the Trimley roundabout*

runs alongside the new development. During the construction phase residents of the new development will be adversely affected by noise, passing HGVs, and other impacts associated with the presence of a service yard adjacent to their properties.

Following these representations Network Rail responded as follows:

1. Changes to works since 2008 Order

The Felixstowe Dock and Railway Company (FDRC) secured the consent (through a Transport and Works Act Order) to build a second track along part of the Felixstowe branch line in 2008 & 2014. Network Rail has applied to transfer the powers from FDRC to implement the scheme in part (1.4km rather than the 7km FDRC proposed).

The 2008 order consented for the construction of 7km of dual track, Network Rail are proposing to only use some of the powers to construct 1.4km of second track. The second track will be located from Trimley Station to approximately Grimston Lane foot crossing. The track will form a 'dynamic' passing loop, it is designed for trains to pass rather than dwell in the second track. The signalling has been designed so that any waiting, where possible will be avoided near residential properties. The project will also use the powers at road crossings at Westerfield road level crossing (Ipswich), Levington, Morston Hall and Thorpe Lane.

2. Location of the track work

Network Rail undertook a study to identify how to meet the freight demand along the Felixstowe branch line by modelling the route. The model identified the best position to locate the track is at Trimley because it links up with the existing double track that runs through the Port. The project is designed so that it does not affect the ability to double the rest of the Felixstowe Branch Line which is a long term aspiration of Network Rail.

3. Noise and air pollution

The new loop has been designed to be 'dynamic' which means trains should pass through the loop rather than idling there. However, if the timetable gets disrupted there may be some dwelling in the loop. As part of the scheme we will be looking at removing signals to ensure that if trains have to wait, they are as far away as reasonably practicable from residential dwellings. There will, of course, be an increase in the number of trains, which will mean additional noise.

When FDRC applied for consent in 2008, they completed an Environmental Impact Assessment (EIA), this identified that the increase in noise would be most pronounced at night rather than day and would affect properties directly adjacent to the branch line. The suggested mitigation measures are to 'make good the fish plate joints at certain level crossings'. The only remaining fish plates on the branch line are at Trimley LX and as part of the track upgrade works all fish plate joints at level crossings along will be removed; so this mitigation measure will be implemented by the end of the project.

Additional noise modelling was undertaken in Autumn 2016 by the project. This identified that the new turnout at the Grimston Lane footpath crossing is more than 60 metres from the nearest residential dwelling and will not result in a significant increase of future noise levels. Further, detailed noise modelling will be undertaken in the next project phase before works commence, to determine whether some of the residential properties along the Felixstowe branch line may be expected to qualify for noise insulation works under the Regulations.

4. Closure of level crossings

4.1 Diversionary routes

Wherever there is an increase in the number of trains using a line we need to reassess the level crossings, the more trains the greater the risk. Many of the crossings in the Trimley vicinity do not have adequate protection against the increase in trains. The closure of the six level crossings as part

of the scheme is consistent with Network Rail's national level crossings strategy. This will lead to safer railways. We do however understand how important level crossings are for maintaining access to the countryside. The crossings we are proposing to close are in close proximity to each other. Where possible we have provided an onward diversionary route and a bridge at Gun Lane that will be fully accessible and can carry horses and riders. We are also proposing to build new footpaths and upgrading many existing footpaths.

As Members will be aware, Representatives of the Parish Council met with representatives of Network Rail on 22 February when they summarised the features of the project, explained the dynamic function of the loop and also explained, among other things, that consideration had been given to the feasibility of an underpass at Gun Lane, but that the advice they received from their engineers caused them to conclude that a bridge would be the better option. The issues which influenced their decision were given as:

- Increased flood risk
- Quantity of land required
- The environmental impact
- The impact on the running railway
- The size of the structure
- The cost of the structure

At the LALC meeting on Friday 17 March Tim Collins of Bidwells said that the College have suggested an alternative bridge scheme based on a traditional style, located closer to the existing Keepers Lane Crossing, but that Network Rail were unwilling to compromise.

Action

Members will wish to consider which of the comments made during the initial consultation phase they wish to reiterate in the light of the responses received from Network Rail and whether they wish to make any further points as part of this consultation.

It is worthy of note that Ipswich MP Ben Gummer, writing in his column in the Ipswich Star on 10 March focussed on the importance of good design in the built environment saying "If you accept poor design and an ugly environment you also implicitly condemn the people who must live and work in those places to a life less happy and contented than they would otherwise enjoy.

It is the simple why I am so passionate about good design in our town – making sure that whatever is built, however small, should be as good as possible."

ITEM 9

To comment on Planning Application DC/17/1008/OUT

Proposal

The proposal seeks to build three bungalows and one 1.5 storey storey dwelling to the immediate north of 49 Grimston Lane.

The new dwellings would be placed on generous plots of land currently art of the garden of number 49.

Two new accesses would be created to Grimston Lane with each of two pairs of houses accessing the road via these two accessways. A new footway, to adoptable standard, would be created to the front of the new properties going the existing path (49 - 51 Grimston Lane) to the existing footpath over the railway line.

Existing hedges would be retained to the front of he properties preserving the character of the lane and affording some privacy to front gardens.

Each property would have a garage with a double garage for the house. It is intended, though illustrative only at this stage, that the most northerly dwelling would be a 1.5 storey house (part one storey, part two) in effect bookending the development and the street. Looking at the images below one can see that the present street is characterised by a variety of housing types and sizes and it is felt that this mixed approach to the development with a defined end would be in character for the area and merely infill what is already garden.



ITEM 10**To Receive a Financial Statement to 25th March 2017****Income**

Income										
Date	Reference	From	In Respect of	Precept	Grants	VAT Refund	Bank Interest	Other Interest	Other	TOTAL
29/04/2016		Suffolk Coastal District Co	Precept	13230	207.56					13437.56
30/06/2016		Unity Trust Bank	Interest				£ 2.99			2.99
25/07/2016		HMRC	VAT Refund			£6,464.04				6464.04
27/09/2016		Suffolk Coastal District Co	Precept	£13,230.00	£ 207.56					£ 13,437.56
30/09/2016		Unity Trust Bank	Interest				£ 2.10			£ 2.10
31/12/2016		Unity Trust Bank	Interest				£ 1.51			£ 1.51
25/01/2017		Trimley Memorial Hall Cor	Invoice 1 Repayment of costs incurred by Corp Trustees						£ 1,435.00	£ 1,435.00
				£26,460.00	£ 415.12	£6,464.04	£ 5.09	£ -	£ -	£ 34,780.76

Expenditure

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Expenditure																				
2					Clerk's Sal	Clerk's Exp	HMRC	Gen Exp	Chair's Allow	Bus Shltr	Subs	Audit Fees	Corporate	Flower Bed	Parish Pu	Sec 137	Donations	Misc	Total Exc VA	VAT	Total Inc VAT
3	Date	Cheque	Paid To	In Respect of																	
83	03/01/2017	127	Trimley Saints Players	Donation in respect of services at reeve Lodge													£ 50.00		£ 50.00		£ 50.00
84	03/01/2017	128	B Dunningham	Bus Shelter Cleaning						£ 54.00										£ 54.00	£ 54.00
85	03/01/2017	129	G Mussett	Locum Clerk's salary	£ 120.00															£ 120.00	£ 120.00
86	03/01/2017	130	Caroline Ley	clerk's salary	£384.28															£ 384.28	£ 384.28
87	03/01/2017	131	HMRC	Tax due on Clerks' salary			£ 119.40													£ 119.40	£ 119.40
88	03/01/2017	132	Trimley Memorial Hall Corporate Trustees	Transfer of funds									£ 1,000.00							£ 1,000.00	£ 1,000.00
89	03/01/2017	133	Trimley Memorial Hall	Hall hire for meetings				£ 115.00												£ 115.00	£ 115.00
90	03/01/2017	134	SALC	Training		£ 58.80														£ 58.80	£ 67.56
91	07/02/2017	135	B Dunningham	Bus Shelter Cleaning						£ 54.00										£ 54.00	£ 54.00
92	07/02/2017	136	G Mussett	clerk's salary	£ 120.00															£ 120.00	£ 120.00
93	07/02/2017	137	Caroline Ley	clerk's salary	£ 384.28															£ 384.28	£ 384.28
94	07/02/2017	138	HMRC	Tax due on Clerks' salary			£ 119.40													£ 119.40	£ 119.40
95	07/02/2017	139	Caroline Ley	clerk's expenses		£ 155.14														£ 155.14	£ 155.14
96	07/02/2017	140	JAS Landscapes	maintenance of beds										£ 275.00						£ 275.00	£ 275.00
97	07/03/2017	141	B Dunningham	Bus Shelter Cleaning						£ 54.00										£ 54.00	£ 54.00
98	07/03/2017	143	Caroline Ley	clerk's salary	£ 478.80															£ 478.80	£ 478.80
99	07/03/2017	144	HMRC	Tax due on Clerks' salary			£ 113.20													£ 113.20	£ 113.20
100	07/03/2017	145	Caroline Ley	clerk's expenses		£ 39.60														£ 39.60	£ 39.60
101	07/03/2017	146	Flyer Press	Printing & distr of Parish Pump											£ 165.00					£ 165.00	£ 165.00
102	07/03/2017	147	SALC	Training		£ 150.00														£ 150.00	£ 175.00
103	07/03/2017	148	Headway suffolk	Donation												£ 50.00				£ 50.00	£ 50.00
104					£ 6,228.88	£ 748.82	£ 1,042.40	£ 3,759.20	£ 350.00	£ 756.00	£ 633.45	£ 359.00	£ 2,000.00	£ 1,710.00	£ 165.00	£ 50.00	£ 710.90	£ 1,030.00	£ 20,178.65	£ 768.18	£ 20,946.83
105																					
106																					£ 20,946.83
107				note: cheque 142 spoiled																	
108																					

Reconciliation

As at 31/03/16

Deposit Account	£ 12,000.72
Current Account	£ <u>9,460.63</u>
	£ <u>21,461.35</u>
Add Receipts to 25/03/2017	£ 34,780.76
Less Expenditure to 25/03/2017	-£ <u>20,946.83</u>
<u>Less Unpresented Cheques</u>	-
As at 25/03/2017	£ <u>35,295.28</u>

As at 25/03/2017

Deposit Account	£ 12,007.32
Current Account	£23,287.96
	£ <u>35,295.28</u>

Outturn Against Budget

ITEM	Proposed Budget 2016/17	Spend to Date Net of VAT)	Percentage Spent	Over or underspend
Clerk's Salary	£ 7,500	£ 7,271.28	97.0%	
General Expenses	£ 1,260	£ 2,392.72	189.9%	
Audit Fees	£ 750	£ 959.00	127.9%	
Insurance	£ 500	£ 1,233.30	246.7%	
Clerk Training	£ 1,000		0.0%	
Councillor Training	£ 1,000	£ 600.00	60.0%	
Chairman's Allowance	£ 350	£ 350.00	100.0%	
Subscriptions	£ 750	£ 693.45	92.5%	
Grants/Donations/Sec 137	£ 750	£ 50.00	6.7%	
Bus Shelter Cleaning	£ 800	£ 756.00	94.5%	
Flower Beds & Roundabout	£ 1,500	£ 1,710.00	114.0%	
Parish Pump	£ 450	£ 165.00	36.7%	
New Dog Bins	£ 350	£ 430.00	122.9%	
Memorial Hall Corporate Trustees	£ 2,785	£ 2,000.00	71.8%	
Legal Advice	£ -	£ 882.00	Unbudgeted	
Queen's Birthday Commemoration	£ 475	£ 610.90	128.6%	

TOTAL	£ 20,220	£ 20,103.65
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Statement of your account



03032831 | 00153
 Mrs Caroline Ley
 Trimley St Martin Parish Council
 37 Meadowlands
 Kirton
 Ipswich
 IP10 0PP

Customer Services Centre, Nine Brindleyplace
 Birmingham B1 2HB

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For foreign payments -

Swift Code: NWBKGB2L

IBAN Number: GB93 NWBK 6002 3571 4180 24

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Contact us -

Tel: 0345 140 1000

Email: utb@unity.co.uk

Web: www.unity.co.uk

Name of account: Trimley St Martin Parish Council

Date: 25 March 2017

Statement 018 (page 1 of 1)

Account nu [REDACTED]

Bank sort code: 608301

Type of account: Current T1

Date	Details	Payments	Receipts	Balance
4 MAR 17	Balance brought forward			24,338.56 *
10 MAR 17	Cheque 300143	478.80		
10 MAR 17	Cheque 300145	39.60		23,820.16 *
13 MAR 17	Cheque 300141	54.00		23,766.16 *
14 MAR 17	Cheque 300146	165.00		23,601.16 *
15 MAR 17	Cheque 300144	113.20		23,487.96 *
17 MAR 17	Cheque 300148	50.00		23,437.96 *
21 MAR 17	Cheque 300147	150.00		23,287.96 *
	Balance carried forward			23,287.96 *

You can ask us to send you details of our rates and how we work them out.

Abbreviations: * credit balance DR overdrawn S sub total (intermediate balance)

Statement of your account



03032831 | 00154
Mrs Caroline Ley
Trimley St Martin Parish Council
37 Meadowlands
Kirton
Ipswich
IP10 0PP

Customer Services Centre, Nine Brindleyplace
Birmingham B1 2HB

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Contact us -

Tel: 0345 140 1000

Email: utb@unity.co.uk

Web: www.unity.co.uk

Name of account: Trimley St Martin Parish Council

Date: 25 March 2017

Statement 014 (page 1 of 1)

Account number [REDACTED]

Bank sort code: 608301

Type of account: tail.dep

Date	Details	Payments	Receipts	Balance
25 FEB 17	Balance brought forward			12,007.32 *
	Balance carried forward			12,007.32 *

You can ask us to send you details of our rates and how we work them out.

Abbreviations: * credit balance DR overdrawn S sub total (intermediate balance)

Item 14
Plan from 1938 conveyance

